ORDER

Subject:- **Grant of encashment of 10 (Ten) days Earned Leave alongwith All India LTC Block Year 2018-21 – Case of Shri Sandeep Kumar Singhal (Staff No. 20545), Director (CS-I), DoT (Hqrs.) - Regarding.**

In pursuance of DOP&T OM No.31011/4/2008-Estt.(A) dated 23/09/2008 and 14028/04/2009-Estt(L) dated 03/06/2009, Shri Sandeep Kumar Singhal (Staff No. 20545), Director (CS-I), DoT (Hqrs.) is hereby allowed to encash 10 (Ten) days Earned Leave on availing of All India LTC Block Year 2018-21 for visiting **Madurai** for the period w.e.f. 01/12/2019. Shri Sandeep Kumar Singhal has been granted 05 days Earned leaves from 02/12/2019 to 06/12/2019 by his controlling officer.

2.   Sanction of the competent authority is given for the payment of a sum of **Rs. 73,398/- (Rupees Seventy Three Thousand Three Hundred & Ninety Eight only)** to Shri Sandeep Kumar Singhal being the cash equivalent of 10 days Earned Leave for availing All India LTC Block Year 2018-21.

3.   After availing the said leave Shri Sandeep Kumar Singhal can avail encashment of LTC for 0 more days Earned Leave during his remaining service.

4.   The above expenditure is debitable to **Head "34510091 – DOT"** and should be met from the sanctioned grant of the current financial year.

(Sarita Kumari)
Section Officer (STG-I)
Tel. 23036029/Fax 23716099

To

1.   Shri Sandeep Kumar Singhal, Director (CS-I), DoT (Hqrs.).
2.   DDG (CS), DoT, New Delhi.
3.   Section Officer (Pay-Bill), DoT (Hqrs.), New Delhi.

Copy to:-

1.   AD (STG) - For making necessary entries regarding availing **Earned Leave** and 10 days (Ten days) E/L encashment in the Service Book of the officer.
2.   OL Section for Hindi version.
3.   PA to US(SGT), DoT – for uploading the said order on DoT web-site and deduction of 10 days (Ten days) E/L in the online Management System.
4.   Order Bundle.