

File No. APAR / 2020/ Sancharvhr/01  
Government of India  
Ministry of Communications  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road, New Delhi- 1  
(APAR Section)

Dated 04.09.2020

Subject: Implementation of Cadre Management Portal for ITS Cadre-Sancharvhr

Migrating from ITS online Portal, new portal namely Sancharvhr(<https://sancharvhr.gov.in/>) has been developed which has many additional features. Some of the salient features are as below:

(i) Transfer and Posting Module: The entire process of transfer and posting starting from preference for place/post, stay details, issue of transfer and posting order, relieving, joining, charge report etc. will be carried out through the portal.

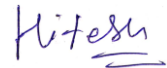
(ii) Deputation: The officer can apply for deputation through the portal. The officer can submit the deputation request through their individual login. The date will be verified by the respective admin and then forwarded to DoT HQ for faster decision.

(iii) Training: The officer can apply for training through the portal. The officer can submit the training request in their individual login. The request will be verified by the respective admin and forwarded to DoT HQ.

(iv) Personal Orders: All the personal orders like Leave Encashment, Gratuity etc are available under "My order" tab.

3. All ITS officers are requested to update their contact details, personal details, career progression, and trainings etc. through their individual login by 11<sup>th</sup> September 2020. In case of any query, the officer may contact [adgstaff-dot@gov.in/9013281119](mailto:adgstaff-dot@gov.in/9013281119).

4. ITS officers of 1990/1991 batch are specially requested to update their personal/career details as soon as possible as their data on Sancharvhr portal will be used by STG-III section for empanelment.



Hitesh  
ADET(APAR)

To

(i) All ITS Officer

(ii) Advisor (O)/ Advisor (T), DoT HQ

(iii) CMD BSNL/MTNL/BBNL