

Government of India,
Ministry of Communications & IT,
Department of Telecommunications,
Sanchar Bhavan, 20, Ashoka Road, New Delhi-110001.
(STG-I Section)

No.100-36/2015-STG-I(Pt.)

Dated, the 18th March, 2015

OFFICE MEMORANDUM

Subject :- Updation of profile in e-office, DoT by the ITS officers/ TES Group 'B'/GCS Gr.'B' & 'C' officers working in DoT(Hq.).

The undersigned directed to request all the ITS officers/ TES Group 'B'/GCS Gr.'B' & 'C' officers working in DoT(Hq) to fill-up the enclosed application form for updating their respective profile in e-office account.

2. The duly filled copy of the application may be scanned and sent on officeadmin-dot@nic.in for updating their respective data by the IT Cell, DoT at the earliest.



(D.N.Sah)

Under Secretary to the Govt. of India
Tel. No.2303-6282
FAX No.23372560.

To

- i) All ITS Group 'A', DoT(Hq.);
- ii) Sr.DDG(TERM), DoT(Hq.), New Delhi;
- iii) Sr.DDG, TEC, New Delhi.
- ✓ iv) ADG(IT-I), DoT(Hq.) with the request to upload this O.M on DoT's website;
- v) US(Admn.I), DoT(Hq.);
- vi) US(SNG), DoT(Hq.) for circulation amongst GCS Group 'B & C' officers;
- vii) S.O(STG-II), DoT(Hq.) for circulation amongst TES Group 'B' officers.

Application Form for Updating Profile in e-office Application E-office, DoT.

IT-Cell (www.dot.eoffice.gov.in)

Details update in e-office account

| | | | | |
|-----|---|-----|------------|----------|
| 1. | Name of Employee | | 2. | Room No. |
| 3. | Employee Code | | | |
| 4. | PAN No. | | | |
| 5. | Date of Birth | | | |
| 6. | Designation | 7. | Cadre | |
| 8. | Section Name | | | |
| 9. | Date of Appointment of current Designation/Post | | | |
| 10. | Name/Emp. Code of Reporting officer | | | |
| 11. | Name/Emp. Code of Link Officer | | | |
| 12. | Pay Band | | | |
| 13. | Grade Pay | | | |
| 14. | Pay in Band | | | |
| 15. | Basic Pay | | | |
| 16. | Name of Role Admin(Service book keeping authority) | | | |
| 17. | Name of Role Admin Assistant (Service book dealing assistant) | | | |
| 18. | Name/Emp. code of Tour Approving Authority | | | |
| 19. | Biometric ID No. | 20. | Aadhar No. | |
| 21. | NIC Email ID | | | |
| 22. | Mobile No. | | | |
| 23. | Office No. | | | |
| 24. | Permanent Address | | | |
| 25. | Remarks (if any) | | | |

Dated.....

Signature of the Applicant

Signature/Stamp of Reporting officer

Note: Filled up copy of the application may be scanned and sent on eofficeadmin-dot@nic.in , physical copy will not be accepted.

No.1-27/2015-STG-II
Government of India
Ministry of Communications & IT
Deptt. Of Telecommunications
Sanchar Bhavan, 20-Ashoka Road, New Delhi – 110001

Dated | 7 March, 2015

To

Shri N.K. Sharma,
396, S.F.S. Flats,
Ashok Vihar, Phase-IV,
Delhi- 110052.


Subject:- RTI application of Shri N.K. Sharma under RTI Act, 2005.

Kindly refer to your RTI application dated 2nd February, 2015, received in this office on 17th February, 2015 seeking certified copy of advice/reply from DoP&T after forwarding the case for advice on dated 9th October, 2013 by Director(Establishment).

2. In this regard, it is informed that the advice of DoP&T was sought on this office order dated 9th October, 2013. As desired, a copy of the advice received from DoP&T is sent as enclosed herewith.

3. Appeal if any against the supply of this information may be preferred within 30 days from the date of receipt of this letter before Shri Rajveer Singh, DDG(Estt.) & 1st Appellate Authority, DoT, Sanchar Bhawan, 20-Ashoka Road, New Delhi – 110001.

Encl.: As above.


(Prachish Khanna) 17/03/2015
Director(Staff) & CPIO
Tel No.23026500

Copy to-

✓ Director(IT), DoT – for uploading on DoT website.