

No. 02-03/2022-PHP
Government of India
Ministry of Communications
Department of Telecommunications
604, 6th Floor, Mahanagar Doorsanchar Bhawan,
JLN Marg (Old Minto road), New Delhi – 2

Office Memorandum

Dated the: 17th October, 2022

SUBJECT: Provision of Office Telecom Facilities in DoT offices

- Reference: 1. No. 03-01/2013-PHP dated 12.02.2013 regarding Guidelines on provision of telecom service facilities
2. No. 07-1/2017-18-LSA-Finance Dated 30.09.2022 regarding Delegation of financial Powers for LSAs and NCCS
3. No. 7-4/2012-Finance Dated 30.09.2022 regarding Delegation of financial Powers for Pr.CCsA/CCAs/Jt.CCsA
4. No. 8-1/2017-IT-V dated 04.07.2022 regarding secure and reliable connectivity

At present, as per the PHP order no. 03-01/2013-PHP dated 12.02.2013 "Internet in office will be provided through Local Area Network (LAN) with leased line connectivity. However broadband connections at appropriate speed with unlimited data download facility will be sanctioned on functional need basis where ILL is not installed."

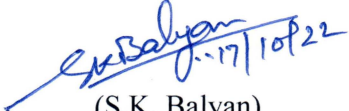
Later few broadband connections were converted into FTTH connections but basic mode of internet connection shall remain through Local Area Network (LAN) with leased line connectivity only.

2. Secured LAN connectivity has firewall / proxy where as the plain FTTH / Broadband connections do not have these security features. Firewall / proxy enable controlled access to internet. Therefore, for office environment, it would be advisable to deploy secured LAN in place of plain FTTH / Broadband connections.

3. In view of the above-referred letters, considering the necessity of secure and reliable network in field units the undersigned is directed to convey that:

- a. Field units may take leased lines for internet from BSNL/MTNL for their offices on priority based on their requirement (as decided by Head of unit). This process should be completed within the period of two months.
- b. Field units may disconnect all the FTTH/Broadband connections installed in their offices under intimation to this office as soon as lease line is installed.
- c. Further, provision/disconnection of office landline /DEL connections may also be decided by Head of unit as per the financial powers delegated in accordance with DoT guidelines, from BSNL/MTNL only.

This issues with the approval of competent authority


(S.K. Balyan)
ADG (PHP)

To:

- i. Sr.PPS to Secretary(Telecom)
- ii. Sr.PPS Member(S)/Member(T)/Member(F), DoT HQ.
- iii. DG (Telecom), DoT HQ for circulation among their units
- iv. CGCA for circulation among their units.
- v. Wireless advisor, for circulation among their units
- vi. Sr, DDG(TEC), New Delhi
- vii. DG, NTIPRIT, Ghaziabad
- viii. DG, NICF
- ix. All heads of LSAs and NCCS
- x. Pr.CCsA/CCAs/Jt.CCsA
- xi. DDG (IT), DoT for uploading the circular in DoT Website.
- xii. DoT's e-Office Notice Board
- xiii. Office Copy

S. K. Balyan
17/10/22