

Covering Letter

No.....
Dated.....

To,

ADG(DS)
Room No. 1021, Sanchar Bhawan,
Department of Telecommunication
20, Ashoka Road, New Delhi-110001

Subject- Application for grant of ISP Authorization under Unified License guideline dated 28.03.2016.

Sir,

Kindly find enclosed herewith the following documents for grant of category-(A/B/C) ISP Authorization under Unified License for service area -.....(if the application is for migration/up-gradation of existing ISP license, the complete detail of the same should be mentioned).

S. No.	Detail of Documents	Enclosed as	Page No. (eg. 2 to 6)
1.	Two Application Forms in prescribed format	Annex-I	_ to _
2.	Copy of Certificate of Incorporation along Articles of Association (AOA) and Memorandum of Association (MOA)	Annex-II	_ to _
3	Non Refundable Processing Fee	Annex-III	_ to _
4	Original Power of Attorney by resolution of board of Directors that the person signing the application is authorized signatory on stamp paper	Annex-IV and Annex-V	_ to _
5	Details of Promoters/Partners/shareholder in the company	Annex-VI	_ to _
6	Total Equity detail certificate	Annex-VII	_ to _
7	Certified copy of approval of Govt of India for Foreign Equity (Applicable only if FDI>49%)	Annex-VIII	_ to _
8	Board resolution regarding appointment of statutory auditor along with specimen signature of CA	Annex-IX	_ to _
9	Any other document:		

(Name and Signature of Authorized Signatory)
Company Stamp