

(For circulating to Ministries/Deptt.)

No.16/29/2018-M-1  
Government of India  
Ministry of Culture

Shastri Bhawan, New Delhi  
Dated: 22 March, 2022.

Office Memorandum

Subject: Filling up the one post of Joint Director General (JDG), Group-'A' (Gazetted), Ministerial in Level-13 of Pay Matrix [Pre-revised PB-4, Rs. 37400-67000, Grade Pay of Rs. 8700/-] by Composite Method : Deputation (including short term contract) or promotion in the National Museum, New Delhi under the Ministry of Culture, Govt. of India.

Applications are invited from eligible officers for appointment to one post of Joint Director General (JDG), Group-'A' (Gazetted), Ministerial in Level-13 of Pay Matrix [Pre-revised-PB-4, Rs. 37400-67000, Grade Pay of Rs. 8700/-] in National Museum, New Delhi a Sub-Ordinate Office under Ministry of Culture.

**2. Job Description:**

The National Museum, the premier museum of India with a rich, exquisite collection, under the Ministry of Culture is seeking qualified candidates for one post of Joint Director General (JDG). The incumbent will be overall in-charge of management of a wing of the Museum and will be responsible for collection and stores management, proper/scientific display of artifacts, information, signages, floor plans & visitor facilities. He/She will also be responsible for activities pertaining to image building, publicity and cultural events, visiting & travelling exhibitions, expansion & acquisition of collections, professional development of museum personnel, implementation of plan schemes & special projects, conservation and restoration, interactions with academics/archaeologists and artists.

**3. Eligibility**

Officers under the Central Government or the State Government or Union Territories or Public Sector Undertakings or Professor or Associate Professor or equivalent of Universities or recognized Research Institutions or Statutory or Autonomous Organizations:

- (a) (i) holding analogous posts on regular basis in the parent cadre or department;  
Or  
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in Level-12 of Pay Matrix [Pre-revised-Pay Band-3 of Rs. 15600-39100/- with Grade Pay of Rs. 7600/-] or equivalent in the parent cadre or department; and
- (b) possessing the educational qualifications and experience as under:  
(i) Master's degree from a University recognized by UGC or Association of Indian Universities in Museology or History of Art or History or Sanskrit or Pali or Prakrit or Persian or Arabic or Archaeology or Anthropology or Fine Arts or Chemistry; and  
(ii) Twelve years' of experience at a level of Curator and above in a Museum of National or International repute along with evidence of published research work.

**Desirable:**

Post graduate diploma in Management or MBA from a recognized University.

for VS

**Note-1.** The departmental Director (Collection and Administration) in Level-12 of Pay Matrix(Pre-revised-Pay Band-3, Rs. 15600-39100 plus Grade Pay of Rs. 7600) with five years regular service in the grade shall also be considered along with outsiders and in case he or she is selected for appointment to the post of same shall be deemed to have been filled by promotion.

**Note-2 :** Period of deputation(ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 5 years.

**Note-3:** The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.

**Note 4:** For the purpose of appointment on deputation basis, the service rendered on regular basis by an officer prior to 01.01.2006 the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one Grade with a common Grade Pay or Pay Scale, and where this benefit will extend only for the post(s) for which that Grade or Pay Scale is the normal replacement Grade without any upgradation.

4. The applications in duplicate in the enclosed prescribed proforma and complete up to date ACR dossiers of the officer (last 5 years) who can be spared in the event of their selection along with (i) vigilance clearance, (ii) integrity certificate, (iii) cadre clearance, and (iv) major / minor penalty statement for the last 10 years should reach the undersigned through proper channel within a period of 60 days from the date of publication of advertisement in the Employment News. Applications received after the due date or otherwise incomplete will not be considered and stand rejected.

5. The details regarding eligibility conditions, educational qualifications and experience, application form etc are also available on the website of the Ministry at [www.indiaculture.gov.in](http://www.indiaculture.gov.in)



(Arun Kumar)

Under Secretary to the Govt. of India  
Tel. No. 23380136  
Room No. 210-D Wing, Shastri Bhawan  
Dr. Rajendra Prasad Road  
New Delhi – 110115

Encl: as above

To

1. All Ministries/Department of Govt. Of India with the request for further circulation of vacancy among all the Attached/Subordinate Offices/Autonomous Bodies/Public Sector Undertakings/Universities/Recognized Research Institutions/ /Statutory /Autonomous Organizations under their control.
2. Chief Secretaries of States/Union Territories
3. Administrator, National Museum, Janpath, New Delhi for displaying at notice board of the Museum and its website.
4. The Director General, Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi-110001 with the request to telecast the vacancy in the Employment News Bulletin.
5. The Director General (Resettlement Division), Ministry of Defence, West Block-IV, Wing-I, R.K. Puram New Delhi for wide publicity among eligible officers.
6. Attached/Subordinate Offices/Autonomous Organizations under the Ministry of Culture.
7. Registrars of all Universities
8. Director, Employment News, West Block, R.K.Puram, New Delhi 110066
9. NIC for placing on the website of the Ministry



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ANNEXURE

**BIO-DATA/ CURRICULUM VITAE PROFORMA FOR THE POST OF JOINT DIRECTOR  
GENERAL IN NATIONAL MUSEUM, NEW DELHI.**

|   |  |
|---|--|
| 1.Name and Address<br>(in Block Letters)  |  |
| 2.Date of Birth (in Christian era)  |  |
| 3.i) Date of entry into service   |  |
| ii) Date of retirement under<br>Central/State Government Rules  |  |
| 4.Educational Qualifications  |  |
| 5. Whether Educational and other qualifications<br>required for the post are satisfied. (If any<br>qualification has been treated as equivalent to<br>the one prescribed in the Rules, state the<br>authority for the same)   |  |
| <b>Qualifications/ Experience required as<br/>mentioned in the advertisement/ vacancy<br/>circular</b>  | <b>Qualifications/ experience possessed by the<br/>officer</b> |
| <b>Eligibility:-</b><br>Officers under the Central Government or<br>the State Government or Union Territories or<br>Public Sector Undertakings or Professor or<br>Associate Professor or equivalent of Universities or<br>recognized Research Institutions or Statutory or<br>Autonomous Organizations:<br>(a) (i) holding analogous posts on regular basis<br>in the parent cadre or department;<br>Or<br>(ii) with five years' service in the grade<br>rendered after appointment thereto on regular basis<br>in posts in Level-12 of Pay Matrix[Pre-revised-Pay<br>Band-3 of Rs. 15600-39100/- with Grade Pay of<br>Rs. 7600/-] or equivalent in the parent cadre or<br>department; and<br>(b) possessing the educational qualifications<br>and experience as under: | <b>Essential</b>   |
| <b>Essential</b><br>(i) Master's degree from a University recognized by<br>UGC or Association of Indian Universities in<br>Museology or History of Art or History or Sanskrit<br>or Pali or Prakrit or Persian or Arabic or<br>Archaeology or Anthropology or Fine Arts or<br>Chemistry   | <b>Essential</b><br>i) Qualification                           |
| <b>Experience</b><br>Twelve years' of experience at a level of Curator<br>and above in a Museum of National or International<br>repute along with evidence of published research<br>work.   | ii) Experience   |

|   |                  |
|---|------------------|
| <b>Desirable:</b><br>Post graduate diploma in Management or MBA from a recognized University.   | <b>Desirable</b> |
| <b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the <b>Administrative Ministry/Department/Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News.<br><b>5.2</b> In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the <b>candidate</b> . |                  |
| 6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.   |                  |
| <b>6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</b>   |                  |

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

| Office/Institution | Post held on regular basis | From | To | *Pay Band and Grade Pay/Pay Scale of the post held on regular basis | Nature of Duties (in detail)<br>Highlighting experience required for the post applied for |
|--------------------|----------------------------|------|----|---|---|
|                    |                            |      |    |   |   |

\* Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned . Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

| Office/Institution | Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme | From | To |
|--------------------|--|------|----|
|                    |  |      |    |

|  |                          |
|--|--------------------------|
| 8.Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent |                          |
| 9.In case the present employment is held on deputation/contract basis, please state    |                          |
| a) The date of   | b) Period of appointment |
| c) Name of the parent  | d) Name of the post and  |

|  |   |  |   |
|--|---|--|---|
| initial appointment  | on deputation/contract  | office/organization to which the applicant belongs | Pay of the post held in substantive capacity in the parent organisation |
| <p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p> |   |  |   |
| 10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.  |   |  |   |
| <p><b>11. Additional details about present employment:</b><br/>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government<br/>b) State Government<br/>c) Autonomous Organization<br/>d) Government Undertaking<br/>e) Universities<br/>f) Others</p>   |   |  |   |
| 12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.   |   |  |   |
| 13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale  |   |  |   |
| 14. Total emoluments per month now drawn   |   |  |   |
| Basis Pay in the PB  | Grade Pay   | Total Emoluments                                   |   |
|  |   |  |   |
| 15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.  |   |  |   |
| Basic Pay with Scale of Pay and rate of increment  | Dearness Pay/interim relief /other Allowances etc., (with break-up details) | Total Emoluments                                   |   |
|  |   |  |   |
| <p><b>16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</b><br/>(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy</p>  |   |  |   |

|   |  |
|---|--|
| Circular /Advertisement)<br><b>(Note: Enclose a separate sheet, if the space is insufficient)</b>   |  |
| <b>16.B Achievements:</b><br>The candidates are requested to indicate information with regard to;<br>(i) Research publications and reports and special projects<br>(ii) Awards/Scholarships/Official Appreciation<br>(iii) Affiliation with the <b>professional</b> bodies/institutions/societies and;<br>(iv) Patents registered in own name or achieved for the organization<br>(v) Any research/ innovative measure involving official recognition<br>vi) any other information.<br><b>(Note: Enclose a separate sheet if the space is insufficient)</b> |  |
| 17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.#<br>(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)   |  |
| # (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").  |  |
| 18. Whether belongs to SC/ST  |  |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address-----

Date-----

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt \_\_\_\_\_.
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

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(Employer/ Cadre Controlling Authority with Seal



(For circulating among Ministries/Departments etc.)

No. 16/28/2018-M-1-(Part-1)  
Government of India  
Ministry of Culture

Shastri Bhawan, New Delhi  
Dated: 22 March, 2022.

Office Memorandum

Subject: Filling up the post of Additional Director General (ADG), Group-‘A’ (Gazetted), Ministerial in Level-14 of Pay Matrix [Pre-revised PB-4, Rs. 37400-67000, Grade Pay of Rs. 10000/-] by Composite Method : Deputation (including short term contract) or promotion in the National Museum, New Delhi under the Ministry of Culture , Govt. of India.

Applications are invited from eligible officers for appointment to one post of Additional Director General (ADG), Group-‘A’ (Gazetted), Ministerial in Level-14 of Pay Matrix [Pre-revised PB-4, Rs. 37400-67000, Grade Pay of Rs. 10000/-] in National Museum, New Delhi a Sub-Ordinate Office under Ministry of Culture.

**2. Job Description:**

The National Museum, the premier museum of India with a rich and exquisite collection, under the Ministry of Culture is seeking qualified candidates for one post of Additional Director General (ADG). The incumbent will be overall in-charge of a division of the Museum and will be responsible for collection and stores management, proper/scientific display of artifacts, information, signages, floor plans & visitor facilities. He /She will also look after activities pertaining to the museums shop and souvenirs, multi-media, audio visual and guide facilities. He/She will also be responsible for image building, publicity and cultural events, visiting & travelling exhibitions, expansion & acquisition of collections, professional development of museum personnel, implementation of plan schemes & special projects, conservation and restoration etc.

**3. Eligibility**

Officers under the Central Government or the State Governments or Union Territories or Public Sector Undertakings or Professor or Associate Professor or equivalent from recognized Universities or Research Institutions or Statutory and Autonomous Organizations:

(a) (i) holding analogous posts on regular basis in the parent cadre or department;

Or

(ii) with two years’ service in the grade rendered after appointment thereto on regular basis in posts in Level- 13(a) of Pay Matrix[Pre-revised-PB-4 of Rs. 37400-67000/- with Grade Pay of Rs. 8900/-] or equivalent in the parent cadre or department;

Or

(iii) with three years’ service in the grade rendered after appointment thereto on regular basis in posts in Level-13 of Pay Matrix[Pre-revised PB-4 of Rs. 37400-67000/- with Grade Pay of Rs. 8700/-] or equivalent in the parent cadre or department; and

(b) possessing the educational qualifications and experience as under:

**Essential**

(i) Master’s degree from a recognized University by UGC or Association of Indian Universities in Museology or History of Art or History or Sanskrit or Pali or Prakrit or Persian or Arabic or Archaeology or Anthropology or Fine Arts or Chemistry; and

(ii) Fifteen years’ of experience at a level of Curator and above in a Museum of National or International repute with evidence of published research work.

**Desirable:**

Post graduate diploma in Management or MBA from a recognized Institute or University.

**Note-1 :** Period of deputation(ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years.

**Note 2:** The maximum age limit for appointment by deputation (ISTC) shall not exceed 56 years as on the closing date for receipt of applications.

**Note 3:** For the purpose of appointment on deputation basis, the service rendered on regular basis by an officer prior to 01.01.2006 the date from which the revised pay structure based on the 6<sup>th</sup> CPC recommendations has been extended, shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one Grade with a common Grade Pay or Pay Scale, and where this benefit will extend only for the post(s) for which that Grade or Pay Scale is the normal replacement Grade without any upgradation.

**Note 4:** The Departmental Joint Director General in Level-13 of Pay Matrix[Pre-revised-Pay Band-4, Rs. 37400-67000 plus Grade Pay of Rs. 8700] with three years regular service in the Grade shall also be considered alongwith outsiders and in case he or she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

4. Applications, in duplicate, in the enclosed prescribed proforma (Annexure) and complete up-to-date ACR dossiers (for the last 5 years) of the Officers who can be spared in the event of their selection along with (i) vigilance clearance, (ii) integrity certificate, (iii) cadre clearance, and (iv) major / minor penalty statement for the last 10 years should reach the undersigned through proper channel within a period of 60 days from the date of publication of advertisement in the Employment News. Applications received after the due date or otherwise incomplete will not be considered and will stand rejected.

5. The details regarding eligibility conditions, educational qualifications and experience, application form, Recruitment Rules etc. attached to the post are also available on the website of the Ministry at [www.indiaculture.gov.in](http://www.indiaculture.gov.in)

Encl: as above



(Arun Kumar)

Under Secretary to the Govt. of India  
Tel. No. 23380136  
Room No. 210-D Wing, Shastri Bhawan  
Dr. Rajendra Prasad Road  
New Delhi – 110115

To

1. All Ministries/Department of Govt. Of India with the request for further circulation of vacancy among all the Attached/Subordinate Offices/Autonomous Bodies/Public Sector Undertakings/Universities/Recognized Research Institutions/ /Statutory /Autonomous Organizations under their control.
2. Chief Secretaries of States/Union Territories
3. Administrator, National Museum, Janpath, New Delhi for displaying at notice board of the Museum and its website.
4. The Director General, Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi-110001 with the request to telecast the vacancy in the Employment News Bulletin.
5. The Director General (Resettlement Division), Ministry of Defence, West Block-IV, Wing-I, R.K. Puram New Delhi for wide publicity among eligible officers.
6. Attached/Subordinate Offices/Autonomous Organizations under the Ministry of Culture.
7. Registrars of all Universities
8. Director, Employment News, West Block, R.K.Puram, New Delhi 110066
9. NIC for placing on the website of the Ministry



ANNEXURE

BIO-DATA/ CURRICULUM VITAE PROFORMA FOR THE POST OF ADDITIONAL  
DIRECTOR GENERAL IN NATIONAL MUSEUM NEW DELHI.

|   |  |
|---|--|
| 1.Name and Address(in Block Letters)  |  |
| 2.Date of Birth (in Christian era)  |  |
| 3.i) Date of entry into service   |  |
| ii) Date of retirement under<br>Central/State Government Rules  |  |
| 4.Educational Qualifications  |  |
| 5. Whether Educational and other qualifications<br>required for the post are satisfied. (If any<br>qualification has been treated as equivalent to the<br>one prescribed in the Rules, state the authority for<br>the same)   |  |
| <b>Qualifications/ Experience required as mentioned<br/>in the advertisement/ vacancy circular</b>  | <b>Qualifications/ experience possessed by the<br/>officer</b> |
| <b>Eligibility:-</b><br>Officers under the Central Government or the State<br>Governments or Union Territories or Public Sector<br>Undertakings or Professor or Associate Professor or<br>equivalent from recognized Universities or Research<br>Institutions or Statutory and Autonomous<br>Organizations:<br>(a) (i) holding analogous posts on regular basis in<br>the parent cadre or department;<br>Or<br>(ii) with two years' service in the grade rendered<br>after appointment thereto on regular basis in posts in<br>Level-13(a) of Pay Matrix[ Pre-revised- Pay Band-4<br>of Rs. 37400-67000/- with Grade Pay of Rs. 8900/-]<br>or equivalent in the parent cadre or department;<br>Or<br>(iii) with three years' service in the grade<br>rendered after appointment thereto on regular basis<br>in posts in the Level-13 of Pay Matrix[Pre-revised<br>Pay Band-4 of Rs. 37400-67000/- with Grade Pay of<br>Rs. 8700/-] or equivalent in the parent cadre or<br>department; and<br><br>(b) possessing the educational qualifications and<br>experience as under: | <b>Qualifications/ experience possessed by the<br/>officer</b> |
| <b>Essential</b>  | <b>Essential</b>   |
| (i) Master's degree from a recognized<br>University by UGC or Association of Indian<br>Universities in Museology or History of Art or<br>History or Sanskrit or Pali or Prakrit or Persian or<br>Arabic or Archaeology or Anthropology or Fine Arts<br>or Chemistry   | i) Qualification   |
| <b>(ii)Experience</b>   | ii) Experience   |

|  |                  |
|--|------------------|
| Fifteen years' of experience at a level of Curator and above in a Museum of National or International repute with evidence of published research work.   |                  |
| <b>Desirable</b>   | <b>Desirable</b> |
| Post graduate diploma in Management or MBA from a recognized Institute or University.  |                  |
| <p><b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the <b>Administrative Ministry/Department/Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated <b>by the candidate.</b></p> |                  |
| 6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.  |                  |
| <b>6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</b>  |                  |

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

| Office/Institution | Post held on regular basis | From | To | *Pay Band and Grade Pay/Pay Scale of the post held on regular basis | Nature of Duties (in detail) Highlighting experience required for the post applied for |
|--------------------|----------------------------|------|----|---|--|
|                    |                            |      |    |   |  |

\* Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned . Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

| Office/Institution | Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme | From | To |
|--------------------|--|------|----|
|                    |  |      |    |

|  |   |  |   |
|--|---|--|---|
| 8.Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent |   |  |   |
| 9.In case the present employment is held on deputation/contract basis, please state    |   |  |   |
| a) The date of initial appointment   | b) Period of appointment on deputation/contract | c) Name of the parent office/organization to which the applicant belongs | d) Name of the post and Pay of the post held in substantive capacity in the parent organisation |

|  |   |                  |
|--|---|------------------|
| <p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p> |   |                  |
| 10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.  |   |                  |
| <p><b>11. Additional details about present employment:</b><br/>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government<br/>b) State Government<br/>c) Autonomous Organization<br/>d) Government Undertaking<br/>e) Universities<br/>f) Others</p>   |   |                  |
| 12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.   |   |                  |
| 13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale  |   |                  |
| 14. Total emoluments per month now drawn   |   |                  |
| Basis Pay in the PB  | Grade Pay   | Total Emoluments |
|  |   |                  |
| 15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.  |   |                  |
| Basic Pay with Scale of Pay and rate of increment  | Dearness Pay/interim relief /other Allowances etc., (with break-up details) | Total Emoluments |
|  |   |                  |
| <p><b>16.A Additional information</b>, if any, relevant to the post you applied for in support of your suitability for the post.<br/>(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular /Advertisement)<br/><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>                                   |   |                  |
| <b>16.B Achievements:</b>  |   |                  |

|  |  |
|--|--|
| <p>The candidates are requested to indicate information with regard to;</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Awards/Scholarships/Official Appreciation</p> <p>(iii) Affiliation with the <b>professional</b> bodies/institutions/societies and;</p> <p>(iv) Patents registered in own name or achieved for the organization</p> <p>(v) Any research/ innovative measure involving official recognition</p> <p>(vi) any other information.</p> <p><b>(Note: Enclose a separate sheet if the space is insufficient)</b></p> |  |
| <p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.#</p> <p>(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non- Government Organizations are eligible only for Short Term Contract)</p>  |  |
| <p># (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>  |  |
| <p>18. Whether belongs to SC/ST</p>  |  |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

**(Signature of the candidate)**

Address-----

-----

Date-----

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

- (i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt \_\_\_\_\_.
- (ii) His/ Her integrity is certified.
- (iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

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**(Employer/ Cadre Controlling Authority with Seal**