

No.5-1/2011-Cash
Government of India
Ministry of Communication & IT
Department of Telecom
Cash Section

Dated 10-08-2011

CIRCULAR

Sub: Surrender of unutilized funds before close of financial year reg.

The Post & Telecommunication Audit Office has raised the objection that an amount of Rs. 15,00,000/-(Fifteen lakh) was retained under the Head of HE by the Section in view of any foreign meetings etc. during the Financial year 2002-03 which could not be held for various reasons known to PC Cell of DoT, and the funds got lapsed as unutilised.

2. The P&T Audit had pointed out that the unutilised funds under any head should be surrendered well before the close of the financial year so that the fund could be utilised in some other requisite area.
3. All Sections are hereby requested to surrender funds, not to be utilised by 15th February in every financial year, and should not be allowed to lapse to avoid audit objections. .



(R MURALI)
A.D.G. (TA-II)
6261

To

Administrator(USOF)/Gen-I/Gen-II/Admn.IV/Pension/ERU/IR/PSA/
EIP/CR/Lib./IT/SEA/OL/WPC/VAS-Cell/CS-I/LR/LF-I/Legal Cell/PG Sections