

A-12028/13/2022-Admn.II  
Government of India  
Ministry of Communications  
Department of Telecommunications  
Sanchar Bhawan, New Delhi – 110001

Dated the 2nd May, 2022

**CIRCULAR**

Subject: Submission of details for registration in e-HRMS portal.

It has been decided that Leave Module/Account of all the officers/officials posted in DOT, which is at present being managed through Leave Management System under e-office module, is going to be operational through e-HRMS module with effect from 02.05.2022. Therefore, all the Officers/Officials of Indian Radio Regulatory Service (IRRS), Central Secretariat Stenographers Service (CSSS)/Central Secretariat Official Language Service (CSOLS)/Indian Statistical Service (ISS) /Subordinate Statistical Service (SSS) and General Central Service (GCS) who are under the Administrative control of Admn.II Section and who have not yet submitted their details for their enrollment in e-HRMS are hereby requested to submit their details in the prescribed format immediately for taking appropriate action in the matter.

Encl: As above.

Signed by Anil Kumar  
Singh

(Anil Kumar Singh)  
Under Secretary (Admn.II)  
Date: 02-05-2022 17:54:36  
Reason: Approved  
Tele: 011-23036884

To

1. All the officers/officials of IRRS/CSSS/CSOLS/ISS/SSS/GCS Cadres of DOT(HQ) through E-Office notice board.
2. DoT's Website.