

Government of India
Ministry of Communications
Department of Telecommunications
DGT-HQ
Sanchar Bhawan, New Delhi-110001

F.No. 1-1/2020-DGT/1

Dated 06.05.2020

OFFICE MEMORANDUM

Subject: Work from Home permission in view of revised guidelines issued by MHA/DoT regarding preventive measures to contain the spread of COVID-19 – Regarding

The undersigned is directed to refer to DoT OM No. 16-30/2020-O&M dated 17.04.2020 vide which all the officers of the rank of Deputy Secretary and above in Department of Telecommunications are required to attend office on all working days w.e.f. 20.04.2020. Consequently, vide this office OM No. 1-1/2020-DGT/1 (2) dated 19.04.2020, Heads of LSAs were directed to ensure that all the officers of the rank of Director/Deputy Secretary and above in LSA offices are required to attend office on all working days w.e.f. 20.04.2020.

2. In this connection, it has been observed that two officers of DGT HQ and two officers of WB LSA have proceeded on leave with due permission and left their respective headquarters but could not return due to nationwide lockdown. These officers have also requested that they may be permitted to Work from Home through office/emails etc. Based on such requests, the following approval is hereby conveyed.

(i) The officers Shri Jai Kumar Wadhvani (Director (A&W), DGT HQ), Shri M A Rehman (Director (Admn -II), DGT HQ), Shri M Chandrasekhar (DDG (R2), WB LSA), Shri Amit Gurdasani (Director (T), WB LSA) have been permitted to work from home through their office systems and gov/nc emails etc and to report to respective HQs as soon as the lockdown situation in their area is normalized and the earliest transport facility is available to them.

(ii) Heads of LSAs being the Head of Departments shall take a judicious decision about such requests of Work from Home or any leave requests of officers received in LSA.

3. This issues with the approval of DG (Telecom).


(R S Madhwal)
ADG (Admn & West)

To

1. Officers concerned
2. Heads of All LSAs

Copy to:

1. DDG (Admn), WB LSA w.r.t. letter dated 17.04.2020
2. PPS to DG (Telecom), DoT
3. PPS to Sr DDG (DGT HQ), DoT
4. US (C&A), DoT
5. Director (IT) for uploading on DoT website.