

No. 1-50(14)/2017-Estt
Government of India
Ministry of Communications
Department of Telecommunications
(Establishment Wing)

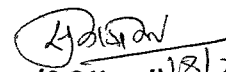
1108, Sanchar Bhawan, New Delhi
Dated the 18th February, 2020

OFFICE MEMORANDUM

Subject: Delegation of Financial Powers to Director General Telecom

The undersigned is directed to convey the approval of Secretary(Telecom) for the delegation of Financial Powers to Director General Telecom as per the Schedule attached herewith.

2. This order will come into force with immediate effect.
3. This issues with the concurrence of Member (Finance) vide file no. DGTHQ/OSD/2019 dated 13-02-2020.


(S C Karol) 18/2/2020

Director (Establishment)
Tel: 011-23036500

To

Director General Telecom

Copy for information to:

1. PPS to Secretary(T)
2. PPS to Member (S)/ Member (T)/ Member (F)
3. PPS to CGCA
4. PPS to Advisor (O)/ Advisor (T)
5. PPS to Additional Secretary (T)/ Administrator USOF/ CVO
6. All Heads of LSAs/ CCAs/ TEC/ NTIPRIT/ NCCS
7. DDG (Pers)/ DDG (Estt.)
8. Dy. Director(OL) for providing Hindi Translation
9. Director (IT), DoT for posting this OM on the website of DoT.
10. Guard file/ spare

— Sd —

(S C Karol)
Director (Establishment)
Tel: 011-23036500

Schedule

DELEGATION OF FINANCIAL POWERS TO DIRECTOR GENERAL TELECOM

| Item No. | Description of the item | Extent of Powers to DGT |
|--------------|---|---|
| 1.0.0 | Sanction of Schemes/Projects | |
| 1.1.0 | New Schemes | Rs. 2.5 Crores |
| 1.2.0 | Repetitive Projects | Rs. 2.5 Crores |
| 1.3.0 | Detailed estimates | Full powers |
| 2.0.0 | Land and Buildings | |
| 2.1.0 | Additions and alterations to existing Departmental Buildings | Full powers |
| 2.2.0 | Repairs to Buildings | Full powers |
| 2.3.0 | Repairs and additions to rented buildings both Civil and Electrical | Rs. 20 Lacs per building/ annum |
| 3.0.0 | Vehicle | |
| 3.1.0 | Sanction and Replacement as per MoF guidelines/Rules | Full powers |
| 3.2.0 | Hiring | Full powers |
| 4.0.0 | Purchase | |
| 4.1.0 | Office equipment | Full powers |
| 4.2.0 | Computers | Full powers |
| 4.3.0 | Computer Stationery | Full powers |
| 4.4.0 | Other Stationery | Full powers |
| 4.5.0 | Maps, Books and Publications | Full powers |
| 4.6.0 | Furniture Furnishing | Full powers |
| 4.7.0 | Liveries and Uniforms | 10 lacs |
| 5.0.0 | Contingent Expenditure | |
| 5.1.0 | Recurring | 5.0 lacs per annum subject to Rs 50000/- on each occasion |
| 5.2.0 | Non Recurring | Rs. 5 lacs on each occasion subject to Rs 20 lacs per annum |
| 5.3.0 | Hot and Cold weather charges | Full powers |
| 5.4.0 | Printing and binding of forms, Telephone Directory | Full powers |
| 5.5.0 | Legal Charges | Full powers |
| 5.6.0 | Freight | Full powers |
| 6.0.0 | Payment of advances and securities etc. | Full powers |
| 6.1.0 | Execution of works by other local/public agencies | Full powers |
| 6.2.0 | Security deposits for electricity/water connections | Full powers |
| 6.3.0 | Loans and advances to staff | Full powers |
| 7.0.0 | Rates and Taxes | Full powers |

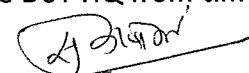
| | | |
|---------------|--|----------------------------------|
| 8.0.0 | Honorarium, rewards and awards | |
| 8.1.0 | Honorarium | Rs. 5000/- in each case |
| 8.2.0 | Rewards/awards | Rs. 5000/- in each case |
| 9.0.0 | Refund, rebates and compensations | |
| 9.1.0 | Compensation for death/injury | Full power for Gr. "C" |
| 10.0.0 | Writing off of losses | |
| 10.1.0 | Stores | Full powers |
| 10.2.0 | Scrapping of stores/equipment | Full powers |
| 10.3.0 | Canteens/Recreation clubs | 10 lacs |
| 11.0.0 | Deputation of officials for training etc. | |
| 11.1.0 | Domestic Training | Full powers |
| 12.0.0 | Professional services | |
| 12.1.0 | Computerization/ Automation | Rs. 1.0 crore per annum |
| 12.2.0 | Other professional services | Rs. 20 Lacs per annum |
| 12.3.0 | Hiring of Data Entry services | Rs. 20 Lacs per annum |
| 12.4.0 | Hiring of House Keeping services | Full powers |
| 12.5.0 | Hiring of Consultants | Full powers against vacant posts |

Note: -

- (1) *These powers will be subject to rules, orders, instructions and procedures prescribed by the Government from time to time, and the availability of funds under relevant budget head.*
- (2) *The financial powers under the head 5.5.0. Legal charges will be subject to the condition that,*
 - (i) *Expenditure shall ordinarily be incurred only with previous consent of the Ministry of Law except (a) in respect of fees of Govt. pleaders appointed by the Govt. of India in the Ministry of Law under: Clause (a) Rule 8 (B) of order XXVII of the first schedule to the Code of Civil procedure 1901 (5 of 1908) or State Law Officers while the fees fixed by the High Court or State Govt. or any law for the time being in force or are settled or determined by Ministry of Law, as the case may be.*
 - (ii) *In respect of fees of Advocates whose names are borne on a panel approved by the Law Ministry for any court unless special fees exceeding fees admissible under the sanctioned schedule of fees are claimed.*

Further, the exercise of financial powers shall be subject to the following conditions:

- a) The powers mentioned herein shall be exercised by the Director General Telecom, on the condition that the expenditure shall be met from the allocated budget under the relevant Head of Account.
- b) Wherever full powers have not been given, no expenditure, requiring sanction of the higher authorities, may be sanctioned by the officer in parts as two or more distinct works/proposals.
- c) These powers shall be exercised keeping in view the conditions and limitations contained in Delegation of Financial Powers Rules, General Financial Rules, Financial Hand Book Volume-I, Fundamental rules, Supplementary Rules and other Departmental Code Books, Manuals and powers delegated by the DoT HQ from time to time.



- d) The exercise of these financial powers will be subject to the rules, orders, scales, instructions and economy measures issued by the Government/ Department from time to time.
- e) The powers delegated to the Director General Telecom shall not be further delegated.
- f) A register in manuscript as prescribed in rule of FHB Vol-I should be maintained.
- g) Each sanction memo should contain a certificate to the effect that the total expenditure sanctioned does not exceed the annual limit.


Handwritten signature of S C Karol, dated 18/2/2000.

(S C Karol)

Director (Establishment)

Tel: 011-23036500