



भारत सरकार / GOVT. OF INDIA

संचार मंत्रालय / MINISTRY OF COMMUNICATIONS

दूरसंचार विभाग / DEPARTMENT OF TELECOMMUNICATIONS

उप महानिदेशक कार्यालय, सिक्किम/ O/o Deputy Director General, Sikkim

वेस्ट बंगाल एल.एस.ए /West Bengal LSA

T-10, BSNL QUARTERS, BALUWAKHANI, GANGTOK – 737103

Ph: 03592-204051, Email: ddg.sikkim-dgt-dot@gov.in

No: 201-17/ WBLSA/ Sikkim/2019-20/Consultant hiring/50

Date: 24th March, 2022

NOTIFICATION

Subject: Engagement of one consultant for the post of Assistant Director on temporary contract basis in DDG Sikkim Unit, WBLSA, DoT, Gangtok - Reg.

DDG Sikkim Unit, WBLSA, Department of Telecommunications (DoT), Ministry of Communications proposes to engage one consultant against the vacant post of Assistant Director (AD) in on purely temporary and on contract basis at O/o DDG Sikkim Unit, WBLSA, DoT in Gangtok for a period of six months or till regular manpower is posted, whichever is earlier. The Consultant will be posted in Gangtok, Sikkim.

Applications are invited from retired Government servants/ retired officials of PSUs (Retired on attaining age superannuation) or Research Organizations with experience in Telecom related works and adequate computer knowledge. The consultants will be engaged on a short-term contract basis initially for a period of six months. Based on his/her performance and requirement of this office, the contract can be further extended up to a maximum of 6 terms of 6 months each or up to 65 years of age whichever is earlier.

DDG Sikkim, DoT, Gangtok reserves the right to accept or reject in part or in full any or all the responses without assigning reasons whatsoever.

The format of application form for the post of consultant on a contract basis is at **Annexure-A**. The last date for submission of the application is **25-04-2022**. Applications received after the due date will not be considered.

I. Nature of Duties for the post of AD:

Work may be assigned in any of the following work area:

- a) Service Compliance- CAF Audit, EMR Audit, Service Testing, Roll out obligation, etc.
- b) Technology- Secured dedicated communication network, Time Synchronisation of Telecom Networks, Disaster Technology Management, interconnect Exchange, Inspections of Licensee Network, Advocacy & Public Awareness, etc.
- c) Security- Curbing illegal activities/ Control over clandestine/illegal operation of telecom networks, Analysis of CDR/SDR, and other security activities assigned from time to time, etc.
- d) Rural- Rural connectivity for DBT, verification of USO sites, RF coverage testing/ telecom connectivity checking, etc.

- e) Admin, Legal, PG & Vigilance- Admin, PG, Building, Vigilance, Court case & Misc, Admin activities, etc.

2. Period of Engagement:-

Engagement will be purely on a short-term contract basis. The initial engagement would be for a period of six months, which may be extended further up to a maximum of 6(six) terms of 6(six) months each or up to 65 years of age whichever is earlier depending upon the requirement of O/o DDG Sikkim Unit, WBLSA, DoT, Gangtok and the performance of the contract appointee. The engagement can be cancelled at any time by DDG Sikkim, DoT, Gangtok without assigning any reason.

3. Eligibility:-

For consultant in AD Level - Retired AD or Retired from CDA Scale with a substantive grade (Level 8 of the 7th CPC or equivalent) or holding analogous post from Government/PSU/Research Organizations..

Preference will be given to applicants from DoT/BSNL/MTNL background. **However, Retired person from BSNL/MTNL under VRS-2019 are not eligible to apply.**

4. Age Limit:-

Candidate should not be more than 64 years of age on the last date of application.

5. Remuneration:-

- I. Fixed monthly remuneration shall be regulated in accordance with (i) DoT, Integrated Finance Division Lr. No. 3-10/2014-SEA-I/Fin dated 22-12-2021, (ii) Department of expenditure F. No 3-25/2020-E.IIIA dated 09-Dec-2020 and any other circulars/orders issued by the Government from time to time.
- II. There will be no annual increment/percentage increase during the contract period.
- III. The income tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment or remuneration.

6. Allowances:-

- I. Accommodation/HRA: No accommodation or HRA will be provided by the Department.
- II. Transportation allowance: An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
- III. TA/DA: No TA/DA is admissible for joining the assignment or on its completion. The contract employee will be allowed TA/DA on official tour, if any, as per the DoT letter No. 3-10/2014-SEA-I/Fin dated 22-12-2021 or any other order/circular issued by Govt. from time to time.
- IV. Leave:- Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.

7. Working facilities to be provided:- Only the basic facilities/infrastructure will be provided to the contract employee. No transport or telephone/internet facility at residence etc shall be provided.

8. Working Hours:-

Working hours shall normally be from 9:30 AM to 6:00 PM during working days including half an hour lunch break in between. However, depending on the exigency or work and if required, the contract employees may have to reach office early or sit late to complete the time bound work or attend office on holidays. No extra remuneration or fee would be payable if work required late sitting or coming on holidays.

9. Accident, injury etc. During the period of engagement:-

O/o DDG Sikkim, DoT Gangtok shall be not responsible for any loss, accident, damage, injury suffered by the contract employees whatsoever arising in or out of the execution of his/her work, including travel.

10. Rights of DDG Sikkim, DoT, WBLSA:-

DDG Sikkim, DoT, Gangtok reserves the right to cancel and not proceed in the matter of engagement of contract employees at any stage without giving any reason, whatsoever. The decision of DDG Sikkim, WBLSA, DoT, Gangtok shall be final in all respects.

11. Confidentiality of data and documents:-

The data collected/produced as well as deliverables produced for the O/o DDG Sikkim, DoT of West Bengal LSA, shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceeding or information collected for the purpose of this assignment or during the course of assignment from the O/o DDG Sikkim, DoT of West Bengal LSA without the express written consent of O/o DDG Sikkim, DoT of West Bengal LSA. The consultants are bound to hand over the entire set of records of assignment to this office before the expiry of the contract and before the final payment is released by this office. The contract employee shall sign an agreement of confidentiality with the Government of India to this effect which shall contain a clause on Ethics and integrity.

7. Conflict of interest:-

The consultants engaged shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this Department or Government of India. No contract employee would be permitted to take up any other assignments during the period of engagement.

8. Closing date for submission of applications: Up to 17:00 Hrs of **25-04-2022**.

9. Selection Procedure:-

A selection panel shall be constituted for this purpose and it will be valid for a period of 6 months. The decision of the department in the matter of selection of consultants shall be final and binding. Suitable candidates may also be called for interaction/interview.

10. How to Apply:-As per enclosed format named as Annexure-A.

11. Special Condition:-

The consultant may have to perform outdoor duties in all over SIKKIM State. Those who are not able to perform outdoor duties need not apply.

12. Application to be forwarded to:-

Director Sikkim,
O/o DDG, DoT, Sikkim
Department of Telecommunications
T-10, BSNL Quarters
Baluwakhani
Gangtok – 737103

13. Termination of contract:-

The contract may be terminated by either of the party with prior notice of 30 days.

The above-said engagement is purely on temporary and contract basis. The selected candidates will be governed by the provision of the guidelines for the engagement of consultants in DoT as amended from time to time.


(Jayanta Koley), ITS 24.03.2022
Director
O/o DDG, DoT, Sikkim Unit,
West Bengal LSA, Gangtok

Encl.:- As stated above.

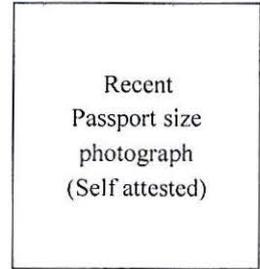
Copy for kind information to:

1. Director General Telecom, DoT HQ, New Delhi.
2. DDG (Estt.) / Director (Est.), DoT HQ, New Delhi.
3. DDG(A) O/o Sr. DDG, WB LSA, Kolkata.
4. Director (IT), DOT HQ, New Delhi with a request to publish on DOT website under 'Vacancies'.
5. GM (Pers.), BSNL Corporate Office, BSNL, Janpath, New Delhi.
6. Jt. CCA, West Bengal
7. CGMT BSNL, Sikkim, Gangtok.
8. Notice Board.
9. Office Copy.

Annexure-A

APPLICATION FORMAT FOR THE POST OF CONSULTANT

1. Name:
2. Father's name:
2. Present Residential Address:
3. Aadhaar Number:
4. Date of Birth(DD/MM/YYYY):
5. E-mail address and telephone number:
6. Date of entry into Government Service:
7. Date of retirement:
8. Last Month Basic pay drawn (on superannuation):
9. Basic Pension Drawn as on 28.02.2022:
11. Educational Qualification:



12. Brief particulars of service with nature of duties performed for the last 10 years before retirement:

Sl.No	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		From	To		

13. Brief particulars of service with nature of duties performed after retirement till date:

Sl.No	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		From	To		

14. Knowledge of Computer

MS Word	
MS Excel	
MS Power Point	
Any other (Please specify)	

15. Whether the applicant availed BSNL/MTNL **VRS-2019** scheme? (Y/N):

16. Additional information, if any, in support of your suitability for the post.

The candidate has to submit a detailed resume on his experience, works handled related to Telecom sector activities, and other official functions (Not more than 2 pages)

The following documents must be attached with the application.

1) LPC of last month of service

2) Latest three months pension amount (Bank/Postal statement of Pension/ Saving account)

DECLARATION

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents would be made available on demand. In addition, I, unequivocally and unconditionally, accept all the terms & conditions of Circular No. 201-17/ WBLSA/ Sikkim/2019-20/Consultant hiring dated 24th March, 2022.

Yours faithfully

Date:

Signature:

Place:

Full Name: