

No. 05-01/2001 WL/G-II  
Ministry of Communications  
Department of Telecommunications  
(General-II Section)  
20, Ashoka Road, Sanchar Bhawan  
New Delhi-110001

Dated the 26<sup>th</sup> April, 2022

**C I R C U L A R**

**Subject:- Engagement of Contractual Medical Consultant in Department of Telecommunications on part time basis with fixed remunerations.**

Applications are invited from MBBS and higher qualified Doctors for a Medical Practitioner (Allopathy stream) required on part time (contractual) basis in Department of Telecommunications, Sanchar Bhawan as under:-


Name of the post	Number	Working Hours (5 day week)	Age limit	Remuneration offered p.m
Medical Consultant	01 (one)	(1.30 pm to 5.30 pm)	Not exceeding 67 year as on 23.05.2022	Rs. 60,000/- (Rupees Sixty Thousand only) (all inclusive)

2. The details including eligibility criteria, Terms and Conditions, selection procedure, proforma etc. are all enclosed herewith. The department reserves the right to accept or reject any or all applications without assigning any reasons thereof.

3. Interested candidates, who fulfill the eligibility criteria, may submit their application in the prescribed proforma "**Application for the post of part time Medical Consultant on contract basis with fixed remuneration in DoT (Hqrs)**". The soft copy of the application (along with scanned copy of enclosures in pdf format) should reach this office through e-mail latest by 5.30 p.m. on or before 23.05.2022 at the following address:-

Sh. Manoj Kumar Singh  
Deputy Secretary (General Admn.)  
Room No. 305, Sanchar Bhawan  
20, Ashoka Road, Department of Telecommunications  
New Delhi-110001  
Tel :- 011-23036094  
E-Mail :- [mk.singh52@nic.in](mailto:mk.singh52@nic.in)

**E-Mail applications should reach by 5.30. p.m. on or before 23.05.2022**



(Manoj Kumar Singh)  
Deputy Secretary (General Admn.)  
Department of Telecommunications  
(MANOJ KUMAR SINGH)  
उप सचिव (जी.ए.)  
Deputy Secretary (GA)  
दूरसंचार विभाग, भारत सरकार  
Deptt. of Telecom. Govt. of India

Copy to:-

**Engagement of contract Medical Consultant (allopathy) on part time basis for a period of one year. Last date for receipt of on-line application 23.05.2022**

The eligibility, Terms and Conditions for engagement of the services of one-part time doctor in Department of Telecommunications, Sanchar Bhawan is as under: -

**Eligibility, Terms and Conditions:**

1. The applicant should possess an MBBS degree of any university recognised by the Medical Council of India.
2. The doctor should have a valid registration with Medical Council of India(MCI/DMC)
3. Maximum upper age limit for the retired Doctor will be 67 years as on 23.05 2022.
4. The applicant should have a minimum of 05 years' experience in practicing medicine in any hospital or clinic (preferably CGHS or any other government hospital)
5. The applicant should have his/her place of residence within a radius of 20-25 kms commutable distance from the department (Sanchar Bhawan), 20, Ashoka Road, New Delhi -110001.
6. The contract for engagement will ordinarily be for a period of one year that can be extended or truncated based on requirement.
7. The rate of remuneration and duty hours are tabulated below:-

Sl No.	Name and address of the department	Working days	Working hours @	Remuneration
1.	Department of Telecommunications. Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001	Monday to Friday	1.30 PM to 5.30 PM	Max. of Rs. 60,000/-p.m. for the entire contract period.

8. The department reserves the right to review the rate of remuneration from time to time and alter duty hours in case it becomes expedient for administrative and operative requirements.

9. Provision of leave for 08 (eight) days in a calender year, to be calculated on pro-rata basis, to cater to the emergency requirements of the engaged Doctor.

10.. Lady doctors are encouraged to apply.

12. Interested and eligible candidates may please e-mail their applications in the prescribed format to:-

**Sh. Manoj Kumar Singh**  
**Deputy Secretary (General Admn.)**  
**Room No. 305, Sanchar Bhawan**  
**20, Ashoka Road, Department of Telecommunications**  
**New Delhi-110001**  
**Tel :- 011-23036094**

*Manoj*

### **Selection Procedure**

1. The department will be conducting an interview for the shortlisted candidates whenever required. The department reserves the right to raise the minimum eligibility standards in order to limit the number of candidates to be called for interview. The decision of the department in this regard will be final. Mere fulfilling of the eligibility criteria does not entitle the candidate to be called for the interview.
2. Applicant shortlisted after the interview will be subjected to medical examination and other document verification process before engagement as department's consultant. Engagement of selected candidate will be subject to fitness and verification of testimonials.
3. Candidate selected for the post will be appointed subject to acceptance of Terms and Conditions of the Contract.

### **Engagement of the services of part time medical consultant (on contract basis)- Terms and condition of the contact.**

#### **Nature of Duties**

1. To attend at department's medical center (Sanchar Bhawan) on all working days (Monday to Friday) with duty hours as prescribed at the time of execution of the contract excluding government holidays
2. Giving of medical advice, routine check-up, prescribing medicines and administering injections and other medical treatment as feasible, including emergency medical treatment, if required, free of charge to the officials of the department.
3. For the satisfactory services rendered fixed remuneration of Rs. 60,000/- per month will be payable all inclusive for period of the contract. No other allowance will be payable. Taxes on the income would be deducted at source as per extant rates. In the event that the medical consultant has to be retained or called for consultation/treatment of any employee of the department beyond the scheduled contractual hours, a sum of Rs. 1000/- per hour (or part thereof) shall be payable. The procedure governing such requisition shall be clearly specified at the time of engagement.
4. The contract will be terminable during the period of contract on one-month notice on either side without citing any reasons thereof.
5. Any dispute arising on account of the contract shall be subject to the jurisdiction of the Courts of Delhi.
6. Department reserves the right not to proceed further with the engagement at any stage.

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(Proforma)

**Application for the post of part time medical consultant on contract basis with fixed remuneration-Department of Telecommunications**

**Fix recent  
Self attested  
Passport size photo**

1. Name in full (Block letters) -----Sh/Kum/Smt.

2. Address (Residence)-----

3. Ph No.-----Landline-----Mobile-----

4. E-Mail-----

5. Date of Birth-----

6. Place of Birth and Domicile-----

7. Nationality-----

8. Education qualification-----

Serial No.	Degree/Diploma	University/Board	Year of Passing	Percentage/Class/Rank
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9. Particulars of any other course in medicine completed by the applicant

Serial No.	Expereince	From	To	Period	Year and month
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10. Any other factor which the applicant would like to bring into account for considering his/her applicant.

I hereby declare that the information and particulars given by me in this form are true and correct. I also note dthat if any of the above information is incorrect or false or if any material information or particular has suppressed or omitted therefrom, my services are liable to be terminated without noddice of compensation in lieu of notice.

(Signature of the applicant)

Place:

Date:

*msf*

**Instructions**

1. All the details in this form must be filled by the applicant.
2. Applications which do not contain the full particulars called for are liable to be rejected.
3. Self-Attested copies of certificates regarding age, educational qualifications, etc. should accompany the application.
4. If the candidate is working as a Medical Officer for any institution, the details thereof and working hours therein should also be indicated.
5. Copies of the following documents are required from the applicant at the time of interview.
  - i) MBBS Degree and any higher medical degree(s), if applicable
  - ii) Medical Council Registration Certificate
  - iii) PAN Card
  - iv) Aadhaar card/any other valid address proof
  - v) PPO (in case of retired doctor)
  - vi) NOC from the current employeer (if applicable)

*any*