



भारत सरकार
संचार मंत्रालय, दूरसंचार विभाग
कार्यालय नियंत्रक संचार लेखा महाराष्ट्र और गोवा परिमंडल,
बीएसएनएल प्रशासनिक भवन, तीसरी मंजिल, सी-विंग,
सांताक्रुज पश्चिम मुंबई - 400054
आईएसओ 9001:2015 प्रमाणित

Government of India
Ministry of Communications
Department of Telecommunication
o/o Controller of Communication Accounts,
Maharashtra & Goa, BSNL Administrative Bldg,
3rd Floor, C Wing, Santacruz (W), Mumbai
ISO 9001:2015 certified

Website: www.cgca.gov.in/ccamh Email: cca.mhgoa-dot@gov.in Tele-02226607030 Toll free-1800 220 511

No: CCA/MH&Goa/Admn/Deputation/2024/02

Dated: 29.08.2024

CIRCULAR

To
All Ministries/Departments of Govt. of India/PSU.

Sub: Deputation in various cadres in the O/o CCA Maharashtra & Goa, Mumbai-54.

Dear Sir/Madam,

Enclosed herewith kindly find copy of the Notification for filling up vacant posts in different cadres on deputation basis in the office of CCA Maharashtra & Goa, Mumbai-54 for information and further necessary action at your end.

Encl: As above

(Tejas R. Mahire)

Dy. Controller of Communication Accounts

Copy forwarded for information and necessary action to:

1. All Pr. CsCA/CsCA/Jt.CsCA for wide publicity in respective circles and especially share it with respective state governments and CGM BSNL/MTNL offices.
2. All Chief Postmaster Generals.
3. All Director of Postal Accounts.
4. The Director (SEA), Department of Telecommunications, Sanchar Bhawan, 20-Ashoka Road, New Delhi-110001- for information please.
5. The Director (IT), DoT, Sanchar Bhawan, 20 Ashoka Road, New Delhi-110001-for uploading the circular on DoT website.
6. The CGCA, Department of Telecommunication, O/o CGCA, NICF Campus, Ghitorni, New Delhi-110047- for information please.
7. The DDG (PA&F), DoP, Dak Bhavan, New Delhi-110001.
8. The ADG (SEA), DOT, Sanchar Bhawan, 20-Ashoka Road, New Delhi - 110001.
9. The Controller General of Account (CGA), Lok Nayak Bhavan, Khan Market, New Delhi-110003.
10. All AG offices in India.



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Dated: 29.08.2024

NOTIFICATION

Sub: Circular to fill up posts in the cadre of Jr. Accountant & LDC in the office of Controller of Communication Accounts, Maharashtra & Goa, Mumbai-54 on **Deputation Basis** from the officials working in Central Government/State Government/Union Territories/Autonomous Bodies/PSU

1. The office of Controller of Communication Accounts, Maharashtra & Goa, Mumbai-54 proposes to fill up some of the vacant posts in **Jr. Accountant, LDC, PS/Steno & MTS** cadre on **deputation basis** from amongst the staff working in Central Government/State Government/Autonomous Bodies/PSU/UTs as per the details given below-

| Sl. No. | Name of the Post | Pay Matrix Level (7 th CPC) | No. of posts likely to be filled |
|---------|-----------------------------|--|----------------------------------|
| 1. | Junior Accountant | Level-5 (29200-92300) | 09 |
| 2. | Lower Division Clerk | Level-2 (19900-63200) | 15 |
| 3. | PS | Level-7 (44900-142400) | 01 |
| 4. | Steno | Level-4 (25500-81100) | 01 |
| 5. | MTS | Level-1 (18000-56900) | 01 |

2. The location of posting is primarily **Mumbai**. Officials may also be posted to **Nagpur** and **Aurangabad** Regional Offices, if required, by the Competent Authority.
3. The period of deputation initially will be for **Three Years** and can be extended further if the official is willing subject to approval by Competent Authority of this office. The eligibility conditions for the deputation post are given in detail in Annexure-I.
4. The terms and conditions of the deputation as stipulated in DoP&T OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 and OM No. 2/6/2016-Estt (Pay-II) dated 17.02.2016 shall be applicable.
5. The applications of the willing and eligible confirmed/permanent officials in the format given in Annexure-II, declaration in Annexure-III duly recommended by the Head of the Department as per Annexure-IV together with attested copies of the APAR for the last 3 years, integrity certificate and Vigilance Clearance certificate may be forwarded to "The Joint Controller of Communication Accounts, O/o Controller of Communication Accounts, Maharashtra & Goa, BSNL Administrative Building, 3rd Floor, Juhu Road, Santacruz West, Mumbai-400054" so as to reach on or before **21.10.2024**.
6. This issues with the approval of Competent Authority.

The detailed notification and annexures are available at CCA Maharashtra & Goa, website. (www.cgca.gov.in/ccamh).

Encl: Annexure I, II, III & IV

(Tejas R. Mahire)

Dy. Controller of Communication Accounts

Eligibility Conditions

| | | |
|----|--------------------------------------|--|
| 1. | <u>Qualifying Service</u> | |
| | <u>Jr. Accountant</u> | <i>Officials holding analogous posts in Central/State Govt Depts/Ministries/Autonomous Bodes/PSUs on regular basis or LDC with 5 years of regular service or UDCs with 3 years of regular service.</i> |
| | <u>Lower Division Clerk</u> | <i>Officials holding analogous posts in Central/State Govt Depts/Ministries/Autonomous Bodes/PSUs.</i> |
| | <u>PS (Gr. B Gazetted)</u> | <i>Officials holding analogous posts in Central/State Govt Depts/Ministries/Autonomous Bodes/PSUs.</i> |
| | <u>Steno (Gr. C)</u> | <i>Officials holding analogous posts in Central/State Govt Depts/Ministries/Autonomous Bodes/PSUs.</i> |
| 2. | <u>Age</u> | <i>The maximum age limit for appointment on deputation shall be 56 years as on the closing date of the receipt of application i.e. 30.09.2024.</i> |
| 3. | <u>Knowledge of Computers</u> | <i>The applicants to all of the above posts should have basic working knowledge of computers in all the modules of MS Office and also the knowledge of internet to send/receive e-mails & use Search Engine.</i> |

Passport size
photograph
duly attested
by present
employer

**APPLICATION FOR DEPUTATION FOR THE POST OF JR. ACCOUNTANT/LOWER
DIVISION CLERK/PS/STENO/MTS in O/o CCA Maharashtra & Goa,
Mumbai-400054.**

1. Name of the official (in block letters) :
2. Date of Birth & Age :
3. Post held at present with
name of the Dept./Ministry :
4. Whether employee of
Central Govt./State Govt./PSU/UTs/
Autonomous Body :
5. Present Pay Scale & Pay Drawn :
6. Educational Qualification :
7. Working experience including
extent of working with computer :
8. Date from which present post held :
9. Brief service particulars (enclose a
separate sheet if space is insufficient) :
10. Nature of appointment i.e.
whether Adhoc/Deputation/Regular or else :
11. Nature of duties performed (enclose a
separate sheet if space is insufficient) :
12. Whether belongs to SC/ST/OBC :
13. Whether served in the Dept. of
Telecommunications on Deputation
basis. If so, the period of deputation
and name of Circle/Station where served :
14. Remarks, if any :

Signature of the Applicant

Declaration

- I. I _____ hereby declare that my posting as in the office of the Controller of Communication Account, Maharashtra & Goa, Mumbai-54, Department of Telecommunication is purely on temporary basis and shall not have any right to claim for seniority in the said post in respect of services rendered by me on Deputation Basis.
- II. I am not entitled to absorption as _____ in the Department of Telecommunication and therefore will not resort to lay any claim for the same.
- III. I am liable to be repatriated to my parent department/organization for any inaccuracies in the details noted above or for contravention of any provision in the rules/orders governing deputation.

Place:

Date:

Signature of the Official

Countersigned

Signature of the
Controlling Officer with seal

**Certificate to be recorded by the Head of Department
while forwarding the application.**

Certified that:

1. The particular given by the applicant are true and have been verified from the service record.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APARs for the last Three years are enclosed.
4. No Disciplinary/Vigilance case is pending or contemplated against him/her. There is nothing against the candidate which makes him ineligible for consideration of appointment to the post applied for.
5. No major/ minor penalty is in force or current against the official.
6. It is certified that the integrity of the official is beyond doubt.

Signature of the Head of Department
with official seal.