



**Government of India  
Ministry of Communications  
Department of  
Telecommunications O/o Special  
DGT, Delhi LSA  
5<sup>th</sup> Floor, MTNL Telephone Exchange Building, Nehru Place, New Delhi-110019**

No. 30-245/TERMD/2020-21/20

Dated: 18.08.2023

## **NOTIFICATION**

**Subject: Engagement of consultant for the vacant post of Group 'B' on temporary contract basis in the office of Special DGT, Delhi LSA Department of Telecommunications- Reg.**

O/o Special DGT, Delhi Licensed Service Area (LSA), Department of Telecommunication [DoT], Ministry of Communications, having its office at Delhi proposes to engage 2 (Two) number of consultants against the vacant post of Group "B" on purely temporary and on contract basis initially for a period of one year extendable further upto a maximum of one year or till the consultant attains the age of sixty five years or till regular manpower is posted, whichever is earlier. **The engagement of 2 consultants is required on immediate basis which may further be increased to total 9 consultants during the financial year as and when required.**

Applications are invited from retired Government servants or retired officials of PSUs or Research Organizations with adequate computer knowledge and preferably having knowledge of DoT field unit working as mentioned in the Section no.1 (i.e. Nature of Duties) of this notification.

O/o Special DGT, Delhi LSA, reserves the right to accept or reject in part or in full any or all the responses received vide this notification without assigning any reasons whatsoever.

The format of application form for the post of consultant on a contract basis is at **Annexure-A**. The last date for submission of application is 30th days from publication this notification on the DoT website. Applications received after the due date will not be considered.

### **1. Nature of Duties:-**

#### **For Group 'B' posts at Delhi LSA**

Duties may be assigned in any of the following works at O/o Special DGT, Delhi LSA, at New Delhi.

- a) **Service Compliance:** CAF Audit, EMR Audit, Service Testing, Roll out obligation etc.
- b) **Technology:** Secured dedicated communication network, Time Synchronization of

Telecom Networks, Disaster Technology Management, interconnect Exchange, Inspections of Licensee Network, Advocacy & Public Awareness etc.

- c) **Security:** Curbing illegal activities/Control over clandestine/illegal operation of telecom networks, Analysis of CDR/SDR and other security activity assigned from time to time etc.
- d) **Rural:** Rural connectivity for DBT, verification of USO sites, RF coverage testing/telecom connectivity checking, National Broadband Mission etc.
- e) **Admin, Legal, PG & Vigilance:** Admin, PG, Building, Vigilance, Court case & Misc., Admin activities etc.

## 2. Period of Engagement:-

The consultant will be engaged on short term contract basis initially for a period of one year. Based on his/her performance and requirement of this office, the contract can be further extended up to maximum of one year or up to 65 years of age whichever is earlier.

## 3. Eligibility:-

For consultant in AD/JTO level- Retired AD/JTO or holding analogous post from Government /PSU/Research Organizations/ BSNL/MTNL VRS 2019 optee. Preference will be given to applicants from DOT/BSNL/MTNL background.

## 4. Remuneration per month:-

The maximum monthly consolidated fee/remuneration payable to retired PSU employees/optees of VRS Scheme 2019 of BSNL/MTNL engaged as Consultants on the Post of AD and JTO will be Rs.31050/- (Rs. 27450/-+Rs. 3600 as TA) and Rs. 29475/- (Rs.25875/-+Rs. 3600/- as TA) respectively. However, the monthly consolidated fee/remuneration payable to retired Central Govt. employees will be as per Department of Expenditure O.M no. 3-25/2020-E.IIIA dated 09.12.2020. The amount of remuneration so fixed shall remain unchanged for the term of contract. No increment or Dearness allowance shall be allowed during the term of contract.

The person so engaged shall not be eligible for other allowances and benefits. The payment will be made on monthly basis.

## 5. Allowances:-

Consultants shall not be entitled to any kind of allowance or accommodation facility e.g. Dearness allowance, Transport facility, Residential Accommodation, Personal staff, CGHS and Medical reimbursement etc.

## 6. TA/DA:-

No TA/DA shall be admissible for joining the assignment or on its completion. A fixed amount of Rs. 3600/- will be paid as Transport allowance for the purpose of commuting between the residence and the place of work. The retired official on his/her engagement as consultant may be allowed TA/DA for performing outstation duties as per his/her entitlement as per prevailing rules for Consultants.

## 7. Income Tax/Other Taxes:-

Income tax or any other tax liable to be deducted as per prevailing rules will be deducted at source before effecting the payment for which the department will issue TDS certificate. Service tax as applicable shall be payable extra as per the prevailing rates.

**8. Leave:-**

Consultants shall be eligible for Eighteen (18) days paid leave in a Calendar year subject to maximum 1.5 days in each completed month. No remuneration for the period of absence in excess of the admissible leave will be paid to Consultants. Also, un-availed leave shall neither be carried forward to the next year nor encashed.

**9. Age Limit:-**

Candidate should not be more than 63 years of age on the last date of application.

**10. Confidentiality of data and documents:-**

The data collected/produced as well as deliverables produced for the O/o Special DGT, Delhi LSA, shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceeding or information collected for the purpose of this assignment or during the course of assignment from the O/o Special DGT, Delhi LSA, without the express written consent of this office. The consultants are bound to hand over the entire set of records of assignment to this office before the expiry of the contract and before the final payment are released by this office.

**11. Conflict of interest:-**

The consultants engaged shall in no case, represent or give opinion or advice to other in any matter which is adverse to the interest of the Department nor will he indulge in any activity outside the terms of the contractual assignment.

**12. Closing date for submission of applications:** - Up to 17.00 Hrs of the 30<sup>th</sup> day from the date of publishing of this notification on DoT website. (Including publishing date)

**13. Selection Procedure:-**

A selection panel shall be constituted for this purpose and it will be valid for a period of 6 months from the date of formation. The decision of the department in the matter of selection of consultants shall be final and binding.

The Selection panel shall first shortlist the applications on the basis of criteria decided by it. Thereafter, the committee may hold a personal interaction (interview) with the shortlisted candidates. All the members of the committee will separately assign the marks to interviewed consultants. Those securing highest marks shall be recommended by the committee for engagement. In case of stalemate, the decision of committee shall be final. Criteria for shortlisting could be experience in the relevant field, depth of knowledge, qualification etc.

Panel of suitable candidates will be maintained in the order of their ranking in selection process. The consultants will be engaged from the panel on requirement and job profile. After selection of suitable candidate(s) from the panel for appointment as consultant and obtaining necessary approvals of the competent authority, an offer letter shall be issued to successful candidates clearly indicating the terms and conditions of engagement.

No consultant shall be allowed to join without first submitting an undertaking towards acceptance of the terms and conditions as mentioned in the offer letter.

**14. How to Apply:-**

The format of application is appended ([Annexure-A](#)). The last date for receipt of filled application is 16.09.2023. The notification is available on the official website of DoT [www.dot.gov.in](http://www.dot.gov.in). The interested retired personnel may apply in the prescribed format with all necessary supporting documents to ADG (Admin), O/o Special DGT, Delhi Licensed Service Area, 5th Floor, MTNL Telephone Exchange Building, Nehru Place, New Delhi-110019.

The envelope should be marked as "Application for the consultant in the O/o Special DGT,

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Delhi LSA”.

**15. Vacancies:-**

**For the engagement of 2 consultants is required on immediate basis which may further be increased to total 9 consultants during the financial year as and when required.**

The above mentioned vacancy may vary at any time (either increase or decrease) depending on the actual requirement. The said engagement is purely on temporary and on contract basis. The selected candidates will be governed by the provisions of the guidelines for engagement of consultants in DoT as amended from time to time.

**16. Special Condition:-**

The consultant may have to perform outdoor duties in all over the Delhi LSA jurisdiction. Those who are not able to perform outdoor duties need not to apply.

**17. Application to be forwarded to:-**

ADG (Admin),  
O/o Special DGT, Delhi LSA,  
5<sup>th</sup> Floor MTNL, Telephone Exchange Building Nehru Place,  
New Delhi-110019.

**18. Termination of Contract:-**

The contract may be terminated by either of the party with prior notice of 30 days.

The above said engagement is purely on temporary and on contract basis. The selected candidates will be governed by the provision of the guidelines for engagement of consultants in DoT as amended from time to time.

Yadav Manish Kumar Ravinder kumar

**Signed by Yadav**  
**Manishkumar Ravinderkumar**  
**Date: 18-08-2023 17:12:03**  
**Reason: Approved**

ADG (Admin)  
O/o Special DGT, Delhi LSA  
Tel: 011-26210073, 26281426 (O)  
Email: adga.del-dgt-dot@gov.in

**Encl.:-** As stated above.

Copy for kind information to:

- Director General Telecom, DoT HQ, New Delhi.
- DDG (Estt.)/Director (Estt.), DoT HQ, New Delhi.
- Director (IT), DoT HQ New Delhi with a request to publish on DoT website under “Vacancies”.
- GM (Pers.), BSNL Corporate office, BSNL, Janpath, New Delhi.
- GM (Pers.), MTNL Corporate office, CGO Complex, New Delhi.
- ED, MTNL, Kidwai Bhawan, New Delhi.
- Other Ministries concerned
- Notice Board.
- Office Copy

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**APPLICATION FORMAT FOR THE POST OF CONSULTANT**

1. Name :
2. Father's name :
3. Present Residential Address :
4. Aadhar Number:
5. Date of Birth (DD/MM/YYYY):
6. E-mail address with telephone number:
7. Date of entry into Government Service:
8. Date of retirement:
9. Last Month Basis pay drawn (on superannuation) (Please attach self-attested copy of PPO or order issued by PSU).....
10. Basis Pension Drawn as on\_\_\_\_\_:
11. Educational Qualification (Pl. attach Copy of self-attested certificate):-
  - 
  -

Recent  
Passport size  
Photograph  
(self-attested)

12. Brief particulars of service with nature of duties performed for 10 years before retirement

Sl.No.	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		To	From		

13. Brief particulars of service with nature of duties performed for after retirement till date

Sl.No.	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		To	From		

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MS Word	Yes/NO
MS Excel	Yes/NO
MS PowerPoint	Yes/NO
Any other Qualification (Please specify)	

**15. Additional information, if any, in support of your suitability for the post.**

The candidate has to submit a detailed resume on his experience, works handled relative to Telecom sector activities and other official functions (Not more than 2 pages)

**16. Following documents must be attached with the application.**

1. LPC of last month of service
2. Latest three months pension amount details (Bank/Postal statement of Pension/Saving account)
3. PPO (Pension Payment Order ) -Copy of self-attested PPO

**DECLARATION**

This is to certify that no disciplinary proceedings were pending against me on date of application and the information given above is true to the best of my knowledge and behalf. The supporting documents in **original** would be made available on demand; and that I unequivocally accept all the terms & conditions of Notification No. \_\_\_\_\_  
Dated: \_\_\_\_\_

Yours faithfully

Signature:

Date:

Full Name:

Place: