

**No. 5-2-2017-G-II**  
**Government of India**  
**Ministry of Communications**  
**(General-II/Welfare)**  
**Sanchar Bhawan, 20, Ashoka Road**

New Delhi, the dated 26<sup>th</sup> April, 2018

To  
 All Tour Operators

**Subject:-Trekking/Excursion Trips for the employees of Department of Telecommunications.**

Sir,

The undermentioned trekking/excursion trips are to be organized by the Telecom Staff Welfare Board, Department of Telecommunications for employees of the Department as per tentative dates along with likely participation as below. .

**2. Tour Itineraries:** - The participants under the leadership of nominated Group Coordinators will undertake the trips as per the following details: -

a) **MACLODGANG / TRIUND (Approx. 48 PARTICIPANTS) in two equal groups**

Preferred Date	Alternate date	From	To	Travel/Trekking	Night Halt	Activities
8 <sup>th</sup> May (Departure at 19:00hrs)	16 <sup>th</sup> May (Departure at 19:00 hrs)	Delhi	Mclodganj	Travel by road (500km)	Night Journey	Start from Delhi
9 <sup>th</sup> May	17 <sup>th</sup> May	Arrival at Mc lodganj. Relax in Hotel. Explore the near by place like Monastery and Water fall etc.				
10 <sup>th</sup> May (8:00 Hrs)	18 <sup>th</sup> May ( 8: Hrs)	Mc lodganj	Triund	Trekking 9km	Tents	Uphill trek 9km. Reach Triund a flat meadow at height 2950 Meter appx
11 <sup>th</sup> May (8:00 Hrs)	19 <sup>th</sup> May	Triund	Mc lodganj	Trekking 9km	Night journey	Downhill easy trek of 9km and back to Mc lodganj by 12:00 hrs Catch bus from Mclodganj at 18:00 Hrs to Delhi
		Mclodganj	Delhi	500km by road		
12 <sup>th</sup> May	20 <sup>th</sup> May	Arrival at Delhi early morning around 06:00 Hrs				

*Handwritten signature*

①  
5

**b) DELHI TO CHOPTA / TUNGANATH TRIP (Approx.75 PARTICIPANTS) in three equal groups.**

Preferred Date	From	To	Travel/trekking	Night Halt
11.5.2018 5.30 PM	Delhi	Haridwar		Haridwar
12.5.2018 7.00 AM	Haridwar	Sari village	Deoriatat	Camp at Deoriatat
13.5.2018 6.00AM	-----	-----	Saria village and transport to Chopta	-----
13.5.2018 9.00AM	-----	-----	Chopta/Tunganath	-----
13.5.2018 4.00PM	-----	-----	Chopta	Camp at Chopta
14.5.2018 7.00AM	Chopta	Delhi (Reaching time 6.00PM)	-----	-----

**c) DELHI TO NAINITAL and nearby places (Approx.80 PARTICIPANTS) in two groups.**

Preferred Date	Alternate Date	From	To	Travel	Journey Time	Activities
11.05.2018 8.00PM Departure (Friday)	18.05.2018 8.00 PM Departure (Friday)	Delhi (Sanchar Bhawan)	Nainital 4.00 AM (Saturday)	By Bus	8 Hrs	Night Journey
12.05.2018 (Saturday)	19.05.2018 (Saturday)	Nainital	Nainital			Local/Site seeing- Bhimtal, Saat Tal, Noukuchiya Tal and Night Stay at Nainital
13.05.2018 6.00 AM (Sunday)	20.05.2018 6.00AM (Sunday)	Nainital	Jageshwar 10.00.AM )	By Bus		Patal Devi,Jjageshwar and Chaiti Golu Temple, Almora city etc.
13.05.2018 2.00 PM (Sunday)	20.05.2018 2.00 PM (Sunday)	Jageshwar	Nainital 6.00 PM	By Bus	4.00 Hrs	Night Stay At Nainital
14.05.2018 06.00 AM (Monday)	21.05.2018 06.00 AM (Monday)	Nainital	Ranikhet)/Kaichi Dham 09.00 AM	By Bus	3.00 Hrs	Back to Nainital
14.05.2018 8.00 PM (Monday)	21.05.2018 8.00 PM (Monday)	Nainital	Delhi	By Bus	08 Hrs	Night journey

*Praveen*

2/5

15.05.2018 04.00 AM (Tuesday)	22.05.2018 04.00 AM (Tuesday)	Arrival at Delhi				
-------------------------------------	-------------------------------------	---------------------	--	--	--	--

All trips will be by AC Bus/Buses with the facility of mike. Local visits will include visits to places in and around the place. Gateway trips to place(s) of Tourism/ASI site interest in nearby areas. All to be arranged by the Tour Operator(s).

**3. Important Terms and Conditions**

- (i) The package tour cost should include everything viz. All kinds of travel cost, food & packaged drinking water including those provided during travel/en-route, stay/accommodation (Three Star or equivalent Hotel/Tents/Trekking equipments/Resort or equivalent), entry fee /permits/Toll Tax/State entry Tax/Parking fee/Boating fee/ guide & sightseeing fee etc. for visit to any ASI site or places of historical/religious importance one guide (Govt. Approved) has to be hired for a group of 35 participants each. If the no. of participants is more, more than one Tour guide will have to be hired and cost will be borne by the Tour Operator. All local transportation for reaching the spot & for visiting the site (inside also, if allowed) shall also be borne by the Tour Operator. Besides this, two (02) responsible officials authorized to take decisions on the spot as per exigencies on behalf of tour operators, should also be deployed for smooth operation of tour. The cost of cancellations in hotels etc. will also be borne by the Tour Operator within the Package Tour cost.
- (ii) Early check-in and late check-out in Hotels to be taken care of by the tour operator within the scope of package tour itself (depending on the travel schedule).
- (iii) All accommodation should have high standards of hygiene and cleanliness. Accommodation for the participants would be on twin sharing basis except in case of odd number of males/females, wherein a **Single Room** would be provided (not sharing).
- (iv) As far as serving of food is concerned, hotels/restaurants etc. are to be instructed to serve sumptuous vegetarian food in ample variety (no. of dishes) and quantity which is not be repeated again and again during the tour period. Non-veg food if preferred may be served as per requirement. The Tour Operator shall also be responsible for the quality of food served during transit and camping including the hygienic conditions under which it has been cooked, and therefore, should be careful in his selection.
- (v) Feasibility with regard to availability of accommodation both for stay and travel may be examined before submitting the bid & quality of Hotels should be **EXCELLENT**.
- (vi) The quality & maintenance of Vehicles (AC Deluxe Bus/Tempo Travellers/ Mini Bus/MMVs/MUVs) should be of high standards (the vehicles should have run less than 50,000 kms.)
- (vii) Alternate vehicle arrangement of similar quality must be made in case of breakdown of vehicle(s). In such a case, if the itinerary of the tour is disturbed or not carried out, a penalty of not more than 5% of the total package tour cost shall be deducted, in addition to the penalty mentioned in para 6 below.

*Pranshu*

3/5

- (viii) Depending upon the circumstances and exigencies of the situation, minor variations in the tour itinerary may be considered by the Tour Committee as per the request of the Tour Operator within the overall approved package cost. In this regard, however, the decision of the Group Coordinators will be final and binding upon the Tour Operator.
- (ix) Payment will be released in two phases:-
  - a) 50% before commencement of the trip
  - b) 50% after successful completion of the trip on submission of final bills.
- (x) The department reserves the right to reject any or all the bids/quotations without assigning any reasons.
- (xi) Variation in the number of participants for all trekking/excursion trips may be revised downwards upto 20%. The number of trips will be 2-3 so as to keep the groups within a manageable size.

**4. (a)** The interested tour operator should submit his estimate/quotation in the following format on his letter head, duly signed by the owner/authorized signatory, along with Demand Draft of Rs. 10,000/- (Ten Thousand only) towards Earnest Money. The DD should be drawn in favour of "Telecom Staff Welfare Board, New Delhi". The DD of unsuccessful bidders will be returned on finalization of bids whereas the DD of successful bidder(s) will be returned only after satisfactory completion of the trips. Quotations received without DD will be rejected summarily.

**Format for submission of Bid**

- (i) I/We undertake that we have gone through the DoT's letter No. 5-2/2017-G-II/WL dated 2.6/04/2018 inviting quotations for excursion trip to ----- and understood all clauses and the terms & conditions mentioned therein.
- (ii) I/We undertake that we accept unequivocally all the terms and conditions for the proposed trekking/excursion trips as mentioned in the DoT's letter No. 5-2/2017-G-II/WL dated 2.6 /04/2018.
- (iii) Our best price (exclusive of GST) for trekking trip to Maclodganj/Triund from ----- to ----- is Rs..... (In words.....) per pax (indicate vehicle make and capacity)
- (iv) Our best price (exclusive of GST) for trekking trip to Chopta/Tungnath from ----- to ----- is Rs..... (In words.....)per pax (indicate vehicle make and capacity)
- (v) Our best price (exclusive of GST) for excursion trip to Nainital & nearby places from ----- to ----- is Rs..... (In words.....)per pax (indicate vehicle make and capacity)

**Name & signature of the Owner/authorized signatory**

- (b)** Tour operators can bid for single or multiple destinations. Price quoted should be in rupees. GST will be paid extra as applicable.
- (c)** Evaluation of quotations will be made destination wise and successful bid will be decided separately for each destination.

*Prasanna*

4/5

5. **BIDDER ELIGIBILITY CRITERIA:** All Government Undertakings OR Private Travel Agency/Tour Operators approved by Ministry of Tourism. The Private Travel Agency/Tour operator should submit along with their quotation the details of excursion trip/official tours arranged during the last 02 years for Govt. Departments/PSUs etc.

6. **PENALTY CLAUSE:** If any of the conditions are not complied with, suitable penalty can be imposed on the Tour Operating agency. To substantiate the penalty claim, the feedback of the participants shall be relied upon along with the observations of the **Group Coordinators**.

7. **A preliminary interaction with the interested tour operators for any queries will be held on 01-05-2018 at 3.00 PM in Room No. 511, Sanchar Bhawan before the actual submission/opening of quotations.**

8. Interested tour operators are requested to submit their bids/quotations, completed in all respects, in the format prescribed in para 4(a) above in a **sealed cover** superscribed as "Quotation for Trekking/Excursion Trip" latest by **07-05-2018, at 12.00 Noon** in the tender box kept at the Reception Counter of the Department at Sanchar Bhawan, 20-Ashoka Road, New Delhi-110001. The quotations shall be opened in the presence of the bidders on the same date i.e. on - **07-05-2018 at 3.00 P.M. in Room No.511, 5<sup>th</sup> Floor, Sanchar Bhawan. The undermentioned officer may be contacted for any queries/clarifications.**

**Sh. Jayanta Choudhry, Section Officer (G-II), DoT**  
**Tel:- 011-23036464(O)**  
**9013132407 (M)**

*Pranab Biswas*

**(Pranab Biswas)**

Deputy Secretary (P&A)

Tel.011- 23036094.

5/5