

F. No. 12-01/2022-SEA-II
 Government of India
 Ministry of Communications
 Department of Telecommunications

Dated: **08** .12.2023

OFFICE MEMORANDUM

Sub: Submission of Annual Immovable Property Return (AIPR) for the Year-2023 by the officers of IP&TAFS Group 'B' - reg.

The provisions of Rule-18 (1) (ii) of CCS (Conduct) Rule-1964 stipulates that every government servant belonging to any service or holding a Group 'A' or Group 'B' post shall submit an annual return in such form as may be prescribed by the Government in this regard giving full particulars regarding the immovable property inherited by him/ her or owned or acquired by him/her or held by him on lease or mortgage either in his/her own name or in the name of any member of his/ her family or in the name of any other person dependent on him.

2. Accordingly, all officers of IP&TAFS Gr. 'B' working in DoT (HQ)/ CGCA/NICF/Pr.CCA/CCA/TEC and on deputation from DoT HQ have to submit Annual Immovable Property Return (AIPR) for the **Year-2023** between **01.01.2024 to 31.01.2024** in the proforma enclosed. A NIL return may invariably be submitted even if the information regarding the property is Nil. While furnishing the information in the AIPR, use of the phrase such as "**same as previous year**" or "**No change**" is to avoided. Care must be taken to indicate the sanction particulars invariably in respect of all properties declared in the return.

3. **The AIPR of Gr. 'B' officers working in CGCA/NICF/Pr.CCA/CCA & TEC will be reviewed and kept by the respective heads of CGCA/NICF/Pr. CCA/CCA & TEC. A report mentioning the date of submission of AIPR for the Year-2023 should be sent to DoT HQ latest by 31.03.2024.**

4. Vigilance clearance shall be denied to an officer if he/she fails to submit his or her Annual Immovable Property Return of the previous year by 31st January of the following year in terms of DoP&T's O. M. No. 11012/11/2007-Estt (A) dated 27.09.2011.

5. As per instructions contained in Vigilance Wing of DoT HQ letter No. 7-1/2016-V. Tech dated 14/12/2016, officer will be liable for departmental action for violation of Rule 18(2) of CCS (Conduct) Rules, 1964 for non-submission of his/her AIPR.

6. It may be noted that no further reminder in this regard shall be issued.

Encl: As above.

Signed by Harshvardhan
 Singh Khangarot
 Date: 07-12-2023 16:08:26
 Reason: Approved
 (Harshvardhan Singh Khangarot)
 Director (SEA)
 Phone No. 011-23036059

Copy to: -

1. CGCA/Addl. CGCA, DoT at NICF campus, Ghitorni, New Delhi.
2. DG, NICF, Ghitorni, New Delhi.
3. All DDsG of Accounts & Finance Wing in DoT (HQ), New Delhi.
4. All Pr. CsCA/CsCA.
5. All Sr.AO/AO/AAO in DoT HQ and TEC, New Delhi.

STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR.....

1. Name of officer (in full):

2. Staff No:

3. Present office & Post held:

4. Service to which the officer belongs: IP&TAFS Gr. 'B'

5. Present Pay:

(1) Name of District, Sub-Division, Taluk & Village or city in which property is situated (full location & postal address)	(2) Name & Details of property, Housing, Lands and other Buildings	(3) Cost of construction/ Acquirement (and year when purchased) including of land in case of house	Present value	(5) If not in own name, state in held & his/her Relationship to the Govt. Servant	(6) How acquired, whether by purchase, lease, mortgage, inheritance, gift or otherwise with date of acquisition & name with Details of person (s) from whom acquired.	(7) Annual Income from property	(8) Remarks

Signature:
Date:
Tel.

Inapplicable clause to be struck out.

*In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.

*Includes short term leases also.

*The wording 'No change or No addition or as in previous year' may be avoided and all details filled up.

Note: The declaration form is required to be filled in and submitted by every member of class I and class II services under relevant provisions of Conduct Rules and the first appointment to the service and thereafter, at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him on lease or mortgage, either in his own name or in the name of any member of his/her family or in the name of any other person dependent on Government Servant.