

**No. 13-1/2022-VM.I**  
Government of India  
Ministry of Communications  
Department of Telecommunications  
910, Sanchar Bhavan, 20-Ashoka Road, New Delhi-110 001.

Dated the <sup>21</sup> October, 2022.

**Office Memorandum**

**Subject:** Appointment of Vigilance Officers (VOs) for different offices of DoT (i.e. LSA/CCA/RLO/WMS/IMS/RTEC/NCCS/NOCC etc) located in each Geographical License Service Area/State- reg.

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To deal with the vigilance matters in different offices of DoT (i.e. LSA/CCA/RLO/WMS/IMS/RTEC/NCCS/NOCC etc.) located in each Geographical License Service Area/State, based on the discussions during Meeting of CVC Audit Team with Secretary(T), the Competent Authority has approved an independent Vigilance Setup in Geographical License Service Area/State. The setup will be headed by a Director Level Officer viz. the 'Vigilance Officer', assisted by one Accounts Officer. In order to ensure transparency, and impartiality as also to avoid conflict of interest in the role of Vigilance Officer, the Vigilance Officer (VO) will be reporting directly to the CVO, DoT in respect of the vigilance-related matters of the concerned LSA/CCA/WMO etc. under the aegis of DoT in the respective Geographical License Service Area/State jurisdiction.

2. In respect of the Vigilance Officers in Head Quarters of different units of DoT located in NCR i.e. DG(T) HQ, CGCA HQ, WPC HQ, WMO HQ, TEC HQ, Training Institutes (NTIPRIT and NICF) and USOF HQ, the existing arrangement will continue. Orders of the Competent Authority are hereby conveyed for assignment of the charge of 'Vigilance Officer', to the following officers of the Director level of the Indian Telecom Service, Group 'A', for the Geographical License Service Area/State mentioned against their names, with effect from the date of assumption of charge or until further orders. This arrangement will supersede all existing arrangement of Vigilance Officers in the field offices of DoT (i.e. LSA/CCA/RLO/WMS/IMS/RTEC/NCCS/NOCC etc) located in each Geographical License Service Area/State of DoT.

3. Accordingly, the following Officers are assigned the charge of Vigilance Officer (VO) in the respective Geographical License Service Area/State (Field offices/Unit under the jurisdiction of the respective VOs are detailed at Annexure-A to this O.M.): -

S. No.	Name of the Officer Recommended as VO (Sh./Smt.)	Staff No	Designation	Geographical License Service Area
1	Hemant Rathwe	20860	Director (Security Audit)	Andhra Pradesh
2	Rajesh Kumar Singh	20756	Director (C1)	Bihar
3	Uma Kant Yadav	20708	Director	UP (West)



S. No.	Name of the Officer Recommended as VO (Sh./Smt.)	Staff No	Designation	Geographical Service Area	License
4	Sabita Soy	20629	Director (T)	Kolkata	
5	Ravinder Kumar	20616	Director	Punjab	
6	Sunil Kumar Singhal	20766	Director	Rajasthan	
7	Rachna Singh	20689	Director	Karnataka	
8	B Muruganantham	21178	Director (S)	Kerala	
9	Anurag Kocchar	21096	Director	Maharashtra	
10	Rajasekhar S	20886	Director	Tamil Nadu	
11	Thomas Verghese	20671	Director	Delhi	
12	Rajiv Kumar	20847	Director	Haryana	
13	Mayank Tripathi	21200	Director (S.II)	Madhya Pradesh	
14	Rajeshwar Dayal	20724	Director	J&K	
15	Mudit Mishra	21247	Director(Security)	UP (East)	
16	Sabita Soy	20629	Director (T)	West Bengal	
17	Beeran Prajapati	21151	Director	Assam	
18	Bipin Ramesh Khot	21249	Director (S.II)	Gujarat	
19	Hemant S Borale	20860	Director	Mumbai	
20	Ram Gopal Meena	21001	Director (S)	Himachal Pradesh	
21	Subrat Kumar Prusty	20902	Director (T)	Odisha	
22	Shiv Ratan	20817	Director (CMS)	North East	

4. The above-mentioned Vigilance Officers will look after the following work/duties:-

- a) Handling/scrutiny of complaints/grievances received from individuals /companies/ law enforcement agencies with reference to the respective LSA/CCA /WPC/WMS Units falling within the Circle/State jurisdiction and/or as referred to by the DOT Hqrs.
- b) Investigation of complaints/grievances having vigilance angle, received in respective LSA/CCA /WPC/WMS Units falling within the Circle/State jurisdiction and/or as referred to by the DOT Hqrs.
- c) Providing assistance/liaison with the CBI / Police and other agencies in the investigation of cases at local level.
- d) Issue of vigilance clearance of Group C & D staff posted in respective LSA/CCA /WPC/WMS Units falling within the Circle/State jurisdiction.

- e) Providing assistance in conducting departmental/disciplinary proceedings in the vigilance matters of the respective LSA/CCA /WPC/WMS Units falling within the Circle/State jurisdiction.
- f) To take initiative/carry out activities for preventive vigilance in the respective LSA/CCA /WPC/WMS Units falling within the Circle/State jurisdiction.
- g) Handling vigilance matters as per extant rules/instructions.
- h) Coordination among various units of LSA, CCA, DoT PSUs, and WPC/WMO/WMS at local level on vigilance matters.
- i) To analyse/review the audit/special audit reports of Internal/P&T audit conducted at LSA/CCA /WPC/WMS level and submit quarterly report to the O/o CVO, DoT.
- j) Surprise inspection of the field offices
- k) Scrutiny of procurement of goods and services through GeM or any other means
- l) Execute Vigilance Awareness Week activities in the respective LSA/CCA /WPC/WMS Units falling with the Circle/State jurisdiction
- m) E-Vigilance initiatives (chapter XII of CVC Vigilance Manual 2021); and
- n) Monitoring of fraud/police FIR cases related to Telecom services in the respective LSA/CCA /WPC/WMS Units falling with the Circle/State jurisdiction.

5. The above-mentioned officers are directed to assume the charge immediately and send the charge assumption report to the undersigned. Further, as and when the incumbent officer is to be transferred either on rotation/promotion, the charge has to be relinquished only after due approval from the CVO, DoT. Similarly, to proceed on deputation, the incumbent Vigilance Officer will have to obtain 'NOC' from the CVO, DoT.

6. This issues with the approval of the Competent Authority.

  
[Manoj Sharma]

Under Secretary to the Government of India

Tele No. 23372128

Copy to :

1. The Officers concerned (through respective Head of LSA).
2. PSO to Secretary(T) / PPS to Member(F)/ PPS to Member(S)/ PPS to Member(T)
3. DG(T), DoT/CGCA, DoT/Wireless Advisor, DoT/CVO, DOT.
4. All CsCA of DoT and WPC Wing, DoT HQrs.
5. DDG(Pers.) / Director (VM) / Director (Admn. & West), DOT
6. Director(IT-II) for circulation on DoT website

## Annexure-A

S. No.	Geographical License Service Area	Field Offices/ Units under jurisdiction*
1	Andhra Pradesh	LSA office; CCA / Pr. CCA office; WMS Vishakhapatnam; WMS Vijaywada; WMS Hyderabad
2	Bihar	LSA office ; CCA / Pr. CCA office; WMS Ranchi; WMS Patna
3	UP (West)	LSA office ; CCA / Pr. CCA office ; WMS Dehradun
4	Kolkata	LSA office ; CCA / Pr. CCA office ; RLO(ER), WPC, Kolkata; IMS Kolkata; WMO ERHQ, Kolkata; RTEC(ER)
5	Punjab	LSA office ; CCA / Pr. CCA offices ; WMS Jalandhar
6	Rajasthan	LSA office ; CCA / Pr. CCA office; WMS Ajmer
7	Karnataka	LSA office ; CCA / Pr. CCA office; NCCS Bengaluru; WMS Bangalore; WMS Mangalore
8	Kerala	LSA office ; CCA / Pr. CCA office; WMS Thiruvananthapuram
9	Maharashtra	LSA office ; CCA / Pr. CCA office; ISMES, Jalna Maharashtra; IMS Nagpur; WMS Goa
10	Tamil Nadu	LSA office ; CCA / Pr. CCA office; RLO(SR), WPC; IMS Chennai; WMO SRHQ, Chennai
11	Delhi	LSA office ; CCA / Pr. CCA office; RLO(NR), WPC; IMS Delhi; WMO NRHQ, Delhi; RTEC(NR), New Delhi
12	Haryana	LSA office ; CCA / Pr. CCA office
13	Madhya Pradesh	LSA office ; CCA / Pr. CCA office; WMS Bhopal; WMS Raipur
14	J&K	LSA office ; CCA / Pr. CCA office; WMS Jammu
15	UP (East)	LSA office ; CCA / Pr. CCA office; WMS Gorakhpur; WMS Lucknow
16	West Bengal	LSA office ; CCA / Pr. CCA office; WMS Siliguri
17	Assam	LSA office; CCA / Pr. CCA office; RLO(WPC), Guwahati; WMS Dibrugarh
18	Gujarat	LSA office ; CCA / Pr. CCA office; WMS Ahmedabad
19	Mumbai	LSA office ; CCA / Pr. CCA office; RLO(WR), WPC; IMS Mumbai; WMO WRHQ, Mumbai; RTEC(WR) at Mumbai
20	Himachal Pradesh	LSA office ; CCA / Pr. CCA office
21	Odisha	LSA office ; CCA / Pr. CCA office; WMS Bhubaneswar
22	North East	LSA office ; CCA / Pr. CCA office; WMS Shillong

\*The units of the department not mentioned in the Annexure as an act of omission and commission, and the units created now onwards will be covered as per jurisdictions of state/ Geographical License Service Area.