

No7-5/2013-14-Fin.
 Ministry of Communications
 Department of Telecommunications
 (Integrated Finance Division)

New Delhi, __ July, 2024

OFFICE MEMORANDUM

Subject: Delegation of financial powers for NICF.

1. In partial modification in earlier OMs No. 7-7/2012-Fin.(Pt.) dated 18th April, 2022 and 03rd July, 2023 of this division, the undersigned is directed to convey the concurrence of Member (Finance) and approval of Secretary (T) to revise the delegated financial powers of DG & DDG, NICF in the under-mentioned items of expenditure: -

Sl. No.	Item of expenditure	Extent of Financial Power
(i)	Electricity, Gas and Water charges	DG: Full Power subject to extant Govt. guideline.
(ii)	Housekeeping charges (including Hostel)	DG: Rs.15 lakh p.m. subject to relevant latest Govt. instructions, minimum wages. DDG: Rs.3 lakh p.m. subject to relevant latest Govt. instructions, minimum wages.
(iii)	Hiring of Security Guards	DG: Rs. 20 lakh p.m. subject to extant Govt. instructions, minimum wages.
(iv)	Horticulture	DG: Rs.12.5 lakh p.m. DDG: Rs.20,000/- in each case subject to annual limit of Rs.2.5 lakh
(v)	Outsourcing of services for Office Assistant and Data Entry Operators'.	DG: Rs. 10 lakh per month subject to extant Govt. instruction & minimum wages.
(vi)	Outsourcing of services for MTS	DG: Rs.7.5 lakh per month subject to extant Govt. instruction & minimum wages.
(vii)	Hiring of Professional	DG: Rs 25 lakh p.m. subject to extant Govt. instructions.
(viii)	Purchase of computer (including Hardware, Software, peripherals & UPS)	DG: Rs. 25 lakh at a time subject to Rs.75 lakh p.a. subject to relevant Govt. instructions/GFR.
(ix)	Contingent Expenditure a. Recurring	a. Rs.1 lakh in each case subject to Rs.12 lakh p.a. for DG.
(x)	Payment of commission charges for payment of Telecom Pension to PDAs	Earlier delegation vide sl.20 of order No.7-7/2012-Fin.(Pt.) dated 18 th April, 2022 is hereby withdrawn.

2. The exercise of the proposed financial powers shall be subject to following conditions: -
- a. The powers mentioned herein shall be exercised by the DG & DDG of NICF only as tabulated above, on the condition that the expenditure shall be met from the allocated budget under the relevant head of account.
 - b. Only one DDG level officer in NICF (as specifically mentioned in table above) shall exercise these power, dealing with administrative matters of the institute. The delegation to DDG will be specific to DDG (Administration) of NICF.
 - c. It is to submit that while exercising financial powers by DDG/Dir level officers, Head of the institution shall continue to be responsible for the correctness, regularities and propriety of the decisions.
 - d. The exercise of financial powers will be subject to relevant Govt. rules, orders, scales, instruction, procedures prescribed by Government from time to time, GFR-2017 and economy measures issued by the Government/Department from time to time. All usual conditions as laid down in the relevant manuals as well as instructions issued from time to time.
 - e. The Full Powers wherever specified shall be exercised keeping in view conditions and limitations contained in Delegation of Financial Power Rules, General Financial Rules-2017, Financial Hand Book Volume-I, Fundamental & Supplementary Rules, Departmental Code Books, Manuals, powers delegated by DoT HQ from time to time and extant Govt. instructions/rules.
 - f. The exercise of financial powers by the DG, DDG & Dir would altogether be restricted to the limits delegated to the DG, NICF in terms of total expenditure.
 - g. No proposal requiring sanction of higher authorities may be sanctioned in parts as two or more distinct proposals, in order to avoid sanction of higher authority.

h. The financial power cannot be further re-delegated.

Signed by
(Venkata Praveen Pogiri)
Venkata Praveen Pogiri
Director (Finance)
Date: 05-07-2024 09:36:20
Tel: 011-23036037

To:

DG, NICF

Copy to:

1. PSO to Secretary (Telecom)
2. PSO to M (F)
3. PSO to Advisor (F)
4. PS to DDG (F) & DDG (Trg.Fin.), DoT HQ
5. Dy. Director (OL) for providing Hindi translation
6. Resident Audit Officer, Sanchar Bhawan, New Delhi
7. Office copy

(Venkata Praveen Pogiri)
Director (Finance)
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