

South Delhi Municipal Corporation
Central Establishment Department
22nd Floor, Dr. S.P. Mukherjee, Civic Centre
J.L. Nehru Marg, New Delhi-110002

No. Dir (P)/CED/SDMC/DA-VII/2021/ 1293

Dated: 08/10/2021

CIRCULAR

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/ UTs.
3. Controller General of Defence Accounts, West Block V, RaK Puram, New Delhi-66
4. The Assistant Controller & auditor General, Office of the Controller and Auditor General of India, 10, Bahadur Shah Jafar, New Delhi
5. Controller General of Accounts, Min of Fin, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003
6. Controller General of Account, Post & Telegraph Department, Patel Chowk, New Delhi
7. The Director (Local Bodies), 9th Level, A Wing Delhi Secretariat, IPS Estate, New Delhi
8. The Secretary (Services), GNCTD, New Sachivalaya, IPS Estate, New Delhi-02
9. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-10
10. Chief Executive Officaer, Delhi Jal Board, Varunalaya, Jhandanwalan, Delhi
11. The Chairman CDBT, Min of Fin, North Block, New Delhi-110001
12. The Chairman CBEC, Min of Fin, North Block, New Delhi-110001
13. The Chairman DDA, Vikas Sadan, INA, New Delhi-110023
14. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-110001
15. The Secretary, New Delhi Municipal Council , New Delhi
16. National Informatics entre S?ervices Level `3` B Wing, Delhi Sachivalaya, Delhi-5110054
17. Educational Consultant India Ltd, EDCIL, House, 18A, Sector 16A, Noida-201301
18. Department of Telecommunications, Sanchar Bhawan, Rafi Marg, New Delhi-110001
19. Department of Electronics & Information Technology, Electronic Niketan,6, CGO Complex Lodhi Road, New Delhi-110003
20. Department of Information Technology, 9th Level, B Wing Delhi Secretariat, Delhi-110013
21. Centre for Development of Advance Computing, 1st & 2nd Floor, E-25, Hauz Khas, New Delhi-110016
22. Centre for Development of Telematics, C-DOT Campus, Mehrauli, New Delhi-110030
23. The Director General, CPWD
24. The Secretary, Min of Environment & Forest , Paryavarn Bhawan, CGO Complex, Lodhi Road, New Delhi
25. Deputy Director General , National Informatics Centre, Department of electronics & Information Technology, Ministry of Communications & Information Technology , A Block, CGO Complex, Lodhi Road, New delhi-110003
26. The Director, NIEIT Delhi Centre, 2nd Floor, Parsvnath Metro Mall, Near Inderlok Metro Station, Inderlok, New Delhi-110052

Subject: Sponsoring the Names for Appointment of Director (IT) in South Delhi Municipal Corporation (SDMC) on Deputation basis

Ref. Circular No. Dir (P)/CED/SDMC/DA-VII/2021/835 dated 11th August, 2021

Sir/Madam,

Applications are invited for filling up of 01 post of Director (IT) in Pay Band 4 Rs. 37,400-67,000/- + Grade Pay Rs. 8700/- on deputation basis in South Delhi Municipal Corporation from eligible and willing officers. The eligibility conditions are as under:-

Eligibility conditions: Officers under the Central/State Govts./Union Territories/Universities/Autonomous Organization/Public Sector Undertaking/Statutory conditions:-

- (a) (i) Holding analogous post on a regular basis in the parent cadre/department.

OR

(ii) With 5 years service in the grade rendered after appointment thereto on regular basis in the Pay Band 3 Rs. 15600-39100 + Grade pay Rs. 7600/- in parent cadre/department.

(b) Possessing the following educational qualification & experience:-

(i) Master Degree in Information Technology/Computer Application/Computer Science from a recognized University

OR

(ii) B.E/B. Tech in IT/Computer Science/Computer Technology/Computer Application from a recognized university.

(c) 08 years experience in case of Post Graduate Degree holders/10 years experience in case of Degree holders, in the field of e-governance applications, IT policy related matters, promotion of IT related industry, procurement of computers and accessories through centralized purchase system, development of Software Applications, Project Management skills and ICT experience, direction and administration of IT related activities of which at least 04 years experience should be in software development, information storage and retrieval systems, related matters of IT policy & promotion of IT related industries.

Desirable: M. Tech with specialization with computer application from a recognized University & e-governance implementation experience in any organized sector with standards & proven practices.

2. Since, the SDMC follows the Rule/Regulations/Instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in SDMC. Further, the maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

3. It is therefore, requested that the names of suitable and willing officers fulfilling the above conditions, along with (i) their applications and bio-data with certifications that the entries in the application have been verified from the records and found correct. (ii) ACRs/APARs for the preceding 05 years. (iii) Integrity certificate (iv) Vigilance clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned. (v) Cadre clearance and (vi) List of major/minor penalties, if any, imposed on the officer during the last ten years/No penalty certificate may please be forwarded to the Director (Personnel), South Delhi Municipal Corporation, 22nd Floor, Dr. S.P. Mukherjee, Civic Centre, J.L. Nehru Marg, New Delhi-110002, within 30 days from the date of issue of the circular, to enable us to consider selection for appointment to the above posts in deputation basis. Application performa is attached.

4. This may please be given **TOP PRIORITY.**



Administrative officer
(Estt.)/ SDMC

Encls : (One)

Copy to: Dir (IT) - with a request to upload the Circular on SDMC's website.

