

No.7-1/2009/TA-I/22  
DEPARTMENT OF TELECOMMUNICATIONS  
TA-I Section, Room No.918,  
20, Ashoka Road , Sanchar Bhawan, New Delhi-110001.

dated 24.07.2012

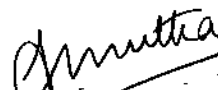
Subject:- Issue of guidelines on recoveries, payment and accounting functions arising in respect of DOT employees sent on foreign service/deputation.

The undersigned is directed to refer to Para 3 of this office letter No. 7-1/2000/TA\_I/22-5 dated 11.02.2001 which stipulates the procedure of maintenance of service books, LS&PC in respect of officers of DOT/DTO/DTS on deemed deputation with BSNL on foreign service terms and conditions and proceeded on deputation/foreign service to other organization. Consequent upon finalization and completion of absorption process, references are being received from various offices about the Accounts Officers who will maintain GPF accounts, LS&PC account etc. in respect of the officers who are deputed to other organization on foreign service terms and conditions directly from BSNL without reporting to DOT. The matter has been examined and the following guidelines are issued.

1. Officers from DOT(HQ): The order of deputation/deputation on foreign service terms and condition should essentially include a clause to the effect that all the recoveries in respect of GPF, LS&PC, CGEGIS, Loan and Advances etc., will be sent to PAO(HQ), DOT, New Delhi by Cheque/Demand Draft drawn in his/her favour. A copy of the order may be endorsed to PAO(HQ), DOT and Accounts officer (PFP) for taking necessary action for monitoring and maintenance of related accounting work..
2. In respect of officers on deemed deputation with BSNL who opted for Govt. Service but without returning to DOT proceeded to/likely to proceed on deputation to other organization on foreign service terms and conditions, the procedure outlined in sub Para 1 above may be followed.
3. In respect of officers working in the accounting jurisdiction of CsCA and proceed on deputation with foreign service terms and conditions the order of deputation/deputation on foreign service terms and condition should essentially include a clause to the effect that all the recoveries in respect of GPF, LS&PC, CGEGIS, Loans and Advances etc. will be sent to CAO (Cash) of the concerned CCA offices by Cheque/demand draft drawn in his/her favour. A copy of the order may be endorsed to the concerned CCA for taking necessary action for monitoring and maintenance of related accounting work.
4. Service Books of the officers on deputation with foreign service terms and conditions will be maintained by the concerned cadre controlling authority in the case of officers falling under sub para 2 above. However, in respect of other category of employees/officers this will be handled by the same authority who maintained this prior to the officer going on deputation on foreign service terms and conditions (in respect of others, the same authority who maintained it prior to deputation on foreign service). Necessary feed back in regard to receipt of LS & PC, CGEGIS contribution etc. may be obtained or got certified by the concerned Accounts Officer referred to above.

The above will be effective from the date of issue of this O.M..

This issues with the approval of the competent authority.

  
(D.Sai Amutha Devi)  
Director(Accounts-I)  
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