

No. 9-11(01)/2024-Estt(RR)
Government of India
Ministry of Communications
Department of Telecommunications
(Establishment Wing)

Sanchar Bhawan, 20, Ashoka Road, New Delhi

Dated: 05.09.2024

OFFICE MEMORANDUM

Subject: Inviting comments from Stakeholders for Framing of Recruitment Rules for the post of Lower Division Clerks (LDCs) in the Department of Telecommunications -reg

The undersigned is directed to convey that as per DoPT O.M. No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, while framing/Amendment of Recruitment Rules, draft RRs are to be uploaded on the website of respective Ministries/ Departments for 30 Days inviting comments from the stakeholders.

2. Accordingly, the draft Recruitment Rules for the post of Lower Division Clerks in the Department of Telecommunications are uploaded on the website of Department of Telecommunications for information of stakeholders. The stakeholders may furnish their comments, if any, to ADG(E&C-II) [email ID: vikas.mandotia@gov.in] by 05.10.2024.

Encl.: As above

Vikas
05/09/24

(Vikas)

ADG(E&C-II)

Tel.No. : 2303-6245

To

All stakeholders through website of DoT.

Copy to:

Director (IT), DoT HQ for uploading the Office Memorandum along with the Draft Recruitment Rules on the website of DoT.

(To be published in the Gazette of India, Part-II, Section-3, Sub-section (i))

**GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
DEPARTMENT OF TELECOMMUNICATIONS**

New Delhi, dated: .2024

NOTIFICATION

G.S.R. In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of Lower Division Clerk (LDC) in the Department of Telecommunications, namely:-

1. Short title and Commencement –

- (1) These Rules may be called the Department of Telecommunications, in the LSA field / attached offices of DoT, Group 'C' Lower Division Clerk (LDC) posts Recruitment Rules, 2024.
- (2) They shall come into force on the date of their publication in the official Gazette.

2. Number of posts, classification and pay level in the pay matrix - The number of the said post, its classification and the level in the pay matrix attached thereto shall be as specified in Columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit and other qualifications, etc. - The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto shall be as specified in Columns (5) to (13) of the aforesaid Schedule.

4. Liability for Transfer - Persons appointed to the said posts shall be liable to be transferred anywhere in India.

5. Disqualification - No person –

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such a marriage is permissible under personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax - Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.

7. Savings - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Persons with Disabilities, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of Post	Number of Post	Classification	Level in Pay Matrix
1	2	3	4
Lower Division Clerk (LDC)	62* (2024) *subject to variation dependent on workload	General Central Service Group 'C', Non- Gazetted, Ministerial	Level 2 of the Pay Matrix Rs. 19900-63200

Whether selection post or non-selection post	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
5	6	7
Not applicable	Between 18 and 27 Years of Age. (Relaxable for Government Servants up to 40 years in accordance with the instructions or orders issued by the Central Government from time to time). Note: The Crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.	(i) 12 th pass or equivalent qualification from a recognized Board or University. (ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
8	9	10
Not Applicable	2 years	100% by Direct Recruitment through SSC failing which by deputation (including short-term contract). Deputation (including short term contract): Officers from the Central or State Governments or Union Territories or Public Sector Undertakings or

		<p>Universities or Recognised Research Institutions or Statutory and Autonomous bodies:</p> <p>(a) (i) holding analogous posts on regular basis; or (ii) with 3 years regular service in posts in the Level-1 of pay matrix; and</p> <p>(b) possessing the qualifications and experience prescribed for direct recruits under Column No. 7</p> <p>Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed 3 years.</p> <p>Note 2: The maximum age-limit for appointment on deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>
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In case of recruitment by promotion/ deputation/ absorption grades from which promotion / deputation / absorption to be made	If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
As indicated in Col. 10	Departmental Confirmation Committee consisting of: (1) Director, Group 'A', Department of Telecommunications – Chairman (2) Assistant Director General (ADG), Group 'A', Department of Telecommunications – Member (3) Assistant Director (AD)/SDE, Group 'B', Department of Telecommunications – Member	Not Applicable