

**File No.: 8-1/2017-IT-V**  
**Government of India Ministry of Communications**  
**Department of Telecommunications (IT Wing)**

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Sanchar Bhawan, New Delhi

Dated: 07-04-2022

**Subject: eOffice implementation in DoT HQ and its Field Units**


Dear Sir/Madam,

In continuation with the letter of even number dated 21-12-2021 and 21-03-2022 regarding eOffice implementation in all the Offices under DoT, it is to convey that the eOffice rollout in all 58 offices of DOT has been completed on 31-03-2022.

2. It would have not been possible without the support of the designated Local Nodal Officers and Resource Persons and continuous push by team of DGT, CGCA. All appreciation goes to the eOffice team of DoT HQ as well as officers/officials involved from NTIPRIT, TEC, WMO, WPC, DGT, 22 LSAs, CGCA, NICF and 28 PrCCA/CCA/JtCCAs. The team, altogether created about 2250 new user accounts in a very short span of 3 months and completed the post mapping and role assignment for these users.

3. It would be advisable to use the current momentum to push forward for actual usage of eOffice Application by all offices and seamless integration of file movement between LSAs & CCAs and other offices. Mechanism for proper integration of CRU (Receipt & Dispatch section), resources for scanning/digitization of files/record, Training and Hand-holding of the Staff, proper LAN and WAN connectivity, availability of Digital Signing Certificates, etc. may be completed on priority.

4. eOffice usage report of last 30 days is enclosed herewith for your kind ref.

  
[VIRENDER PRASAD] 7/4/22  
DDG(IT), DoT HQ

**To**

- DG(T)
- CGCA
- DG, NICF
- DG(NTIPRIT)
- Sr DDG(TEC)
- Director(WMO)

**Copy to:**

- Sr. PPS to Secretary(T)
- Member(T)/Member(S)/Member(F)/DG(T)
- AS(T)/USO Administrator
- Advisor(O/T/F/W/L)

## EFILE USAGE DETAILS

Period : 07/03/2022 To 06/04/2022

Nature : P/E

Department : DOT-HQ

S. No.	Ministry/Department Name	eFile Created	pFile Created	eFile Moved	pFile Moved	eReceipt Created	pReceipt Created	eReceipt Moved	pReceipt Moved
1	CCA - ANDHRA PRADESH	5	0	10	0	2	0	185	0
2	CCA - ANDMAN AND NICOBAR	8	0	15	0	20	0	66	0
3	CCA - ASSAM	1	0	4	0	2	0	134	0
4	CCA - BIHAR	3	2	18	7	16	1	399	1
5	CCA - BSNL - DELHI	1	0	5	0	2	0	557	0
6	CCA - CHHATTISGARH	4	1	8	5	8	3	79	6
7	CCA - GUJARAT	3	0	17	0	27	0	508	0
8	CCA - HARYANA	14	0	62	0	20	1	139	1
9	CCA - HIMACHAL PRADESH	25	0	49	0	11	0	15	0
10	CCA - JAMMU AND KASHMIR	10	0	70	0	8	1	220	1
11	CCA - JHARKHAND	2	0	13	0	3	0	84	0
12	CCA - KARNATAKA	21	2	78	5	11	0	387	0
13	CCA - KERALA	1	0	4	0	4	0	221	0
14	CCA - KOLKATA	12	0	46	0	66	1	526	0
15	CCA - MADHYA PRADESH	36	0	135	0	48	0	668	0
16	CCA - MAHARASHTRA	1	0	2	0	5	0	135	0
17	CCA - MEGHALAYA	2	0	3	0	5	0	26	0
18	CCA - MTNL - MUMBAI	1	0	4	0	2	0	179	0
19	CCA - NAGALAND	1	0	7	0	3	0	50	0
20	CCA - ODISHA	8	0	23	0	9	0	101	0
21	CCA - PUNJAB	1	0	4	0	2	0	306	0
22	CCA - RAJASTHAN	1	0	6	0	3	0	418	0
23	CCA - TAMIL NADU	18	6	62	7	54	5	334	7
24	CCA - TELANGANA	54	0	355	0	53	0	291	1
25	CCA - UTTARAKHAND	17	0	84	0	17	0	307	0
26	CCA - UTTAR PRADESH (EAST)	1	0	3	0	2	0	249	0
27	CCA - UTTAR PRADESH (WEST)	8	0	34	0	13	0	284	0
28	CCA - WEST BENGAL	1	0	4	0	1	0	329	0
29	CONTROLLER GENERAL OF COMMUNICATION ACCOUNTS	9	0	82	0	12	0	1825	0
30	DEPARTMENT OF TELECOMMUNICATIONS	791	193	30212	5400	6530	1841	276458	15957
31	DIRECTOR GENERAL TELECOM	85	7	1695	43	384	64	11679	1712
32	LSA - ANDHRA PRADESH	107	0	1169	0	205	0	2305	0
33	LSA - ASSAM	9	1	56	2	7	2	41	4
34	LSA - BIHAR	21	0	59	0	80	0	184	0
35	LSA - DELHI	46	0	233	0	74	0	432	0

S. No.	Ministry/Department Name	eFile Created	pFile Created	eFile Moved	pFile Moved	eReceipt Created	pReceipt Created	eReceipt Moved	pReceipt Moved
36	LSA - GUJARAT	23	0	102	0	47	0	272	0
37	LSA - HARYANA	70	0	537	0	29	1	159	2
38	LSA - HIMACHAL PRADESH	18	0	198	0	4	0	31	0
39	LSA - J AND K	20	0	137	0	9	0	88	0
40	LSA - KARNATAKA	28	0	133	0	18	0	72	0
41	LSA - KERALA	19	0	86	0	20	0	88	0
42	LSA - KOLKATA	12	0	82	0	2	0	18	0
43	LSA - MADHYA PRADESH	39	0	209	0	36	1	193	1
44	LSA - MAHARASHTRA	33	1	176	1	13	1	175	3
45	LSA - MUMBAI	6	0	13	0	4	0	8	0
46	LSA - NORTH EAST	24	0	94	0	21	0	74	0
47	LSA - ODISHA	13	0	47	0	8	0	26	0
48	LSA - PUNJAB	28	0	121	0	54	0	250	0
49	LSA - RAJASTHAN	46	0	314	0	81	0	546	0
50	LSA - TAMIL NADU	97	0	340	0	231	0	936	0
51	LSA - UTTAR PRADESH(EAST)	59	0	307	0	38	3	159	2
52	LSA - UTTAR PRADESH(WEST)	32	0	207	0	29	1	201	1
53	LSA - WEST BENGAL	71	0	367	0	159	1	893	0
54	NATIONAL CENTRE FOR COMMUNICATION SECURITY	2	0	2	0	1	0	22	0
55	NATIONAL INSTITUTE OF COMMUNICATION FINANCE	1	0	4	0	4	0	159	0
56	NATIONAL TELECOMMUNICATIONS INSTITUTE FOR POLICY RESEARCH, INNOVATION & TRAINING	16	0	455	2	131	0	3126	0
57	TELECOMMUNICATION ENGINEERING CENTRE	7	1	36	33	7	0	83	61
58	WIRELESS MONITORING ORGANIZATION (WMO)	8	16	49	152	11	0	62	22