

**Government of India
Ministry of Communications
Department of Telecommunications
Wireless Planning and Coordination Wing**

6th Floor, Sanchar Bhawan,
20 Ashoka Road, New Delhi-110001
Date: 14.06.2024

Meeting Notice

Subject: Kick off meeting of NFAP-2022 Review/ Revision Committee

Kick off meeting of NFAP-2022 Review/ Revision Committee is scheduled on 18th June 2024 under the chairmanship of Wireless Adviser, WPC Wing. The meeting will be conducted in hybrid mode.

2. The Agenda of the meeting is as follows:

- Opening Remarks by Wireless Adviser
- Discussion on the structure of the NFAP.
- Discussion on timeline of activities for finalization of NFAP 2025 Report
- Any other topic.

Date & Time: 18th June 2024 1430 Hrs. onwards

Venue: Conference Hall, 13th Floor, Sanchar Bhawan

Meeting Link: <https://cdotmeet.cdote.in/vmeet/sha-3zo-vey-wm5>

3. The Working Groups Chairmen, identified stakeholders and all concerned officer(s) of WPC Wing/ WMO are requested to kindly make it convenient to attend the meeting.


(Shalini Gupta)
Engineer (ISR)

To,

All concerned

Copy to:

1. PSO to Secretary (T)
2. PPS to Member (T)
3. PPS to Member (F)
3. PPS/PS to WA
3. PPS/PS to JWA.

Time-plan for NFAP-2022 Review/ Revision Committee

NFAP-2022 Review/ Revision Committee shall continue to operate within the timeline as below:

Month	Preferable timeline	Expected task/ target
July	First Week & Third Week	<ul style="list-style-type: none"> • Kick-off meeting to set objectives and plan stakeholder consultations • Conduct stakeholder consultations and begin drafting report
	Fourth Week	<ul style="list-style-type: none"> • Review Meeting by Chairman to evaluate progress and provide feedback
August	First Week & Third Week	<ul style="list-style-type: none"> • Continue stakeholder consultations and refine report based on initial feedback • Complete stakeholder consultations and prepare the draft report
	Fourth Week	<ul style="list-style-type: none"> • Review Meeting to assess the activities and provide further guidance
September	First Week & Third Week	<ul style="list-style-type: none"> • Plan final consultations, incorporate feedback and conclude stakeholder consultations • Finalize the draft report by September
	Fourth Week	<ul style="list-style-type: none"> • Review Meeting to assess the draft report and ensure alignment with the set objectives
October	Mid week	<ul style="list-style-type: none"> • Prepare the final draft report of the revised NFAP 2022 ensuring all recommendations and revisions are incorporated for submission to Chairman
	Fourth Week	<ul style="list-style-type: none"> • Final Review Meeting to conduct a comprehensive review of the final report and approve the NFAP 2024 for submission
