


No. A-12028/42/2013-Admn II  
Government of India  
Ministry of Communications & IT  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110001

Dated the 10 Jul 2013


**OFFICE MEMORANDUM**

Subject: Implementation of suo-motu disclosure under Section 4 of RTI Act 2005

With reference to OM No. 10-3/2013-RTI dated 13.05.2013 on the subject cited above, please find enclosed a copy of the Transfer Policy of DoT, the transfer orders issued in the year 2013 and the reply furnished under RTI Act concerning public interest for updation on the Department's website.

  
10/07/2013  
(Nirmala Dev)

Under Secretary (Admn. II)

  
Director (IT),  
Department of Telecom

Copy to:

Under Secretary (C&A),  
Department of Telecom

No.315-18/2001-STG-III  
Government of India  
Ministry of Communications & IT  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road, New Delhi - 110 001

Dated at New Delhi, the 25<sup>th</sup> February, 2001

OFFICE MEMORANDUM

Subject: Transfer and Posting of officers of DoT, BSNL / MTNL  
Guidelines


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The following orders are hereby issued with immediate effect and with further orders in supersession of all previous instruction on the subject in respect of all the cadres under this Department.

2. For the purpose of deciding transfer and posting, the policy enclosed herewith shall be followed. In addition:

- i) Inter-corporate / unit transfers among BSNL, MTNL & DoT shall be handled by DoT. The posting and transfers shall be decided by concerned Member controlling the respective cadre.
- ii) The transfer and posting at CGMs grade shall be decided by the committee of officers comprising Secretary and Chairman (Telecom Commission), Member concerned and CMDs of the concerned company.
- iii) Officers against whom disciplinary proceedings are pending for major penalty may not be posted against sensitive posts.
- ✓ iv) Whenever an officer requests for transfer, clear justification must be recorded for accepting the request of the individual officer.
- v) On allocation of officers of all the cadres to various units, the specific posting of SAG level officer and below may be issued by CMDs / CGMs within their delegated powers. This applies to freshly allocated officers as well as to those already working in the respective units.

3. This has the approval of Hon'ble MOC&IT.

  
(H.K. Gupta)

Deputy Director General (Establishment)

Encl: as above

Contd./2

## TRANSFER AND POSTING POLICY

1. Posting on promotion for all cadres will continue on *seniority* basis for regular, ad hoc or for officiating arrangements.
2. For filling HAG posts, seniority criteria will be adhered. *In case* any officer is not willing to be posted till ACC approval is obtained, the officer will be given to his junior.
3. For transfer and posting of officers at HAG level their *overall* record of service and performance would be considered.
4. The post, station and circle tenure for different cadres *will be* as follows:

| Sl. No. | Name of Cadre                                      | Post tenure | Station tenure | Circle tenure |
|---------|--|-------------|----------------|---------------|
| 1.      | SAG  | 4           | 6              | 8             |
| 2.      | JAG  | 4           | 8              | 8             |
| 3.      | STS  | 4           | 8              | 8             |
| 4.      | TES Group B/JTS or equivalent in other disciplines | 3           | 9              | 24            |

For counting the station/circle tenure, the period of service rendered in the previous grade/grades would also be considered. However, the number of officers transferred out of circle at any time would not generally exceed 10% of the sanctioned strength in the Circle for officers up to STS level.

5. In a career span of all officers, normally one hard tenure such as North East, J&K, A&N Islands and one term in other tenure Circles/SSAs would be ensured. After completion of tenure, the officer should be accommodated at the choice station as far as possible and not generally disturbed for the next *four* years. The stay in tenure/hard tenure Circle/SSA would be counted only if the officer has worked for the tenure period in the circle after the same was declared a tenure Circle/SSA.

For considering officers for tenure posting, the officers *with* longest stay in a particular circle would be considered *first*. However, posting of female officers to hard tenure station would generally be avoided.

6. Officers returning from TCIL are being posted to hard tenure stations and this policy would continue in BSNL.

*(Signature)*

4

Generally, the transfer of officers upto JAG level who are more than 55 years of age would be avoided for posting to hard tenure stations. Similarly, transfer of officers upto the SAG, grade would generally be avoided in case of more than 58 years of age. However, request transfers in such cases would be acceded to.

8. Request transfers would be normally considered after completion of 2 years at a particular station. The transfer after two years on request will be at company's cost. If the transfer is due to personal reasons within two years, this would be at the cost of the officer.
9. Notwithstanding the above guidelines, the competent authority will have the powers to transfer officers in the interest of service as and when required.
10. In case where officers try to influence transfer through other than normal channel, action will be taken as per para 20 of the CCS (Conduct) Rules within any discrimination. This rule envisages that:  
  
"No Government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government".
11. This order would come into immediate effect for computing the post tenure. However, for station/circle tenure, action shall be initiated by the concerned authorities in such a way that the orders are issued latest by 31<sup>st</sup> March of any particular year. The cut off date for computing the circle/station tenure would also be 31<sup>st</sup> March.

F.No. 5-1/2010-O&M  
Government of India  
Ministry of Communications and IT  
Department of Telecommunications  
(O&M Section)

20. Ashoka Road, Sanchar Bhawan,  
New Delhi- 110 001

Dated :- 4<sup>th</sup> October, 2011

OFFICE ORDER NO. 16 OF 2011

Subject:- Re-allocation of work in Administration Wing under Joint Secretary(A)- Reg.

With a view to rationalise the work distribution amongst the Sections in the Administration Wing, it has been decided with the approval of the competent authority to re-allocate the work as under with immediate effect:-

I. Admn-1 Section (Under Secretary Admn 1)

Personnel matters other than ACRs. Loans & Advances of the following:

1. Officers of Central Staffing Scheme.
2. CSS Officers (Assistant and above)
3. CSCS Cadre (LDC & UDC)
4. Officers of Indian Economic Services (Director/ Advisers level).
5. Posts in the personal staff of Minister/ Ministers in the Ministry of Communication and IT.
6. Appointments and all service matters of Chairman and Members of the Telecom Commission.
7. RTI matters/ Court cases pertaining to above cadres.
8. Monthly Returns of ACC and Coordination work with in Administration Division.

II. Admn- II Section :- (Under Secretary (Admn-II))

Personnel matters other than ACRs. Loans & Advances of the following:

1. GCS /OL cadre and Ex cadre posts
2. CSSS Cadre (PSO/Sr.PPS/PPS/PS/Steno Grade' C' and 'D'.)
3. Cadre matters of WPC/ WMO


- 1405
4. JCM Matters
  5. Screening Committee
  6. Matters pertaining to absorption in BSNL, so far as cases relates to CSS and CSSS.
  7. RTI matters/ Court Cases pertaining to the above cadres.

III. Admn.III Section (Under Secretary (Admn-III))

1. All cadre/service matters relating to Group 'D' officials/ Canteen Staff (all cadres)/ Staff Car Drivers (all grades) of DOT (Hqrs)
2. All Cadre/ Service matters relating to MTS.
3. Disciplinary and appeal cases in respect of non-gazetted officers of all cadres dealt with by Admn.Division.
4. Review cases under FR 56(i) in respect of all the gazetted and non-gazetted cadres of the DOT.
5. Maintenance/ Review of APARs of all cadres dealt with by Admn. Wing.
6. Training matters in respect of all cadres dealt with by Administration Division.

IV. Admn IV Section (Under Secretary (Admn-III))

1. All cases of loans and advances including GPF (advances & final withdrawals)/ Re-imbursement of tuition fees.
2. Honorarium cases
3. Processing of cases for payment of legal fees to Standing Counsels, etc.
4. Travelling allowances/ Transfer TA- advances, settlement of claims..
5. LTC Advance / settlement of claims.
6. RTI matters.

  
4.10.2011  
(B.M.Sharma)  
Under Secretary (C&A)

Copy to:-

1. PPS to Secretary(T)/ AS(T)/ JS(Admn.)
2. Director (Admn.)/ DS(Admn.)/ Under Secretary (Admn.I)/ Under Secretary (Admn.II)/ Under Secretary (Admn.III)
3. All Sections/ Desks in DOT.

✓ Dir (IT) For uploading of website.

Pl. upload.  
M.S.  
4.10.11

ADG (IT-II)

List of the officers working in Admn. II Section:

| S. No. | Name of the Officer   | Designation     | Phone Number |
|--------|-----------------------|-----------------|--------------|
| 1.     | Smt. Nirmla Dev       | Under Secretary | 23036884     |
| 2.     | Shri Dilip S Kumbhare | Section Officer | 23036796     |

List of the officers working in Admn. IV Section:

| S. No. | Name of the Officer | Designation     | Phone Number |
|--------|---------------------|-----------------|--------------|
| 1.     | Shri Vimal          | Under Secretary | 23036300     |
| 2.     | Shri Ravi Menon     | Section Officer | 23036842     |

✓

No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001


Dated, 01/ January, 2013

**ORDER**

In partial modification of the earlier order of even No. dt. 31.12.2012, {vide which Shri Pramod Kumar, Steno 'D' in SU(factory) was posted to work with Dir (RB)} Smt. Meena Vaid, PS working with Dir (PSU II) is posted to work with Dir (RB), in place of Shri Pramod Kumar, Steno 'D', with immediate effect until further orders.

2. The posting of Shri Pramod Kumar, Steno 'D' with Dir.(RB) vide aforesaid order is treated as cancelled.

2. The official is requested to immediately report for the duty with immediate effect.

  
01/01/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India

Copy to:-

1. The official concerned
2. Dir (RB)/ Dir (PSU-II) / SU(factory) **(With the request to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)**
3. Admn. IV/Pay Bill / Cash Sections, DOT
4. PAO(HQS), DOT
- ✓ 5. Order Bundle.



No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001

Dated, 8 March, 2013

**ORDER**

**Subject:-** Postings of PS / PA.

Due to acute shortage of CSSS officials (PS/PA/Steno'D' in the Department, it has been decided to withdraw CSSS officials posted in the Sections. Accordingly, the following posting/ transfer is the grade of PA / Stenos 'D' is ordered with immediate effect until further order:-

| Sl. No. | Name & Designation                      | From (O/o)            | To (O/o)        | Remark  |
|---------|---|-----------------------|-----------------|---|
| 1.      | Shri Rohit Sehgal,<br>PA(AD-hoc)        | SO(SU-I)              | JS(T)           | In place of Shri Chandan Kumar Jha, Steno 'D', posted with Dir (WF) |
| 2.      | MS. Savita Kwatra,<br>Steno 'D'         | SO(SU-II)             | Dir. (PHP)      | In place of Shri Sushil Kumar, PA                                   |
| 3.      | Shri Sushil Kumar,<br>PA(Ad-hoc)        | Dir. (PHP)            | US(STG)         | In place of Smt. Kamlesh Jeswani, PA, posted with Dir. (DS-I)       |
| 4.      | Shri Diwan Singh<br>Rautela, PA(Ad-hoc) | SO(Admn. III<br>& IV) | US(Admn.I & II) | In place of Shri G. D. Dhawan who is on leave.                      |

2. All officials are directed to report to their place of posting / concerned controlling officers immediately failing which action as appropriate will be initiated.

3. This is issued with the approval of JS (A).

  
08/03/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India

Copy to:-

1. The officials concerned
2. The officers concerned. **(With the request to relieve the officials on time and to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)**
3. Admn. IV/Pay Bill / Cash Sections/ Vigilance Section, DOT
4. PAO(HQS), DOT
5. Order Bundle.

No. A-12028/12/2013-Admn. II  
Government of India  
Ministry of Communications & IT  
Department of Telecommunications  
New Delhi- 110001

Date: 02-04-2013

Shri Hemant Dhage,  
Chairman, Lok Karya Evam Lok Kranti Dal,  
Ahmadnagar,  
Maharashtra


Sub: Application of Shri Hemant Dhage dated 06.03.2013 (received on 11.03.2013) seeking information under RTI Act, 2005.

Please refer to your RTI application dated 06.03.2013. The point wise reply to the information sought in respect of Admn. II & Admn. IV section under the undersigned CPIO is as under:

| Pt. No. | Information sought   | Comments/Reply  |
|---------|--|---|
| 1.      | Work Allocated to the Ministry/Department, work done by the Ministry.  | A copy of RTI application has already been sent to Director (Coord), the concerned CPIO in this regard.   |
| 2.      | Name of all the officers of DoT along with their designation, work allotted to them and their phone number.          | The copy of order regarding allocation of work among the Administration Wing is and the names of the officers along with their designation and phone numbers working in Admn. II and Admn. IV section under the DS (Admn. II) & CPIO is enclosed as Annexure. |
| 3.      | Details of all the subordinate offices/authorities/corporations along with their complete address and phone numbers. | There are no subordinate offices/authorities/corporations under the DS (Admn. II) & CPIO.   |

2. Appeal, if any, against the information furnished herein may be preferred before Shri B.B. Kaura, JS (Admn.) & Appellate Authority, DoT within 30 days from the date of issue of this letter.

End? As above

  
(D.P. Singh) 2/04/13  
CPIO & DS (Admn.II)

Copy to:

1. CPIO & DS (Admn. I), DoT. A copy of application dated 06.03.2013 of Shri Hemant Dhage is forwarded with request to furnish the requisite information directly to the applicant.
2. CPIO & DWA, WPC Wing, DoT. A copy of application dated 06.03.2013 of Shri Hemant Dhage is forwarded with request to furnish the requisite information directly to the applicant.

No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

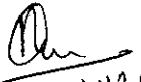
Dated, the 4<sup>th</sup> April, 2013.

**ORDER**

Subject: Posting / transfer in the grade of PPS.

Shri A.K. Paliwal, PPS, presently posted in TEC, is hereby posted to work with Member(T) immediately and until further orders.

Shri Paliwal is directed to report to the officer concerned immediately.

  
04/04/2013

( Nirmala Dev)  
Under Secretary (Admn.II)

Copy to:-

1. Shri A.K. Paliwal, PPS - He is directed to report to Member(T) immediately.
2. Member(T), DoT
3. ADG(Admn.), TEC, Khurshid Lal Bhawan, New Delhi
4. Order bundle/PK

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No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

Dated, the 14<sup>th</sup> January, 2013.

O R D E R

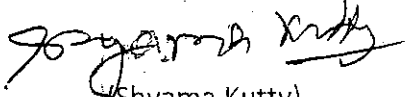
Subject: Postings in the grade of PPS/Sr.PPS.

.....

The following postings/transfer in the grade of PPS/Sr.PPS are hereby ordered with immediate effect and until further orders:-

| S.No. | Name & Designation              | From  | To    | Remarks                              |
|-------|---------------------------------|-------|-------|--------------------------------------|
| 1.    | Shri N.K. Bhardwaj, PPS         | WA    | AS(T) | Vice Shri M.L. Sampath Kumar, Sr.PPS |
| 2.    | Shri M.L. Sampath Kumar, Sr.PPS | AS(T) | WA    | Vice Shri N.K. Bhardwaj, PPS         |

2. The above officers are directed to report to the officers concerned immediately.

  
(Shyama Kutty)  
Deputy Secretary (Admn.II)

Copy to:-

1. Shri M.L. Sampath Kumar, Sr.PPS to AS(T)
2. Shri N.K. Bhardwaj, PPS to WA
3. AS(T)/WA/JS(A), DoT
4. Pay Bill / PAO(HQ) / Admn.I/Admn.III/Admn.IV/G.I/G.II/IT Cell/PHP, DoT
5. Order Bundle/PK

संख्या ए-12028/53/2011-प्रशा० 2

भारत सरकार

संचार एवं प्रौद्योगिकी मंत्रालय

दूरसंचार विभाग

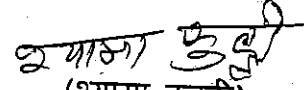
20, अशोक मार्ग, नई दिल्ली-110001

दिनांक 16 जनवरी, 2013

कार्यालय ज्ञापन

गृह मंत्रालय, राजभाषा विभाग के दिनांक 28.12.2012 के कार्यालय आदेश संख्या 5/19/2011-रा०भा० (सेवा) के अनुसरण में तदर्थ आधार पर वरिष्ठ अनुवादक के पद पर पदोन्नति पर स्थानान्तरण होने के फलस्वरूप राजभाषा विभाग के निम्नलिखित कनिष्ठ अनुवादकों को तदर्थ आधार पर वरिष्ठ अनुवादक के पद पर उनके नाम के सामने दर्शाए गए दिनांक से दूरसंचार विभाग की नफरी पर लिया जाता है:

| क्र. सं. | नाम (सर्वश्री/सुश्री) | पदनाम                  | नियुक्ति की तिथि |
|----------|-----------------------|------------------------|------------------|
| 1        | मंगला सिंह यादव       | वरिष्ठ अनुवादक (तदर्थ) | 31.12.2012 (अ.)  |
| 2        | देवेन्द्र कुमार       | वरिष्ठ अनुवादक (तदर्थ) | 01.01.2013 (पू.) |
| 3        | देविका रानी           | वरिष्ठ अनुवादक (तदर्थ) | 01.01.2013 (पू.) |

  
(श्यामा कुट्टी)

उप सचिव, भारत सरकार

प्रतिलिपी :

- 1) सभी संबंधित अधिकारी, दूरसंचार विभाग।
- 2) श्री धर्म सिंह, अवर सचिव, राजभाषा विभाग, सेवा अनुभाग, एनडीसीसी-11 (नई दिल्ली सिटी सेंटर) भवन, बी विंग, चौथा तल, जय सिंह रोड, नई दिल्ली- कार्यालय आदेश संख्या 5/19/2011-रा०भा० (सेवा), दिनांक 28.12.2012 के संदर्भ में।
- 3) अवर सचिव (ई-II), सामाजिक न्याय एवं अधिकारिता विभाग शास्त्री भवन, नई दिल्ली- कार्यालय आदेश संख्या ए-22012/04/2009-ई-II, दिनांक 31.12.2012 के संदर्भ में।
- 4) सहायक निदेशक (प्र०), राष्ट्रीय अपराध रिकॉर्ड ब्यूरो, गृह मंत्रालय, ईस्ट ब्लॉक, आर के पुरम, नई दिल्ली- कार्यालय आदेश संख्या 34/1/2003-प्र०.1 (ए)/एनसीआरबी, दिनांक 01.01.2013 के संदर्भ में।

No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001

Dated, 22 January, 2013

**ORDER**


**Subject:-** Postings of PS / PA / Steno 'D'.

The following postings in the grade of PS/PA/ Steno 'D' are hereby ordered with immediate effect and until further orders:-

| Sl. No. | Name & Designation                    | From          | To                                  | Remark  |
|---------|---------------------------------------|---------------|-------------------------------------|---|
| 1.      | Shri Vimal Kant Kaushik, PA           | Under Posting | Dir(RB)                             | In place of Bindu Mol. O, PS  |
| 2.      | Smt. Ruchika Garg, PA                 | Under Posting | DDG(NT)                             | In place of Smt. Varalakshmi Nagaraju, PS                                 |
| 3.      | Smt. Sheela Devi Vashistha, PA        | Under Posting | WPC (In place of Smt. Reena Saxena) | w.e.f 25.01.2013 when Smt. Hema Shankaran, PS will join duty after leave. |
| 4.      | Smt. Meena Vaid, PS                   | Dir(RB)       | DDG(IR)                             | In place of A. S Negi, PPS  |
| 5.      | Smt. Savita Kwatra, Steno 'D'         | SO(SU-I)      | Dir (Staff)                         | In place of Smt. Pushpa Behl  |
| 6.      | Shri Rohit Sehgal, PA                 | SO(SU-IV)     | SO(SU-IV) & SO(SU-II)               | On sharing basis  |
| 7.      | Shri Jeetendra Kumar Meena, Steno 'D' | Under Posting | AD(OL)                              |   |

2. All officials are directed to report to their place of posting / concerned controlling officers immediately.

3. This is issued with the approval of JS(A).

  
22/01/2013

(Nirmala Dev)

Under Secretary to the Govt. of India

Copy to:-

1. The officials concerned
2. The officers concerned. *(With the request to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)*
3. Admn. IV/Pay Bill / Cash Sections/ Vigilance Section, DOT
4. PAO(HQS), DOT
5. Order Bundle.

No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

Dated, the 28 January, 2013.

ORDER

Subject: Posting / transfer in the grade of PS.

Smt. Girija Sathya Babu , PS presently posted with Director(DS.I) is hereby posted to work with Director(Elec.) immediately until further orders.

Smt. Girija Sathya Babu is directed to report to the officer concerned immediately.

  
28/01/2013  
(Nirmala Dev)

Under Secretary (Admn.II)

Copy to:-

1. Smt. Girija Sathya Babu, PS - She is directed to report to Director(Elec.) immediately.
2. Director(DS.I)/Director(Elec.), DoT.
3. Order bundle/PK.

✓


No. 41-01/2011-Admn. II  
Government of India  
Ministry of Communications and Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi - 110 001

Dated the 31/Jan, 2013

**OFFICE ORDER**

Consequent upon his promotion to the post of Deputy Wireless Adviser/Deputy Director (WM) on regular basis vide Order of even No. dated 30.01.2013, Shri R. Parmanantham, Assistant Wireless Adviser, RLO Chennai, is posted to Wireless Monitoring Organization with immediate effect.

2. The officer is entitled for TA, DA and joining time as the transfer is in public interest.

  
31/01/2013  
(Nirjala Dev)

Under Secretary to the Govt. of India  
Ph: 23036884

To:

1. Shri R. Parmanantham, AWA, RLO Chennai.
2. Wireless Adviser, DoT.
3. Director (WM), Monitoring Headquarters, Pusph Bhawan, Madangir, New Delhi.
4. Senior Administrative Officer, WMO, DoT- For further appropriate action.
5. AO (PFP)/ Pension/ WPC Sections, Deptt of Telecom.
6. DDO, RLO Chennai.
7. AD (OL), Deptt of Telecom..... For Hindi Version.
8. Order Bundle.



No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001

Dated, 13<sup>th</sup> February, 2013

**ORDER**


**Subject:-** Postings of Sr. PPS/ PS / PA.

The following postings in the grade of PS/PA are hereby ordered with immediate effect and until further orders:-

| Sl. No. | Name & Designation        | From (O/o)       | To (O/o)           |
|---------|---------------------------|------------------|--------------------|
| 1.      | Sampat Kumar, Sr. PPS     | Wireless Advisor | Administrator USOF |
| 2.      | Shri N. S. Verma, PS      | (JWA)            | WA                 |
| 3.      | Smt. Monika Masaun,<br>PA | Under Posting    | Dir. PHP ✓         |
| 4.      | Shri Rajesh Chopra        | Dir (PHP)        | Dir. (PG)          |

2. All officials are directed to report to their place of posting / concerned controlling officers immediately.

3. This is issued with the approval of JS(A).

  
13/02/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India

Copy to:-

1. The officials concerned
2. The officers concerned. **(With the request to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)**
3. Admn. IV/Pay Bill / Cash Sections/ Vigilance Section, DOT
4. PAO(HQS), DOT
5. Order Bundle.

✓

No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001


Dated, 13<sup>th</sup> February, 2013

**OFFICE MEMORANDUM**

Sub:- Transfer/ posting in respect of Shri Vishal, PA

The undersigned is directed to refer to the Sr. DDG's OM No. dt. 30.01.2013 on the above mentioned subject and to say that the rotational transfer has been made as per CVC guidelines. The rotational transfer has to be implemented as the matter has to be reported to CVC. Thus, the retention of Shri Vishal is not in order.

2. It is thus once again directed to implement the transfer order of even No. dt. 03.12.2012 and 23.01.2013 **failing which the pay and allowances of the official shall be stopped with immediate effect.**

  
13/02/2013  
(Nirmala Dev)

Under Secretary (Admn.II Section)

1. The official concerned ( **with direction to report for duty with immediate effect**)
2. The officer concerned. **(With the request to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)**
3. Admn. IV/Pay Bill / Cash Sections, DOT
4. PAO(HQS), DOT
5. ✓ ADG(Admn.), TEC, Khurshid Lal Bhawan, New Delhi.
6. Vigilance Section, (Earlier orders are also enclosed) **(For information and necessary action)**
7. Order Bundle.


No. 41-06/2011-Admn. II  
Government of India  
Ministry of Communications and Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi - 110 001

Dated the 13 Feb, 2013

**OFFICE ORDER**

In continuation of this Office Order of even No. dated 05.12.2012, Shri R.K. Saxena, Deputy Wireless Adviser, Wireless Planning and Coordination Wing is transferred to Regional Licensing Office, Kolkata on temporary basis to look after the duties of the post of Joint Wireless Adviser without any extra remuneration, with immediate effect until further orders. He will continue to draw his salary & allowances from DoT HQ.

2. The officer is entitled to TA and DA as the transfer is in public interest.

  
13/02/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India  
Ph: 23036884

To:

1. Shri R.K. Saxena, DWA, WPC Wing, DoT.
2. Wireless Adviser.
3. Director (WM), Monitoring Headquarters, Pushp Bhawan, Madangir, New Delhi.
4. AWA, RLO *Kolkata*.
5. AO (PFP)/ Pension/ WPC/ Pay Bill/ Cash/ G-I/G-II/ Admn. III/ Library Sections, Deptt of Telecom.
6. AD (OL), Deptt of Telecom..... For Hindi Version.  
Order Bundle.

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No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

Dated, the 15 February, 2013.

In continuation of Order dated 22<sup>nd</sup> January, 2013, the following postings/transfers in the grade of PA/PS are hereby ordered with immediate effect and until further orders:-

| S.No. | Name & Designation             | From O/o     | To O/o       |
|-------|--------------------------------|--------------|--------------|
| 1.    | Shri Vimal Kant Kaushik,<br>PA | Underposting | DDG(IR)      |
| 2.    | Smt. Meena Vaid, PS            | ---          | Director(RB) |

2. Shri Vimal Kant Kaushik, PA and Smt. Meena Vaid, PS are, therefore, directed to report to the officers concerned immediately.

  
15/02/2013  
(Nirmala Dev)

Under Secretary(Admn.II)

Copy to:-

1. Officials concerned.
2. DDG(IR), DoT
3. Director(RB), DoT
4. Order Bundle

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No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

Dated, the 25 February, 2013.

**ORDER**


Subject: Postings in the grade of PA.

In continuation of earlier order of even number dated 3<sup>rd</sup> December, 2012 & 22<sup>nd</sup> January, 2013, the following postings/transfer in the grade of PA are hereby ordered with immediate effect and until further orders:-

| S.No. | Name & Designation       | From        | To              | Remarks   |
|-------|--------------------------|-------------|-----------------|---|
| 1.    | Smt. Uttara Khurana, PA  | Dir.(DS.II) | Director(Staff) | Vice Smt. Pushpa Behl, PS   |
| 2.    | Smt. Kamlesh Jeswani, PA | US(STG) *   | Dir.(DS.II)     | Vice Smt. Uttara Khurana, PA  |
| 3.    | Shri Sushil Kumar, PA    | WPC wing    | Dir. (PHP)      | Vice Smt. Monika Masaun, PA   |
| 4.    | Smt. Monika Masaun, PA   | Dir. (PHP)  | JWA, WPC        | The official is on leave from 25.02.2013 to 15.03.2013 and will join duty after availing the leave, till such time WPC may make internal arrangement within their wing. |

2. US(STG) is informed that a Data Entry Operator will be provided with in a week till the availability of a permanent PA.

2. The above officials are directed to report to the officers concerned immediately.

  
25/02/2013  
(Nirmala Dev)

Under Secretary (Admn.II)

Copy to:-

1. All officials concerned - With the request to inform Admn. II Section Room No.415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)
2. Controlling Officers concerned.
3. JS(A), DoT
4. Pay Bill / PAO(HQ) / Admn.I/Admn.III/Admn.IV/G.I/G.II/IT Cell/PHP, DoT

AS/2/13  
25/2/13

No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

Dated, the 25 February, 2013.

ORDER

Subject: Postings in the grade of PA.


In continuation of earlier order of even number dated 3<sup>rd</sup> December, 2012 & 22<sup>nd</sup> January, 2013, the following postings/transfer in the grade of PA are hereby ordered with immediate effect and until further orders:-

| S.No. | Name & Designation       | From        | To              | Remarks   |
|-------|--------------------------|-------------|-----------------|---|
| 1.    | Smt. Uttara Khurana, PA  | Dir.(DS.II) | Director(Staff) | Vice Smt. Pushpa Behl, PS   |
| 2.    | Smt. Kamlesh Jeswani, PA | US(STG) *   | Dir.(DS.II)     | Vice Smt. Uttara Khurana, PA  |
| 3.    | Shri Sushil Kumar, PA    | WPC wing    | Dir. (PHP)      | Vice Smt. Monika Masaun, PA   |
| 4.    | Smt. Monika Masaun, PA   | Dir. (PHP)  | JWA, WPC        | The official is on leave from 25.02.2013 to 15.03.2013 and will join duty after availing the leave, till such time WPC may make internal arrangement within their wing. |

2. US(STG) is informed that a Data Entry Operator will be provided with in a week till the availability of a permanent PA.

2. The above officials are directed to report to the officers concerned immediately.

ADN  
25/2/13  
O/C

  
25/02/2013  
(Nirmala Dev)

Under Secretary (Admn.II)

Copy to:-

1. All officials concerned - With the request to inform Admn. II Section Room No.415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)
2. Controlling Officers concerned.
3. JS(A), DoT
4. Pay Bill / PAO(HQ) / Admn.I/Admn.III/Admn.IV/G.I/G.II/IT Cell/PHP, DoT

No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001


Dated, 1 March, 2013

**ORDER**

**Subject:-** Postings of PS / PA.

Shri Vishwajit kalyani, PS posted to work with Dir. (PSA), is now posted to work with DS(Admn.II) till return of Shri Rajan Gupta, PA, posted with DS (Admn.II), from leave.

2. This is issued with the approval of JS(A).

  
01/03/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India

Copy to:-

1. The official concerned
2. The officer concerned. **(With the request to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)**
3. Admn. IV/Pay Bill / Cash Sections/ Vigilance Section, DOT
4. PAO(HQS), DOT
5. Order Bundle.

No. A-12028/13/2013-Admn. II  
Government of India  
Ministry of Communications and IT  
Department of Telecommunications  
New Delhi -110001

Dated the 5<sup>th</sup> Apr, 2013

Shri Pawan Singh,  
A-12 Tarang Vihar, P & T Qtrs.,  
R.A. Kidwai Road, Wadala (W),  
Mumbai-31

Sub: Supply of information under RTI Act, 2005 to Shri Pawan Singh.

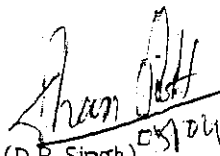
Sir,

I am directed to refer to your application dated 26.02.2013 addressed to CPIO & DoT and to furnish the information in respect of Admn. II section, which is dealing with the Cadre matters of Group 'A' & 'B' posts of Wireless Planning and Coordination/Wireless Monitoring Organisation (WPC/WMO) Cadre and the Service matters of Central Secretariat Stenographers Service (CSSS), Central Secretariat Official Language service (CSOLs), Subordinate Statistical Service (SSS) and General Central Services (GCS) of DoT, under the undersigned CPIO:

| Pt. No. | Information sought   | Comments/Reply  |
|---------|--|---|
| 1.      | List of employees (all streams i.e. telecom/finance/civil/electrical/arch) in format given below, whose recruitment process started by Central Govt. i.e. DOT/DTO/P&T through SSC / UPSC prior to 01.10.2000 but process completed after 01.10.2000 i.e. after formation of BSNL and they were appointed in BSNL or working on deputation in BSNL. | As per available records, none of the officers belonging to WPC/WMO Cadre (Grp 'A' & 'B' posts), SSS Cadre and GCS Cadre was appointed to BSNL or working on deputation to BSNL whose recruitment process started prior to 01.10.2000 and completed after 01.10.2000. In respect of Group 'C' & 'D' posts of WPC/WMO Cadre, concerned CPIOs in WPC/WMO has been requested to furnish the information directly.<br>As far as CSSS and CSOLs cadres are concerned, the recruitments in these cadres is done by DoP&T and D/o Official Language respectively. You may approach them for information. |
| 2.      | List of all above such employees (Gr. A, B, C & D) who have retired from BSNL and getting retirement benefits i.e. pension, DCRG etc. under Rule 37-A of CCS (pension) rules from DOT.   | Not applicable in respect of reply furnished at pt. no. 1 above   |
| 3.      | List of all above such employees (Gr. A, B, C & D) whose presidential orders have been cancelled later on with reason and date of cancellation.  |   |
| 4.      | Please inform/clarify with copy of order whether BSNL can cancel the presidential order/Sanction of President of India issued/conveyed by DoT without approval of DOT/President of India regarding above cases.  |   |
| 5.      | Please inform/clarify whether the employees such as at Sr. no. 1 will be considered as DoT recruited nominee and appointed in BSNL or BSNL recruited employees. Please provide specific ruling or order.   |   |



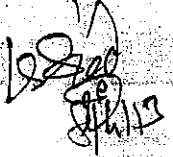
2. Appeal, if any, against the information furnished herein may be preferred before Shri B.B. Kaura, JS (Admn.) & Appellate Authority, DoT within 30 days from the date of issue of this letter.

  
(D.P. Singh) 05/04/13  
CPIO B.DS (Admn.II)

Copy to:

1. CPIO & DWA, WPC Wing, DoT. A copy of application dated 26.02.2013 of Shri Pawan Singh is forwarded with request to furnish the requisite information directly to the applicant.
2. CPIO & DD, WMO, DoT. A copy of application dated 26.02.2013 of Shri Pawan Singh is forwarded with request to furnish the requisite information directly to the applicant.





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No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

Dated, the 25<sup>th</sup> April, 2013.

**ORDER**


Subject: Postings in the grade of PA/PS.

.....

The following postings/transfer in the grade of PA/PS are hereby ordered with immediate effect and until further orders:-

| S.No | Name of the official        | From          | To                                 |
|------|-----------------------------|---------------|------------------------------------|
| 1.   | Shri P. Jeethendra, PA      | US(VT)        | DDG(Security-TERM)                 |
| 2.   | Smt. Madhu Bala Soni, PA    | US(Vig.)      | US(Vig.) & US(VT) on sharing basis |
| 3.   | Shri V.K. Nayar, PS         | DDG(Security) | DDG(AS.II)                         |
| 4.   | Shri R. Thamby Jeya Raj, PS | Sr.DDG(AS)    | DDG(AS.I)                          |

2. The above officials are directed to report to the officers concerned immediately.

  
25/04/2013  
(Nirmala Dev)

Under Secretary (Admn.II)

Copy to:-

1. All officials concerned - *With the request to inform Admn. II Section Room No.415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)*
2. Controlling Officers concerned.
3. JS(A), DoT
4. Pay Bill / PAO(HQ) / Admn.I/Admn.III/Admn.IV/G.I/G.II/IT Cell/PHP, DoT
5. Order Bundle

No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001


Dated, the 07 May, 2013.

ORDER

**Subject:** Posting / transfer in the grade of PS.

Shri Dasrathi Kumar, PS posted with Member (Services), is temporarily posted to work in the office of Secretary (T) during the leave period (from 6<sup>th</sup> May to 10<sup>th</sup> May, 2013) of Shri Palvinder Singh, PPS posted with Secretary (T).

2. The above officer is directed to report to the Officer concerned on the said date.

  
01/05/2013  
(Nirmala Dev)

Under Secretary (Admn.II)

**Copy to:-**

1. Officers/ Officials concerned.
2. PPS to Secretary (T), DoT.
3. PS to Member (S), New Delhi.
4. PPS to JS(Admn.) for kind information of JS(Admn).
4. Order Bundle.

No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001


Dated, 13 May, 2013

**ORDER**

**Subject:-** Postings of PA.

Shri Ganesh Dass Dhawan, PA, underposting is now posted to work with Dir.(ERU) with immediate effect till further orders.

2. The official is directed to report for duty immediately.

  
13/05/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India

Copy to:-

1. The official concerned
- 2.. The officer concerned. **(With the request to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)**
3. PPS to JS(Admn.) {for kind information to JS(A)}
4. Admn. IV/Pay Bill / Cash Sections/ Vigilance Section, DOT
5. PAO(HQS), DOT
6. Order Bundle.

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No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

Dated, the 14 May, 2013.

O R D E R

Subject: Posting / transfer in the grade of Steno'D'/PA/PS.

The following postings/transfer in the grade of Steno'D'/PA/PS are hereby ordered with immediate effect and until further orders, so that the CVC guidelines and policy of rotational transfers in sensitive wings are followed:-

| S.No. | Name & Designation           | From                  | To                   |
|-------|------------------------------|-----------------------|----------------------|
| 1.    | Smt. Daisy Mann,PA           | US(Vig.II)            | Director(AS.III)     |
| 2.    | Smt. Kamlesh Thakur          | Director(AS.IV)       | Director(LF.I)       |
| 3.    | Smt. Seema Kaushik, Steno'D' | Director(AS.III)      | US(Vig.II)           |
| 4.    | Smt. Balbir Kaur,PS          | Dy.Administr.<br>USOF | Director(AS.II)      |
| 5.    | Shri Dinesh Jaswal, Steno'D' | US(AS.I & IV)         | Director(AS.IV)      |
| 6.    | Smt. Chitra Chandna,PA       | Director(AS.II)       | Dy.Adminitr.<br>USOF |

2. The above officials are directed to report to the Officers concerned immediately.

  
14/05/2013  
(Nirmala Dev)

Under Secretary (Admn.II)

Copy to:-

1. All officials concerned - *With the request to inform Admn. II Section Room No.415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)*
2. Controlling Officers concerned.
3. JS(A), DoT
4. Pay Bill / PAO(HQ) / Admn.I/Admn.III/Admn.IV/G.I/G.II/IT Cell/PHP, DoT
5. Order Bundle

No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001

Dated, 16/05/2013


**ORDER**

**Subject:-** Postings of PA.

Shri Rajan Gupta, PA, presently posted with DS(Admn.II) is now posted to work with Dir.(ERU) with immediate effect till further orders.

2. The official is directed to report to the concerned officer immediately.

3. Shri Ganesh Dass Dhawan, PA posted to work with Dir (ERU) is directed to report to Room No. 415, Admn.II Section immediately.

  
16/05/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India

Copy to:-

1. The officials concerned

2. The officers concerned. **(With the request to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer.)**

3. PPS to JS(Admn.) {for kind information to JS(A)}

4. Admn. IV/Pay Bill / Cash Sections/ Vigilance Section, DOT

5. PAO(HQS), DOT

6. Order Bundle.

No.6-1/2009—Admn.-II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi- 110001

Dated, 31 May, 2013

**ORDER**

**Subject:-** Postings of PA.

Shri Vishal, PA, underposting, is now posted to work with Dir(DS-I) with immediate effect till further orders.

2. The official is directed to report for duty immediately.

3. Shri Azad Singh Sajwan, Data Entry Operator, presently posted with Dir (DS-I), is directed to report to Admn. II Section immediately.

  
31/05/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India

Copy to:-

1. The officials concerned
2. The officer concerned. **(With the request to inform Admn. II Section Room No. 415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)**
3. PPS to JS(Admn.) {for kind information to JS(A)}
4. Admn. IV/Pay Bill / Cash Sections/ Vigilance Section, DOT
5. PAO(HQS), DOT
6. Order Bundle.

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No. 41-11/2011-Admn. II  
Government of India  
Ministry of Communications and Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20 Ashoka Road,  
New Delhi - 110 001

Dated: 14 June, 2013

**OFFICE ORDER**


The following transfers/postings are ordered in the grade of JWA with the approval of Competent Authority:

| S. No. | Name of the officer | From      | To          | Remarks                          |
|--------|---------------------|-----------|-------------|----------------------------------|
| 1.     | Dr. S.M. Sharma     | WPC HQ    | RLO Delhi   | On promotion to the grade of JWA |
| 2.     | Shri G.K. Agrawal   | RLO Delhi | RLO Kolkata | Vice Dr. S.M. Sharma             |
| 3.     | Shri R.K. Saxena*   | WPC HQ    | RLO Chennai | On promotion to the grade of JWA |

\*Temporarily posted at RLO Kolkata to look after the duties of the post of JWA along with duties of his post.

2. Shri M.K. Rao, DWA, temporarily posted at RLO Chennai Kolkata to look after the duties of the post of JWA along with duties of his post vide this Office Order No. A-22012/1/2012-Admn. II dated 03.10.2012 and 12.10.2012, is posted at WPC HQ on assumption of charge by Shri R.K. Saxena at RLO Chennai.

2. The officers mentioned at S. No. 2 & 3 are entitled for TA, DA and joining time as the transfers are in public interest. The transfer of the officer at S. No. 1 is local, as such no TA/DA is admissible to him.

  
14/06/2013  
(Nirmala Dev)

Under Secretary to the Govt. of India  
Ph: 23036884

To:

1. The officers concerned.
2. Sr. PPS/PPS to Secretary (T)/PPS to Member (T)/Additional Secretary.
3. Wireless Adviser.
4. Joint Secretary (Admn.).
5. Director (WM), Monitoring Headquarters, Pusph Bhawan, Madangir, New Delhi- for further action.
6. AO (PFP)/ Pension/ WPC/ Pay Bill/ Cash/ G-I/G-II/ Admn. III/ Library Sections, Deptt of Telecom.
7. AD (OL), Deptt of Telecom..... For Hindi Version.
8. Order Bundle.



No. 6-1/2009-Admn.II  
Government of India  
Ministry of Communications & Information Technology  
Department of Telecommunications  
Sanchar Bhawan, 20, Ashoka Road  
New Delhi-110 001

Dated, the 4<sup>th</sup> July, 2013.

ORDER

Subject: Posting / transfer in the grade of PA/PS.

The following postings/transfer in the grade of PA/PS are hereby ordered with immediate effect and until further orders:-

| S.No. | Name of the official          | Transferred from  | Posted to         |
|-------|-------------------------------|-------------------|-------------------|
| 1.    | Smt. Kiran Duggal, PS         | DDG(LF.II)        | DDG(FEB)          |
| 2.    | Smt. Sheelwanti Bilung,<br>PA | DDG(FEB)          | DDG(LF.II)        |
| 3.    | Smt. Deepa Bharani, PS        | Director(Finance) | Director(WR)      |
| 4.    | Smt. Shiney Thomas, PA        | Director(WR)      | Director(Finance) |

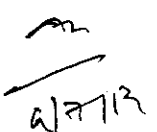
2. The above officials are directed to report to the Officers concerned immediately.

  
03/07/2013  
(Nirmala Dev)

Under Secretary (Admn.II)

Copy to:-

1. All officials concerned - *With the request to inform Admn. II Section Room No.415, Sanchar Bhawan as soon as the official reports for duty to the concerned officer)*
2. Controlling Officers concerned.
3. JS(A), DoT
4. Pay Bill / PAD(HQ) / Admn.I/Admn.III/Admn.IV/G.I/G.II/IT Cell/PHP, DoT
5. Order Bundle

 Admn. II