

File No: 6-22(01)/2020-PAT  
भारत सरकार/Government of India  
संचार मंत्रालय/Ministry of Communications  
दूरसंचार विभाग/Department of Telecommunications

Sanchar Bhawan, 20, Ashoka Road  
New Delhi -110001

Dated: 05.11.2020

CIRCULAR No. 147

Subject: Grant of Advance-Special Festival Package to Government Servants

The undersigned is directed to forward herewith copies of Ministry of Finance, Department of Expenditure's OM No. 12(2)/2020-E.II(A)(Pt) dated 12.10.2020 and 04.11.2020 on the subject cited above for information and necessary action.

Encl: As above

*Panishka*  
*05/11/2020*  
(Bulley Mishra)  
Assistant Director General (PAT)  
Phone: 2303 6245

Copy to:

1. PPS to Secretary (Telecom)
2. PPS to Member (T)/ Member (S)/Member (F)
3. Director General Telecom/ CGCA
4. All Advisors/ Sr. DDG (TEC)/(NTIPRIT)/(NCCS)
5. All Heads of LSAs/ CCAs
6. CMD, BSNL/ MTNL/ TCIL/ BBNL
- 7 Executive Director, C-DoT/ Dir. WMO, New Delhi
8. Director (Staff)/ Director (SEA) / Director (Civil), DoT HQ
9. Director (IT), DoT for posting this circular on the web-site of DoT
10. Dy. Secretary (Admin-I)/ (Admin-II)/ (Admin-III) & (Admin-IV), DoT
11. PAO, and all the concerned Sections, DoT, New Delhi
12. SO (Pay Bill), DoT, HQ, Sanchar Bhawan

F.No.12(2)/2020-EII(A)  
Ministry of Finance  
Department of Expenditure  
EII(A) Branch

North Block, New Delhi  
12<sup>th</sup> October, 2020

Office Memorandum

**Sub: Grant of Advance - Special Festival Package to Government Servants.**

The undersigned is directed to say that with a view to enable Government servants to meet expenses relating to festivals and to encourage spending thereby giving a boost to economic activities, in pursuance of decision taken by the Government, it has been decided that a special festival package of advance will be accorded to all Government servants for any important festivals upto 31<sup>st</sup> March, 2021.

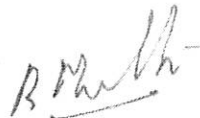
2. A Head of Office may sanction this special package on the eve of any important festival to any Central Government Servant under his administrative control. The term "important festival" is clarified as such festivals or one of such festivals as Head of Department may declare in respect of establishments under his/her administrative control.

3. The amount of the package is Rs. 10,000/- to be paid as advance to Government servant. This amount is interest free. The amount would be released through pre-loaded Rupay Card from SBI. DDOs, on receipt of application from Government servants for this package may process and acquire the prepaid cards from SBI for issue among the applicants. A detailed SOP for DDOs for obtaining these cards would be separately issued.

4. The festival package may be granted to a Government servant if he/she is on Government duty or on leave excluding leave preparatory to retirement, on the date on which the advance is disbursed. The amount paid under this package is recoverable in not more than ten (10) instalments.

5. These orders will take effect from the date of issuance of this Office Memorandum and will be in force during the current financial year till 31<sup>st</sup> March, 2021.

6. All the Ministries/Departments are requested to bring the contents of this OM to the notice of all its Attached and Subordinate offices for their information/necessary action.



Contd...2/-

Hindi version of this Office Memorandum will follow.



(B.K. Manthan)  
Deputy Secretary to the Govt. of India

To

- All the Ministries/ Departments of the Government of India.

Most Immediate

F.No.12(2)/2020-E.IIA (Pt.)  
Government of India  
Ministry of Finance  
Department of Expenditure

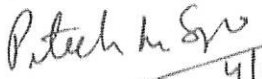
North Block, New Delhi,  
Dated: 4<sup>th</sup> November, 2020.

Office Memorandum

**Subject : Grant of Advance –Special festival package to Government Servants.**

The undersigned is directed to refer to this Department's OM of even number dated 12<sup>th</sup> October, 2020 followed by SOP/instructions for DDOs vide OM of even number dated 13<sup>th</sup> and 16<sup>th</sup> October, 2020 on the above mentioned subject.

2. In this regard, all Ministries /Departments are requested to instruct the concerned Drawing & Disbursing Officers (DDOs) to ensure the disbursement of pre-paid UTSAV Card to the applicant Government Servants well in advance before Deepawali.
3. This issues with the approval of Competent Authority.

  
4/11/2020  
(Prateek Kumar Singh)  
Deputy Secretary to the government of India  
Tele: 23092604

All Ministries /Departments of Government of India