



सत्यमेव जयते

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MINISTRY OF EXTERNAL AFFAIRS
NEW DELHI

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SUBJECT : Deputation of two ICT experts to the Government of Uganda

Sir,


Development Partnership Administration (DPA) in MEA is entrusted with the task of undertaking various capacities building programme and development projects abroad, as part of its Technical Cooperation Programme with GoI assistance.

2. Recently, DPA-II Division of MEA has received a request for deputation of two IT experts in Uganda. The overall role of these experts would be, inter alia, to provide advisory services for capacity building of Ministry of ICT, Uganda, so as to enable it to carry out its mandate effectively and efficiently in pursuit of the country's development agenda. Details of job requirement, aim and objectives, required experience and education/technical qualification are enclosed herewith.

3. The deputation would be for one year as per the terms and conditions for deputation of experts to foreign countries under the Indian Technical and Economic Cooperation (ITEC) Programme. Experts would be paid Pay, Grade Pay plus Compensatory Allowance depending upon the rank fixed by the MEA. Accommodation, local transport and medical facilities will be provided by host government.

4. In this regard, grateful, if Department of Telecommunication could provide a panel of suitable officers, who could be deputed for above assignment.

Yours Faithfully


(Purnendu Kant)
Under Secretary(TC-II)

Issued
31/2/2015

MINISTRY OF INFORMATION AND COMMUNICATIONS TECHNOLOGY

TERMS OF REFERENCE FOR INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) ADVISORS TO THE MINISTER OF INFORMATION AND COMMUNICATIONS TECHNOLOGY

1.0 Background

Government of Uganda has been implementing macro-economic reforms aimed at improving people's welfare by enhancing income generating activities, creating employment and improving service delivery among others. In this regard information and communications technology (ICT) has been identified as one of the priority pillars to spur the country's socio-economic transformation and development as envisioned in the country's Vision 2040 and the five year National Development Plan (NDP) 2015/16-2019/20.

In 2006, the Ministry of Information and Communications Technology (MoICT) was established to spearhead the development and growth of the ICT sector in Uganda. The Ministry is tasked to provide strategic and technical leadership, overall coordination support and advocacy on all matters of policy, laws and strategies. The mission is to promote development of information and communications Technology infrastructure and services throughout the country.

Realizing the catalytic role ICT plays in all sectors of the economy, the Ministry continues to build its capacity to meet the country's current needs taking into account the global and dynamic trends in the sector. Against this background, Government of Uganda now seeks services of consultant(s) to support the ICT sector in general and in particular the Ministry of ICT.

Under the umbrella of Uganda-India cooperation, Government of India has offered to provide Uganda with consultant(s) to support the Minister of Information and Communications Technology.

2.0 Objective of the Advisory Services

The overall objective of the Advisory Services is to build capacity of the Ministry of ICT to enable it carry out its mandate effectively and efficiently in pursuit of the country's development agenda.

- i. Provide Technical advice to Minister, TMT and Ministry Technical Team, on matters of ICT Policy, laws and strategies.
- ii. Review the current Ministry's structures, systems, and processes and make recommendations for improvement
- iii. Examine ICT sector in the country in context of global trends and advise Government accordingly

3.0 Scope of work

The overall scope of work will be capacity building and provision of advice to the Ministry with regard to the following:

- i. Reviewing and advising the Minister with regard to the National ICT infrastructure
 - a. National Backbone Infrastructure role out and management
 - b. Last mile connectivity and broadband access with focus to Health center connectivity, Local Governments, schools and tertiary institutions
 - c. Infrastructure sharing
 - d. Implementation of e-government Master Plan in Ministries, Departments and Agencies (MDAs) and Local Governments (LGs).
- ii. Reviewing the Ministry of ICT infrastructure, networks, Information Technology security, internal communication system and automation of the Ministry records and processes,
- iii. Reviewing the Ministry's organizational structure and the ICT sector institutional arrangement in light of convergence of technologies and required skills to address immerging ICT global changes.

- iv. Advising on implementation of National Information Security strategy and framework and its integration with regional and global initiatives.
- v. IT enabled services (ITEs) such Business Process Outsourcing (BPO) for job creation and income generation in government and private sector.
- vi. Local Content development and management
- vii. Spectrum Management policy and strategy
- viii. Emerging Digital Broadcasting Services
- ix. ICTs in Disaster Management especially for early warning systems
- x. E-Waste Management
- xi. Management of Internet Resources
- xii. National Postcode and Addressing System

In the course of carrying out the assignments, the Advisors will participate in various workshops, seminars and meetings as and when required by the Minister.

4.0 Expected output/deliverables

- i. Strategy papers on key ICT areas of focus as outlined the scope work
- ii. Timely advice to the Minister and the Senior Management of the Ministry on key sector issues as and when called upon.
- iii. Recommendations on the Ministry's organizational structure and ICT sector institutional arrangement.
- iv. Quarterly, semi-annual and annual reports on the activities undertaken by the consultant.

5.0 Administration (Including roles and responsibilities of various parties)

The Advisors will be stationed in the Ministry of Information and Communications Technology. He will be answerable to the Minister with regard to the scope of work, and to the Permanent Secretary of the Ministry with regard to administrative matters and logistics.

The Ministry of ICT will be responsible for facilitating the Advisors as follows:

- i. Office accommodation
- ii. Transport with Uganda while on official duty
- iii. Residential accommodation

The Government of India will be responsible for the following:

- i. Consultancy fees
- ii. Transport to and outside Uganda
- iii. Any other facilitation as will be agreed upon.

6.0 Duration/Time frame

The Advisory Services will be for a duration of one year, and may be renewed upon mutual agreement between the Government of Uganda and the Indian Government.

7.0 Competencies of the consultant

The Advisors are expected to be highly competent and vastly experienced in the formulation and implementation of ICT programmes and projects at the National, Regional and International levels.

He/She should also be knowledgeable in the implementation of Public Private Partnership (PPP) programmes as well as working with development partners and civil society. In addition, the consultant should be competent in the formulation and /or review of National ICT Policies, laws, regulations, strategic plans, programmes and projects.

He/She will be expected to impart skills and knowledge to the counterpart members of staff in the course of carrying out the assignment.

8.0 Qualifications

The Advisors should be a practicing professional in at least one of the disciplines of ICT.

He/She should have the following academic qualifications:

- i. Bachelor's Degree in Telecommunications Engineering, Electrical Engineering, Computer Science, Information Technology or other equivalent qualifications.
- ii. Post graduate qualification, preferably an Advanced Degree in one of the relevant subjects.
- iii. Additional qualifications in Policy, strategic planning and management will be required.
- iv. Experience of at least five years of working on similar assignments for governments or international organisations.