MOST IMMEDIATE

Government of India Ministry of Communications & IT Department of Telecommunications (Cash Section)

No. 2-2/2011-Cash

Restaur Mond

Dated: - 9,08,11

Subject: -Revised Estimates 2011-12 and Budget Estimates 2012-13 | Vojection thereof.

Likewise every year, the detailed estimates and other relevant material is needed to be submitted by the department to Ministry of Finance this year also by 31 Aug, 2011 for the preparation of Budget and Demands for Grants etc. Thus, it is requested that the proposals pertaining to RE-2011-12 and BE 2012-13 for NON - PLAN expenditure under each Major/Minor Head of Account, giving break up of the estimate of each unit of appropriation (Sub/detailed head) as indicated below, may be furnished with the approval of prescribed proforms enclosed separately in respect of each item of Divisional head in work allocated to the Division/Wing/Cell.

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Beptt. of Telecom	Directorate

Fire Garage

(0020) Other Administrative

(0099) Information Technology

Expenses.

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1. 3451 060 9101 — Comerci Administration	(006)	Medical			
Deptt. of Telescop Directorate	• /	Domestic Travel Expenses			
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	, ,	Office Expenses			
		Professional Services			
	(0016)	publication			
	(0020)	Other Administrative			
	Expense	,			
	(0026)	Advertising and Publicity			
	(0050)	Other charges (veted)			
		Other Charges (Charged)			
	(0090)	Information Technology			
2(A) 34510009108 Stationery & Priniting	(0804)	Cost of printing Forms of Contral/States Govt. Press			
	(50)	Other Charges			
	(0805)	Cost of printing forms			
		Of Private Press			
	(50)	Other Charges			
2 34510009068 - Secretariat	(006)	Medical Expenses			
Ministry of Communications	(0011)	Domestic Travel			
•	(0012)	Foreign Travel			
	(0013)	Office Expenses			
	(0016)	Publications			

5. Priority be assigned to this work and the proposals may please be arranged and sent be furnished to reach Cash Section not later than 12.9.2011.

(R. MURALI) ADG (A/C-II)

Proforma Enclosed

- 1 Sr. PPS to Secy., DOT.
- 2. Wireless Advisor
- 3. PS to JS (A)/ JS (T)/AS (T)/ DDG (Coord)
- 4. All DDGs in DoT.
- 5. All Directors/ Dy.Secys./ ADGs/Jt.WA/DWAs. They are requested to kindly ensure furnishing of consolidated budget projections of all the Sections/Branches/Cells in their Division/Wing by the due date in the prescribed proforma.
- 6. All Sections of Department of Telcom./WPC.
- 7. Copy in File No.2-1/2011-Cash

ENCLOSURE TO O.M.NO.2-2/2011-CASH Dated: 8.8.2011

PROFORMA

(RUPEES IN THOUSAND)

			(KUPLES	IN INGUSAL	ND)			
Particulars of Major/ Minor/Sub Head/ Detailed Head	B.E. 2011- 12	Actual Expenditure Booked in the current year 2011)	Total Amount of claims in hand for which expenditure likely to be sanctioned	Total amount of Committed expenditure during the year 2011-2012	Anticipated expenditure if any, during the remaining period of the year	R.E. 2011-12 (Total of Col.3 to 6)	B.E. 2012-13	Full justification /Reason for variation between 2 and 7 and 2 and 8
1.	2.	3.	4.	5.	6.	7.	8.	9.