

No.41-03/2011-Admn.II
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhavan, 20 Ashoka Road, New Delhi - 110 001

Dated 17-09-2012

Subject: Preparation of Asset Register, as required under the Fiscal Responsibility and Budget Management Rules, 2004.

Please find enclosed a copy of the O.M. No. 16-14/2012-B dated 30-08-2012 received from Director (B&P) on the subject mentioned above for furnishing the requisite information directly to Director (B&P).

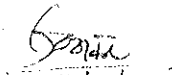
(SURENDRA THAKUR)
SECTION OFFICER (ADMN.II)

To

- (i) ADG, IT Cell, DOT(HQ), New Delhi
- (ii) G.I Section, DOT(HQ), New Delhi

Copy for information to :

ADG(Budget), DOT(HQ), New Delhi


17/9/2012
(SURENDRA THAKUR)
SECTION OFFICER (ADMN.II)

Copy to: (Associate) / UG (FPM)
No. of / Dy. 476
28-4-05
Regis./Date

F.No.F7(3)-B(D)/2003
Ministry of Finance
(Budget Division)

MCFD
28/4
ADJ(F)
2005

New Delhi, the 26th April, 2005

OFFICE MEMORANDUM

Subject: Preparation of Asset Register, as required under the Fiscal Responsibility and Budget Management Rules, 2004

1. As the Ministries of Agriculture etc. are aware, an Asset Register is required to be maintained in prescribed format under the Fiscal Responsibility and Budget Management Rules, 2004 in order that appropriate disclosure about the position of assets may be made in the Budget 2006-07 onwards. The format of the disclosure statement is enclosed for ready reference. It is requested that necessary action may please be taken to prepare the asset register showing the status as on 31st march, 2005. The following clarifications may please be noted to facilitate this task.
 - * The Asset Register is required to be prepared only in respect of assets owned by the Central Government. This would by implication exclude the assets belonging to autonomous bodies and public sector undertakings even though the assets were created with the financing support provided by the central government by way of grants-in-aid.
 - * The financing by way of loans and equity investment will, however, be shown as the financial assets of the Central Government for which detailed accounts are being maintained by the concerned Accounts Officers.
 - * The exercise to prepare the Asset Register is expected to be completed in-house, without hiring any outside professionals because the information is to be compiled based on the book value of assets that should be available in the accounts and departmental records. No assessment of current market value is required to be done. Similarly, no adjustment need necessarily be done for depreciation of assets.
 - * The Departmental Estates Officers may provide the information in respect of government lands and buildings under their charge. In respect of such government lands and buildings where the Estates management is not directly being handled by the particular Ministry/Department, the information to complete the asset register will be centrally collected from the Central Public Works Department. CPWD may send the information to concerned Ministries/Departments for cross checking and verification before finalization and intimation to us.

Pl. discuss
am
28/4
DK

312/Adj/FD
28/4

673-M(F)/05
26/4/05

310
3012

1. It would be desirable to have an exhaustive inventory of assets with full reconciliation of physical balances with the financial accounts as early as possible. However, pending full reconciliation, it would be helpful if initially the opening balances, say as on 1st April, 2004 or before as administrative expedient, are taken from financial records and subsequent acquisition/disposals of assets are fully accounted for both physically and financially.

2. It may be helpful to utilize this exercise as an opportunity to have a proper stock-taking of departmental assets and to keep suitable explanatory remarks on the present state of the economic life of asset, its current usage, potential for better alternative uses, disposal options so that there is improved asset management by drawing attention to optimum utilization, maintenance and accounting of assets.

Pandey

(S. C. Pandey)

Officer on Special Duty (FR&M)

Tel: 2309-3457

Financial Advisers

Form D-4
[See rule 6]

ASSET REGISTER

	Assets at the beginning of the reporting year	Assets acquired during the reporting year	Cumulative total of assets at the end of the reporting year
	Cost (Rs.cr)	Cost (Rs.cr)	Cost (Rs.cr)
Physical assets:			
Land			
Building			
Office			
Residential			
Roads			
Bridges			
Irrigation Projects			
Power projects			
Other capital projects			
Machinery & Equipment			
Office Equipment			
Vehicles			
Total			
	Assets at the beginning of the reporting year	Assets acquired during the reporting year	Cumulative total of assets at the end of the reporting year
	Cost (Rs.cr)	Cost (Rs.cr)	Cost (Rs.cr)
Financial assets:			
Equity Investment			
Shares			
Bonus shares			
Loans and advances			
Loans to State & UT Govts.			
Loans to Foreign Govts.			
Loans to companies			
Loans to others			
Other financial investments			
Total			

Notes:

1. Assets above the threshold value of Rupees two lakh only to be recorded.
2. This disclosure statement does not include assets of Cabinet Secretariat, Central Police Organizations, Ministry of Defence, Departments of Space and Atomic Energy.
3. Reporting year refers to the second year preceding the year for which the annual financial statement and demands for grants are presented.

APPENDIX X-M
Form-D-4
ASSET REGISTER

Demand No. : 14 - Department of Telecommunications

	Assets at the beginning of the year 2011-12	Assets acquired during the year 2011-12	Cumulative total of assets at the end of the year 2011-12
	Cost (Rs. cr)	Cost (Rs. cr)	Cost (Rs. cr)
Physical assets:			
Land			
Building			
Office			
Residential			
Roads			
Bridges			
Irrigation Projects			
Power projects			
Other capital projects			
Machinery & Equipment			
Office Equipment			
Vehicles			
Total			
	Assets at the beginning of the year 2011-12	Assets acquired during the year 2011-12	Cumulative total of assets at the end of the year 2011-12
	Cost (Rs. cr)	Cost (Rs. cr)	Cost (Rs. cr)
Financial Assets			
Equity Investment			
Shares			
Bonus shares			
Loans and advances			
Loans to State & UT Govts.			
Loans to Foreign Govts.			
Loans to companies			
Loans to others			
Other financial Investments			
Total			

Note:- Assets above the threshold value of Rs. two lakh only to be recorded.