

File No. 71-34/2024/APAR
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20-Ashoka Road, New Delhi-1

Dated: - 03.09.2024

Subject: - Online generation and recording of Annual Performance Appraisal Report (APAR) on SPARROW Portal for all ITS Group 'A' and TES Group 'B' officers for the Reporting Year 2023-24.

All ITS Group A and TES Group B officers have already been informed regarding the timelines of APAR vide OM of dated 06.06.2024.

2. It may please be noted that the last date of filling of APAR by reporting officer for the year 2023-24 was 31st August 2024. However, DoPT has revised the timeline of APARs as mentioned below:

SI. No.	Activity	Revised Cutoff date
1	Submission of report by Reporting Officer to Reviewing Officer	15th October
2	Report to be completed by Reviewing Officer and to be sent to Administration or CR Section/ Cell or accepting authority, wherever provided.	15th December

Therefore, Reporting Officers are urged to adhere strictly to the revised timelines and complete the APARs for ITS Group 'A' and TES Group 'B' officers at the earliest. This will help mitigate any last-minute congestion on the portal.

3. As per Ministry of Personnel & Training, Administrative Reforms and Public Grievances and Pensions O.M. No. 35014/4/83-Estt.A dated the 23rd of September 1985 "*If no self-appraisal is received by the stipulated date, the reporting officer can obtain another blank APAR form and proceed to write the report on the basis of his experience of the work and conduct of the officer reported upon. While doing so, he can also point out the failure of the officer reported upon to submit his self-appraisal within the stipulated time.*"

4. List of officers whose APAR is pending at reporting stage is enclosed in **Annexure-I**. It is requested to bring the same to the notice of all concerned for strict adherence to the prescribed timelines for writing of APAR to ensure that APAR process is completed in a time bound manner.

5. List of officers whose APAR is pending with the superannuated officers is enclosed in **Annexure-II**. Nodal officers of concerned officer reported upon are requested to kindly force forward the APAR to the next stage.

6. Further, All the nodal officers are requested to expedite the timelines of PARs of officers under their administrative control.

Signed by Hitesh

Date: 03-09-2024 09:50:07

(Hitesh)
ADG (STG-III)

To,

1. All ITS Group 'A' and TES Group 'B' (AD/SDE/JTO).
2. All Nodal officers of SPARROW with a request for ensuring compliance and issuing reminders.

S.No	PAR ID	Staff No.	Officer Name (Sh./ Ms./ Smt.)	Cadre	APAR Pending With (Sh./ Ms.)	Designation* of Reporting Officer (Sh./ Ms./ Smt.)
1	2024-21072023-18012024-96786	21336	Abhishek Sharma	ITS	Abhishek Kumar	
2	2024-27062023-08012024-96530	20976	Aditya Singh	ITS	Shefali Swaroop	CVO
3	2024-01042023-31032024-96843	111034	Ajay Kumar	ITS	Rakesh Kumar	DEPUTY DIRECTOR GENERAL
4	2024-01052023-31032024-96022	20175	Ajay Kumar Kararha	ITS	Sandeep Govil	DIRECTOR CM
5	2024-01012024-31032024-96582	21051	Amit Kumar Jha	ITS	Harkesh Meena	DEPUTY DIRECTOR GENERAL
6	2024-19062023-08012024-96705	21240	Amit Rastogi	ITS	Shefali Swaroop	CVO
7	2024-01042023-31032024-96481	20900	Amrendra Kumar	ITS	Saurabh Varshney	EXECUTIVE DIRECTOR & CEO
8	2024-01042023-31032024-96501	20934	Anil Kumar Agrawal	ITS	Rakesh Chopra	MANAGING DIRECTOR
9	2024-01042023-31032024-96140	20345	Anish Mehta	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
10	2024-01042023-31082023-96763	21309	Anupam Anish Chauhan	ITS	Sushil Pal	JOINT SECRETARY
11	2024-01092023-29022024-96763	21309	Anupam Anish Chauhan	ITS	Sanket S. Bhondve	JOINT SECRETARY
12	2024-01112023-31032024-95930	20024	Arun Kumar Garg	ITS	Sandeep Govil	DIRECTOR CM
13	2024-01042023-13082023-96806	21360	Ashish Chugh	ITS	A Sravan Kumar	DIRECTOR
14	2024-01042023-31032024-96642	21141	Ashish Kumar	ITS	Suneel Kumar Niraniyan	DEPUTY DIRECTOR GENERAL
15	2024-01042023-31032024-125732	21144	Ashok Kumar Singh	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
16	2024-01042023-31012024-101673	9687	B B Chaudhary	ITS	Deepak Mukherjee	GENERAL MANAGER
17	2024-01042023-28122023-101983	20866	Bhavani Singh Yadav	ITS	Shefali Swaroop	CVO
18	2024-01042023-31082023-96296	20610	B P Vishwakarma	ITS	V. L. Kantha Rao	SECRETARY
19	2024-23112023-31032024-96296	20610	B P Vishwakarma	ITS	Niraj Verma	PRINCIPAL SECRETARY
20	2024-01042023-28122023-96498	20926	Charu Sharma	ITS	Shefali Swaroop	CVO
21	2024-01042023-28122023-96271	20564	C Singhal	ITS	Shefali Swaroop	CVO
22	2024-01042023-31032024-114010	20331	Deepak Kumar	ITS	Sukhbir Singh Sandhu	SECRETARY
23	2024-23122023-31032024-101992	20945	Deepak Pathak	ITS	Ravi A Robert Jerard	DEPUTY DIRECTOR GENERAL
24	2024-01102023-31032024-96319	20645	Devendra Yadav	ITS	Sandeep Govil	DIRECTOR CM
25	2024-09082023-04022024-2025230	21377	Dhanesh Goel	ITS	Sujit Kumar	DIRECTOR
26	2024-12102023-29012024-96496	20922	Dhirendra Verma	ITS	Pushpendra Rajput	JOINT SECRETARY
27	2024-28092023-28122023-96559	21018	Dinesh Kumar Garg	ITS	Shefali Swaroop	CVO
28	2024-01042023-23122023-96373	20727	Edwinson Swer	ITS	Shefali Swaroop	CVO
29	2024-01042023-31032024-96247	20528	Gajender Singh Thakur	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
30	2024-04072023-31032024-101933	8465	Gunjan Saxena	ITS	Sandeep Sawarkar	GENERAL MANAGER
31	2024-01042023-01122023-96036	20195	Harinder Kumar	ITS	Sandeep Govil	DIRECTOR CM
32	2024-02122023-31032024-96036	20195	Harinder Kumar	ITS	Sandeep Govil	DIRECTOR CM
33	2024-05082023-31032024-96612	21096	Hemant S Borale	ITS	Unnat P Pandit	CONTROLLER GENERAL OF PATENTS DESIGNS & TRADE MARKS
34	2024-01042023-31032024-96330	20663	Hoshiar Singh	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
35	2024-01102023-31032024-95980	20110	Jayant Kumar	ITS	Sandeep Govil	DIRECTOR CM
36	2024-01042023-28122023-96434	20826	Jayant Raj Deen	ITS	Shefali Swaroop	CVO
37	2024-01042023-31032024-2195414	60031	Jay Pal Singh	ITS	Subhash Chandra Kesarwani	DIRECTOR
38	2024-01042023-31032024-96292	20602	Jitendra Khare	ITS	Neelam Shami Rao	ADDITIONAL SECRETARY
39	2024-05062023-08012024-96579	21047	Jitendra Kumar Joshi	ITS	Shefali Swaroop	CVO
40	2024-01042023-31032024-96205	20464	Kalim Ahmad Siddiqui	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
41	2024-01042023-31032024-96120	20314	Kiran Dubey	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
42	2024-01042023-31032024-96849	112169	K K Jain	ITS	Vinod Kumar Dwivedi	DEPUTY GENERAL MANAGER
43	2024-23042023-31032024-96516	20957	Kunj Bihari Sharma	ITS	Ashish Thaker	DEPUTY DIRECTOR GENERAL
44	2024-01042023-31032024-96690	21211	Mahendra Prakash Gupta	ITS	Amitabh Prasad	JOINT SECRETARY , D/O DEFENCE, M/O DEFENCE
45	2024-01042023-18012024-96774	21321	Manish	ITS	Sandeep Kumar	SENIOR DIVISIONAL COMMERCIAL MANAGER SR DCM FR DLI

Annexure-I

46	2024-01042023-29082023-96757	21301	Manish Kumar	ITS	Shashi Dev Durga	GENERAL MANAGER
47	2024-01042023-29112023-96072	20243	Manna Lal Meghwal	ITS	Deepak Mukherjee	GENERAL MANAGER
48	2024-01042023-31032024-106493	21172	M Bhadru	ITS	Jayesh Ranjan	PRINCIPAL SECRETARY
49	2024-01042023-24092023-96652	21155	Md. Shahkar Bari	ITS	Sanjeev Tyagi	GENERAL MANAGER
50	2024-01042023-02102023-96839	110972	M.K. Khatri	ITS	Sushil Kumar Chaurasia	DEPUTY GENERAL MANAGER
51	2024-03102023-31032024-96839	110972	M.K. Khatri	ITS	Sushil Kumar Chaurasia	DEPUTY GENERAL MANAGER
52	2024-01042023-31032024-96209	20470	M Srinivasulu Reddy	ITS	A Rajarajan	DIRECTOR
53	2024-01042023-30092023-95933	20029	Mukesh Kr. Chauhan	ITS	Arvind Vadnerkar	DIRECTOR HR
54	2024-01102023-31032024-95933	20029	Mukesh Kr. Chauhan	ITS	Sandeep Govil	DIRECTOR CM
55	2024-23112023-31032024-14957	20363	Mukesh Kumar Gupta	ITS	Niraj Verma	PRINCIPAL SECRETARY
56	2024-30122023-31032024-96142	20349	Mumtaj Ahmed	ITS	Saurabh Tyagi	CHIEF GENERAL MANAGER
57	2024-01042023-31032024-96134	20337	Muneesh Gogia	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
58	2024-01042023-28122023-102012	21168	M V Ramanaiah	ITS	Shefali Swaroop	CVO
59	2024-01042023-31082023-96298	20613	Naveen Kumar	ITS	V. L. Kantha Rao	SECRETARY
60	2024-01042023-30062023-18525	20193	Neeraj Kumar	ITS	Alok Agrawal	DIRECTOR GENERAL TELECOM
61	2024-22042023-07012024-96438	20837	Nidhi Mathur	ITS	Umesh Kumar Khichi	GENERAL MANAGER
62	2024-23112023-31032024-96625	21115	N Ramesh	ITS	Sumnesh Joshi	DIRECTOR
63	2024-01042023-15032024-96622	21111	Pankaj Kumar Salodia	ITS	Sanjiv Shankar	CVO
64	2024-01042023-07012024-96121	20315	Pavan Kumar Bhargava	ITS	Vinod Kumar Agarwal	GENERAL MANAGER
65	2024-01042023-31032024-96234	20506	P Krishna Kumar	ITS	Anurag Kumar	CHAIRMAN AND MANAGING DIRECTOR
66	2024-11082023-30112023-96239	20514	Pramod S Sapkale	ITS	Ashok Kumar Jain	DEPUTY DIRECTOR GENERAL DDG
67	2024-01042023-31082023-18621	20400	Premjit Lal	ITS	V. L. Kantha Rao	SECRETARY
68	2024-01042023-31082023-95934	20030	Radhacharan Shakya	ITS	V. L. Kantha Rao	SECRETARY
69	2024-01042023-31032024-95985	20118	Raghendra Gupta	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
70	2024-01042023-31032024-2327927	21457	Rahul Jain	ITS	Ashok Kumar	DIRECTOR
71	2024-01042023-31032024-96756	21300	Rahul Yadav	ITS	Reena Malhotra	GENERAL MANAGER
72	2024-21042023-08012024-96588	21060	Rajeev Yadav	ITS	Umesh Kumar Khichi	GENERAL MANAGER
73	2024-31102023-31032024-101960	20183	Rajesh Kumar Soni	ITS	Sandeep Govil	DIRECTOR CM
74	2024-20102023-06022024-96541	20990	Rakesh Kumar Tondar	ITS	Surendra Kumar Ahirwar	JOINT SECRETARY
75	2024-01042023-31072023-96623	21112	Rakshpal Giri	ITS	Sandeep Govil	DIRECTOR CM
76	2024-04102023-31032024-2195419	60033	Ramesh Chand Singh	ITS	Ajay Nain	ASSISTANT DIRECTOR GENERAL
77	2024-01042023-31032024-96284	20587	Ram Kumar Agrawal	ITS	Arvind Kumar Nautiyal	JOINT SECRETARY
78	2024-01042023-08112023-96409	20793	Ranga Pavana Murthy	ITS	G Jayalakshmi	PRINCIPAL SECRETARY
79	2024-01042023-31032024-96225	20495	Ratna Thakur	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
80	2024-01042023-21072023-2025376	21214	Ravinder Kumar-li	ITS	Anand Singh	SECRETARY
81	2024-11122023-31032024-75504	20863	Ritu Pande	ITS	K P Mahadeva Swamy	CHAIRMAN CUM MANAGING DIRECTOR
82	2024-01042023-31032024-101957	20081	Sandeep Gupta	ITS	Mukesh Kr. Chauhan	CHIEF GENERAL MANAGER
83	2024-01102023-31032024-96377	20733	Sandeep Kumar	ITS	Sandeep Govil	DIRECTOR CM
84	2024-01042023-19072023-104029	20822	Sandeep Kumar Keshkar	ITS	Shefali Swaroop	CVO
85	2024-01042023-30112023-101937	TEMP_008489	Sandeep Kumar Khullar	ITS	Sandeep Govil	DIRECTOR CM
86	2024-01052023-31012024-95995	20133	Sanjay Khare	ITS	Deepak Mukherjee	GENERAL MANAGER
87	2024-01042023-31032024-101945	8585	Sanjay Kumar	ITS	Sandeep Govil	DIRECTOR CM
88	2024-01042023-31082023-2438086	20432	Sanjay Kumar Varshney	ITS	V. L. Kantha Rao	SECRETARY
89	2024-23112023-31032024-2438086	20432	Sanjay Kumar Varshney	ITS	Niraj Verma	PRINCIPAL SECRETARY
90	2024-01042023-25092023-95818	8537	Sanjeev Tyagi	ITS	Sandeep Govil	DIRECTOR CM
91	2024-14122023-31032024-101998	21010	Sarang Mandvikar	ITS	Rajesh Kumar Maheshwari	DIRECTOR
92	2024-01042023-31032024-96503	20938	Saroj Kumar Singh	ITS	Arvind Rajwanshi	EXECUTIVE DIRECTOR
93	2024-01042023-28122023-96517	20958	Sarsij Saurabh	ITS	Shefali Swaroop	CVO

Annexure-I

94	2024-01042023-31082023-95959	20075	Sheo Bhadra Singh	ITS	V. L. Kantha Rao	SECRETARY
95	2024-01042023-31032024-96426	20817	Shiv Ratan	ITS	Rahul Mithal	CHAIRMAN AND MANAGING DIRECTOR
96	2024-01042023-31032024-95836	8568	Shubhendu Tiwari	ITS	Sandeep Govil	DIRECTOR CM
97	2024-08072023-31032024-101984	20877	Shuchi Srivastava	ITS	Sandeep Govil	DIRECTOR CM
98	2024-21122023-31032024-96538	20986	Sidh Kumar	ITS	Prabhat Kumarsingh	MANAGING DIRECTOR
99	2024-01042023-23102023-101683	21259	Subhash Chandra Kesarwani	ITS	Mukesh Kumar	DEPUTY DIRECTOR GENERAL
100	2024-24102023-31032024-101683	21259	Subhash Chandra Kesarwani	ITS	Rajasekhar K	DEPUTY DIRECTOR GENERAL
101	2024-02012024-31032024-96445	20846	Subodh Saxena	ITS	Sunita Chandra	ADDITIONAL DIRECTOR GENERAL TELECOM
102	2024-01042023-12102023-96362	20712	Sudesh Kumar Chopra	ITS	Sushil Kumar Sheemar	PRINCIPAL GENERAL MANAGER
103	2024-01042023-31032024-96097	20274	Sukumaran A S	ITS	Sunil Kumar B.	CHIEF GENERAL MANAGER
104	2024-29042023-31032024-96363	20714	Surendra Singh	ITS	Gupta Brijesh Kumar	ADDITIONAL MEMBER CE
105	2024-06112023-31032024-96792	21343	Suresh Kumar	ITS	Ravi A Robert Jerard	DEPUTY DIRECTOR GENERAL
106	2024-01042023-11082023-95986	20121	Suresh Puri	ITS	V. L. Kantha Rao	SECRETARY
107	2024-01042023-31102023-95869	TEMP_008623	Surya Kant	ITS	Sandeep Govil	DIRECTOR CM
108	2024-01042023-31032024-96242	20520	Thaiu Mag	ITS	Dr. Ashok Puranik	EXECUTIVE DIRECTOR
109	2024-23112023-31032024-96450	20851	Trilok Chand Gupta	ITS	Gurpreet Singh Choudhry	JOINT SECRETARY ARMY AND TA
110	2024-01042023-31082023-4871	20244	Virender Prasad	ITS	V. L. Kantha Rao	SECRETARY
111	2024-01042023-31032024-2195046	60010	Ziaur Rahman	ITS	Sujit Kumar	DIRECTOR
112	2024-21082023-31032024-2820037	60126	Akhil Rajput	TES-GROUP B	A Alex Vikas	ASSISTANT DIRECTOR GENERAL
113	2024-01082023-31032024-2826683	60155	Kishan Kumar	TES-GROUP B	Vikas	ASSISTANT DIRECTOR GENERAL
114	2024-01042023-27122023-2820039	60128	Shruti Bhatia	TES-GROUP B	Pradeep Kumar	DIRECTOR

*As extracted from Portal

Sl. No.	PAR ID	Staff No.	Name of the Officer (Sh./ Ms.)	PAR Pending With (Sh./ Ms.)
1	2024-01042023-31102023-96040	20204	MOHAMMAD ZAFAR IQBAL	RAJIV JAUHARI
2	2024-01042023-31072023-101979	20651	PANKAJ GUPTA	SATYANAND RAJHANS
3	2024-01042023-31102023-96059	20228	RAJESH KUMAR	RAJIV JAUHARI
4	2024-01042023-31102023-96114	20301	RAJNEESH KR. JAISWAL	RAJIV JAUHARI
5	2024-01042023-04082023-95725	8353	RAJU SINHA	UMA SHANKER PANDEY
6	2024-01042023-31102023-95923	20013	RAMESH PRASAD	RAJIV JAUHARI
7	2024-17072023-15022024-96186	20420	ASIT KADAYAN	MOUSUMY BEDEKAR