



दूरसंचार विभाग  
DEPARTMENT OF  
TELECOMMUNICATIONS



**National Telecommunications Institute  
for Policy Research, Innovation and Training  
(NTIPRIT)**

**No.: 3-126/2024-NTI.Admn**

**Date: 03.07.2024**

**To,**

1. DG (Telecom)
2. CGCA
3. Heads of LSAs/ CCAs
4. DG, NICF
5. Wireless Advisor, DOT
6. Sr. DDG, TEC
7. Sr. DDG, NCCS
8. CMD, BSNL/MTNL/TCIL/ITI
9. ED, C-DoT
10. All DDGs, DOT HQ

**Subject: - Online workshop on "Public Procurement and Contract Management" being conducted by NTIPRIT on 11<sup>th</sup> July 2024 – Reg.**

National Telecommunication Institute for Policy Research, Innovation and Training (NTIPRIT), is an apex level Central Training Institute of the Ministry of Communications, Government of India. NTIPRIT is organizing an online Workshop on **Public Procurement and Contract Management** on 11<sup>th</sup> July 2024 from 10:30 hrs – 16:00 hrs. The workshop is being organized to familiarize all the participants with the provisions in GFR, Procurement through GeM and Contract Management.

2. All the information regarding the workshop is available in the enclosed information brochure.
3. In this regard, it is requested to kindly give wide publicity, circulate the information about the workshop among Officers posted in your unit/wing and to encourage officers of your unit to participate in the workshop.

**Enclosed:** As above.

Assistant Director General (Admin & MM)  
Email ID: adgadm-nti-dot@gov.in

**Copy for kind information to:**

1. Sr. PPS to Member (Services)/ Member (Technology)/ Member (Finance), Digital Communications Commission, Sanchar Bhawan, New Delhi.
2. PS to DG (NTIPRIT).
3. DDG (Admin)/ DDG (Training) NTIPRIT.
4. Director (Training), DOT HQ with a request to upload the letter on DOT Website.
5. JTO(ICT), NTIPRIT with a request to upload the letter on NTIPRIT Website.
6. All Officers of NTIPRIT.



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## **Online Workshop on Public Procurement and Contract Management**

### **About the Workshop**

Procurement has become a specialized function in the era of changing business environment calls for efficient, responsive, and transparent purchase procedures. Public procurement procedures and policy instructions are based on the General Financial Rules (GFR) of the Dept. of expenditure, Ministry of Finance, Government of India. GeM-Government e-Marketplace is the national portal to make public procurement transparent & simple. Conceived by Government of India, GeM is an e-business platform for procurement of goods & services by government organizations. GeM offers all modes of procurement (direct purchase, L1, bid & reverse auction) in a paperless manner.

The workshop will be very useful for those involved in the handling of Public Procurement & Contract Management. Focusing on the both the guidelines and practical handling aspects is a comprehensive approach that can equip participants with the necessary knowledge and skills. This workshop is specifically covering the following functional competencies outlined in the ACBP document of DoT:

1. GFR
2. Government/Public Procurement
3. Contract Management

### **Flow of Event**

S/N	Session	Duration	Name of Topic and Presenter
1	<b>Inaugural Session</b>	10:30 - 11:00 Hrs	Welcome Address- Sh. K Raja Sekher, DDG (Admin), NTIPRIT Inaugural Address- Sh. Deb Kumar Chakrabarti, DG-NTIPRIT
2	<b>Session - I</b>	11:00 – 12:00 Hrs	GFR: General Provisions By – Sh. Arun Gaur, Retd. JS UPSC
3	<b>Session - II</b>	12:00 – 01:00 Hrs	GFR: General Provisions By – Sh. Arun Gaur, Retd. JS UPSC
4	<b>Session - III</b>	02:00 – 03:00 Hrs	Procurement through GeM and CPPP By – Dr. N.K. Gautam, Ex Faculty INGAF
5	<b>Session - IV</b>	03:00 – 04:00 Hrs	Essentials in Contract Management By – Dr. N.K. Gautam, Retd Faculty INGAF
6	<b>Closing</b>	04:00 Hrs	Vote of Thanks - Sh. V.N. Rai, Director (A &MM), NTIPRIT

**Date:** 11<sup>th</sup> July, 2024

**Time:** 10:30AM to 04:00PM

**Platform:** Microsoft Teams

**Scan the QR Code**

or [click here to join the Workshop](#)

