

**MOST IMMEDIATE**

No.100-3/2012-STG-I  
Government of India,  
Ministry of Communications & IT,  
Department of Telecommunications,  
Sanchar Bhavan, 20, Ashoka Road, New Delhi-110001.  
(STG-I Section)

Dated, the 12<sup>th</sup> January, 2012

**Office Memorandum**

Subject :- Submission of Annual Property Return for the year ending 31.12.2011 (as on 01.01.2012) in respect of ITS / GCS Group 'A' officers, Deptt. of Telecom - reg.  
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All the officers of ITS / GCS Group 'A' are requested to submit statement of Immovable Property Return for the year ending 2011 (as on 01.01.2012) in the prescribed proforma enclosed herewith to Section Officer (STG-I), Room No.419, Sanchar Bhavan, New Delhi latest by **31.01.2012** for onward transmission to DoP&T.

2. The wording 'no change' or 'no addition' or 'as in the previous year' should be avoided and full details be provided.

This may be treated as **MOST URGENT.**



(D.N.Sah)

Under Secretary (SGT)

Encl. a/a

To

- i) Adviser(O) / Adviser(T); DoT(Hq.)
- ii) All Sr.DDsG, DoT(Hq.);
- iii) Sr.DDG(TEC), New Delhi;
- iii) All DDsG / Directors / ADsG / JIS officers, DoT(Hq.)
- iv) Director(IT), DoT(Hq.) with a request to upload the aforesaid O.M. on relevant website of DoT under intimation to this office.

Copy to Director(Security-I), DoT(Hq.). A copy of the aforesaid O.M. may be transmitted to all Heads of TERM Cells with the direction that Immovable Property Return-2011 (as on 01.01.2012) in respect of officers of ITS Group 'A' working under their control may be sent to this office, immediately.

Copy to :-

- i) CMD, BSNL, New Delhi
- ii) CMD, MTNL, New Delhi
- iii) Sr.DDG, TEC

The Immovable Property Return 2011 may be obtained from all the officers of ITS / GCS Group 'A' officers working / attached with your organizations in the enclosed proforma, within the stipulated period **and** the same may be uploaded on their website under intimation to this office, immediately.