## No. 4-1/2015-IR/18 Department of Telecommunications 512-A, Sanchar Bhawan, 20-Ashoka Road, New Delhi -110001.

Dated: December 07, 2015

Kindly find enclosed the copy of letter no. APT/HRD-7.1.1/2015/JPN-BHN/UISEODD, dated 5 December, 2015 received from APT, Bangkok, Thailand regarding Training Course on "Utilization of ICT Services & E-Applications for Overcoming Digital Divide". The training course will be implemented and hosted by the BHN Association (BHN) from 1 – 18 March 2016 in Tokyo, Japan on APT Fellowship.

It is requested that the names of the suitable candidates meeting Selection Criteria specified by APT along with the complete bio-data, duly filled in nomination form (as per annex-3) and foreign tour profile as shown below, may please be sent to Director(IR-I) in room No. 508, Sanchar Bhawan New Delhi, by 21 December, 2015.

## Specimen of Bio data

- 1. Name, Staff No. and Designation
- 2. Date of Birth (Be under 45 years of age)
- 3. Qualification
- 4. Year of Recruitment
- 5. Present job & duties
- 6. Study Group Number if any
- 7. Details of Contact including Mobile No.
- 8. Status of Annual property returns of the previous year i.e. 2014 within time

## Details of Foreign training/visits during last three years

- 1. Name of training course/visit
- 2. Period of visit (from-to)
- 3. Name of country visited
- 4. Date of submission of tour report

(Encl: as above)

(D. L. Meena) 07, 12,15

Tel. No. 23036352

## Copy to :-

- 1 Sr. DDG (TERM), DoT HQ /Sr.DDG (TEC)/ Wireless Advisor, DoT HQ New Delhi
- 2. All DDGs (TERM)
- 3. Director (IR-I), Director (IR-II), DOT
- 4. Director (IT), DOT is requested for hosting on DOT Website