

MOST IMMEDIATE

No.100-17/2015-STG-I
Government of India,
Ministry of Communications & IT,
Department of Telecommunications,
Sanchar Bhavan, 20, Ashoka Road, New Delhi-110001.
(STG-I Section)

Dated, the 21st January, 2015

Office Memorandum

Subject :- Submission of Annual Property Return for the year ending 31.12.2014(as on 01.01.2015) in respect of ITS / GCS Group 'A' officers, working on deputation basis in various department / Ministries / Organizations etc. - reg.

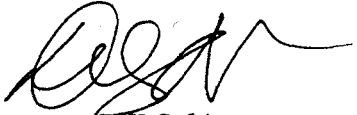
As per instructions contained in DoP&T's O.M. No.11013/3/2014-Estt.(A) dated 16th January, 2015, Government servant are required to file returns as follows :-

- i) The annual Immovable Property Return, as on 31.12.2014, under the existing CCS(Conduct) Rules, 1964 is required to be filed on or before 31.01.2015;
- ii) The first return under the Lokpal Act(as on 01.08.2014) should be filed on or before 30.04.2015; and
- iii) The next annual return under the Lokpal Act, for the year ending 31.03.2015 should be filed on or before 31.07.2015.

2. It is therefore requested that the officers of Indian Telecom Services Group 'A' of Department of Telecom, working on deputation in your organization may be directed to submit his / her Immovable Property Return for the year ending, 31.12.2014(as on 01.01.2015) latest by **31.01.2015**. The full details of the properties may be given instead of writing 'no change' or 'no addition' or 'as in the previous year' in the proforma.

This may be treated as **MOST URGENT**.

Encl. a/a

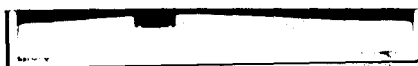

(D.N.Sah)
Under Secretary to the Govt. of India
Tel. No. 2303 6282

To

The _____,

(For action in respect of officer(s) at Sl.No. _____ of list enclosed).

Copy to Director(IT), DoT(Hq.) with a request to upload the aforesaid O.M. on relevant website of DoT under intimation to this office.



Statement of Immovable PROPERTY FOR THE YEAR ENDING 2014 FOR THE YEAR ENDING 01/01/2015

Name of officer (in full) :-

Staff No.

Present Post Held :-

Service :-

Present Pay :-

Name of District Sub-division, taluk and village in which property is situated.	Name and details of property		Present Value	If not in own name, state in whose name held and his/her relationship to the Government servant.	How acquired whether by purchase, lease, mortgage, gift or otherwise, with date of acquisition and name with details of persons from whom acquired.	Annual income from the property	Remarks
	Housing & other building	Land					
1	2	3	4	5	6	7	8

Signature_____

Date.....

Mob/Tel : _____

1. Inapplicable clause to be struck out.
2. In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
3. Includes short-term lease also.
4. The wording '**No change or No addition or as in previous years**' may be avoided and all details filled up.

Note : The declaration form is required to be filled in and submitted by every member of Class 1 and Class II(Group A and Group B) services under Rules 18 (1) of the CCS (Conduct) Rules, 1964 in the first appointment to the Service and thereafter as on 1st January every year giving particulars of all immovable property owned, acquired or inherited by him on lease or mortgage, either in his/her name or in the name of any member or in the name of any other person.