

Government of India
Department of Telecommunications
O/o the Controller of Communications Accounts
Bihar Circle, CCA Building, Budh Marg
Patna:- 800001.
Tel. No. 0612-2223508, Fax No. 0612-2223509

NO. 04/A-16011/1/2015-Admn./1160

Dated: 9/11/2015

NOTIFICATION

Sub: Vacancy circular to fill up Group-B (Gazetted) and Group-C posts in the office of the Controller of Communication Accounts, Bihar Circle, Patna on deputation basis from the officials working in Central/State Govt./PSUs.

The CCA, Bihar Circle, Patna proposes to fill up some of the vacant posts in Gr.-'B' & Gr.-'C' cadre on deputation basis from among the staff working in Central/State Govts/PSUs as per the details given below:

Grade	Pay Band	Grade Pay	No. of posts to be filled up
Assistant Accounts Officer (Gr. B- Gazetted)	PB-2 9300-34800	4800/-	04
LDC	PB-1 5200-20200	1900/-	02

2. Eligibility conditions to apply for the above posts are enclosed as Annexure A.
3. The period of deputation will be initially for three years and can be further extended by two more years if required in the exigencies of public service.
4. The terms and conditions of deputation as stipulated in DoP&T OM No. 6/8/2009-Estt (Pay II) dated 17-06-2010 are applicable. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.

The format of applications is appended as Annexure 'B'. The applications from the willing and eligible officials whose services can be spared may be sent along with attested copy of ACRs/APARs for the last 5 years, integrity certificate and vigilance clearance so as to reach the undersigned on or before 31-12-2015 through their departments, duly approved by the Competent Authority. Belated/incomplete application will be rejected.

(R.R. Paswan)
Deputy Controller of Communication Accounts

Copy to the following for information and circulation please:-

1. The ADG(SEA), DoT, Sanchar Bhawan, New Delhi:-110001.
2. The CGM, BSNL, Bihar Circle, Patna:-800001.
3. Comptroller and Auditor General of India, Bahadur Shah Zafar Marg, New Delhi.
4. Controller General of Accounts, Lok Nayak Bhawan, Khan Market, New Delhi.
5. Joint Director(Estt.) Railway Board, Hajipur.
6. Controller of Accounts, Ministry of Personnel, PG & Pension, B Wing, 3rd Floor, Lok-Nayak Bhawan, New Delhi.
7. The DDG(PAF), Department of Posts, New Delhi.
8. The Director (PA-Admn.), Department of Post, Dak Bhawan, New Delhi.
9. The CPMG, Bihar Circle, Department of Posts, Patna:-110001.
10. All Director of Accounts (Postal) in India
11. Accountant General of India, Patna.
12. The Chief Commissioner Income Tax, Patna.
13. The Commissioner Customs & Central Excise Department, Patna.
14. Director (IT), DoT HQ New Delhi. It is requested that the circular may be uploaded on the DoT website.
15. The Additional Director General, Employment News, Ministry of Information & Broadcasting, East Block-IV, Level-5, R.K. Puram, New Delhi:-110066.
16. System Administration to upload the notification on website of CCA, Bihar Circle, Patna.
17. Notice Board.

Annexure-“A”

Eligibility conditions for applying to posts on deputation in CCA office.

1. Qualification

(a) For the post of AAO [Assistant Accounts Officer]

(A) Qualification of AAO

Officers/Officials under the Central Government/State Govts.

(i) Holding analogous posts of Assistant Account Officers/SO(Accounts) on regular basis.

OR

(ii) Junior Accountants/Senior Accountants/Auditors/Sr. Auditors/Clerks who have qualified in JAO (Civil) or SAS exam or equivalent examination by any of the organized Accounts of the department of Central government with 5 year of regular service as on the date of the notification.

AND

(iii) Working knowledge in all modules of MS-Office in Computer.

(b) For the post of LDC

1. Officials holding same or analogous post in various ministries/departments of Central/State Govt/PSUs on regular basis and
2. Working knowledge in all modules in MS-Office in computer.

Age

Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

Note: The department officials in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly Deputationist will not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 3 years.

Annexure 'B'

APPLICATION FOR THE POST OF

1. Name of the official:
2. Date of Birth & age:
3. Whether belong to SC/ST
4. Educational Qualification:
5. Present Post held/Date from which working:
6. Unit in which working (specify Ministry/Deptt.):
7. Present Pay Scale and Pay:
8. Working experience including extent of working with computer:
9. Service particular from the date of initial Appointment (along with brief of duties Performed):
10. Details of deputation held previously, if any, With full particulars:
11. Remarks, if any:

Declaration

1. I,..... hereby declare the my posting on deputation asin the Dept. of Telecom shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the DoT in the said post.
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention in any provisions in the rules/orders governing the deputation.

Date:

Place:

Signature of the applicant

**CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE
FORWARDING THE APPLICATION**

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five(5) years for AAO and three (3) year for LDC are enclosed.
4. No disciplinary vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force or current against the officials.
5. No Minor/Minor penalty is in force or current against the official.

Date:

Place:

Signature of the Head of Office
With office seal and Tel. No.