



**Government of India**  
**Ministry of Communications**  
**Department of Telecommunications**  
**O/o Sr. DDG, Delhi LSA**  
**5<sup>th</sup> Floor, MTNL Telephone Exchange Building, Nehru Place, New Delhi-110019**

No. 30-245/TERMD/2020-21/20

Dated: 18.01.2021

**NOTIFICATION**

**Subject: Engagement of consultant for the vacant post of Group 'B' on temporary contract basis in the office of Sr. DDG, Delhi LSA Department of Telecommunications-Reg.**

O/o Sr. DDG, Delhi Licensed Service Area (LSA), Department of Telecommunication [DoT], Ministry of Communications, having offices at Delhi proposes to engage 4 (Four) number of consultants against the vacant post of Group 'B' on purely temporary and on contract basis initially for a period of six months extendable further up to a maximum of six terms ( of six month each) or till the consultant attains the age of sixty five years or till regular manpower is posted, whichever is earlier.

Applications are invited from retired Government servants/retired officials of PSUs or Research Organizations with adequate computer knowledge and preferable having knowledge of DoT field unit works as mentioned at any of the works as stipulated in the Section no.1 (i.e. Nature of Duties) of this notification.

O/o Sr. DDG, Delhi LSA, Delhi reserves the right to accept or reject in part or in full any or all the responses received vide this notification without assigning any reasons whatsoever.

The format of application form for the post of consultant on a contract basis is at **Annexure-A**. The last date for submission of application is 08.03.2021. Applications received after the due date will not be considered.

**1. Nature of Duties:-**

**For Group 'B' posts at Delhi LSA**

Duties may be assigned in any of the following works at O/o Sr. DDG, Delhi LSA, Delhi.

- a) **Service Compliance:** CAF Audit, EMR Audit, Service Testing, Roll out obligation etc.
- b) **Technology:** Secured dedicated communication network, Time Synchronization of Telecom Networks, Disaster Technology Management, interconnect Exchange, Inspections of Licensee Network, Advocacy & Public Awareness etc.
- c) **Security:** Curbing illegal activities/Control over clandestine/illegal operation of telecom networks, Analysis of CDR/SDR and other security activity assigned from time to time.



- d) **Rural:** Rural connectivity for DBT, verification of USO sites, RF coverage testing/telecom connectivity checking, National Broadband Mission etc.
- e) **Admin, Legal, PG & Vigilance:** Admin, PG, Building, Vigilance, Court case & Misc., Admin activities etc.

## **2. Period of Engagement:-**

The consultant will be engaged on short term contract basis initially for a period of six months. Based on his/her performance and requirement of this office, the contract can be further extended up to maximum of 6 terms of 6 months each or up to 65 years of age whichever is earlier.

## **3. Eligibility:-**

For consultant in AD/JTO level- Retired AD/JTO or holding analogous post from Government /PSU/Research Organizations.

Preference will be given to applicants from DOT/BSNL/MTNL background.

## **4. Remuneration per month:-**

The consolidated fee/remuneration payable to the retired persons engaged as Consultants will be as per DOT O.M no: 03-11/2016/SEA-I (Pt-I) /Fin dated 28.12.2017 at Annexure B and as amended from time to time.

- The person so engaged shall not be eligible for other allowances and benefits. The payment will be made on monthly basis.
- In case of voluntary retired from MTNL/BSNL under VRS 2019 and drawing pension from DoT, the sum of the monthly remuneration, ex-gratia received by him (total ex-gratia received divided by remaining month of service for regular retirement) and the pension drawn by the officers shall not be more than the last pay drawn by them, calculated at the current rate of dearness allowance as per IDA followed for drawing the dearness relief on pension of the concerned retired officer.

## **5. Allowances:-**

Consultants shall not be entitled to any kind of allowance or accommodation facility e.g. Dearness allowance, Transport facility, Residential Accommodation, Personal staff, CGHS and Medical reimbursement etc.

## **6. TA/DA:-**

No TA/DA shall be admissible for joining the assignment or on its completion. The retired official on his/her engagement s consultant as consultant may be allowed TA/DA for performing outstation duties as per his/her entitlement as per prevailing rules for Consultants.

## **7. Income Tax/Other Taxes:-**

Income tax or any other tax liable to be deducted as per prevailing rules will be deducted at source before effecting the payment for which the department will issue TDS certificate. Service tax as applicable shall be payable extra as per the prevailing rates.

## **8. Leave:-**

Consultants shall be eligible for Eight (08) days leave in a Calendar year on pro- rata basis. No remuneration for the period of absence in excess of the admissible leave will be paid to Consultants. Also, un-availed leave shall neither be carried forward to the next year nor encashed.



**9. Age Limit:-**

Candidate should not be more than 64 years of age on the last date of application.

**10. Confidentiality of data and documents:-**

The data collected/produced as well as deliverables produced for the O/o Sr. DDG, Delhi LSA, shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceeding or information collected for the purpose of this assignment or during the course of assignment from the O/o Sr. DDG, Delhi LSA, without the express written consent of this office. The consultants are bound to hand over the entire set of records of assignment to this office before the expiry of the contract and before the final payment are released by this office.

**11. Conflict of interest:-**

The consultants engaged shall in no case represent or give opinion or advice to other in any matter which is adverse to the interest of the Department nor will he indulge in any activity outside the terms of the contractual assignment.

**12. Closing date for submission of applications: - Up to 17.00 Hrs of 08.03.2021.**

**13. Selection Procedure:-**

A selection panel shall be constituted for this purpose and it will be valid for a period of 6 months. The decision of the department in the matter of selection of consultants shall be final and binding.

A Selection committee shall first shortlist the applications on the basis of criteria decided by it. Thereafter, the committee may hold a personal interaction (interview) with the shortlisted candidates. All the members of the committee will separately assign the marks to interviewed consultants. Those securing highest marks shall be recommended by the committee for engagement. In case of stalemate, the decision of committee shall be final. Criteria for shortlisting could be experience in the relevant field, depth of knowledge, qualification etc.

Panel of suitable candidates will be maintained in the order of their ranking in selection process. The consultants will be engaged from the panel on requirement and job profile. After selection of suitable candidate(s) from the panel for appointment as consultant and obtaining necessary approvals of the competent authority, an offer letter shall be issued to successful candidates clearly indicating the terms and conditions of engagement.

No consultant shall be allowed to join without first submitting an undertaking towards acceptance of the terms and conditions as mentioned in the offer letter.

**14. How to Apply:-**

The format of application is appended (Annexure-A). The last date for receipt of filled in application is 08.03.2021. This notification is available on the official website of DoT [www.dot.gov.in](http://www.dot.gov.in). The interested retired personnel may apply in the prescribed format with all necessary supporting documents to ADG (Admin), O/o Sr. DDG, Delhi Licensed Service Area, 5<sup>th</sup> Floor, MTNL Telephone Exchange Building, Nehru Place, New Delhi-110019. The envelope should be marked as 'Application for the consultant in the O/o Sr. DDG, Delhi LSA'.



**15. Vacancies:-**

Four (04) Group B (AD/JTO) in O/o Sr. DDG, Delhi LSA

The above mentioned vacancy may vary at any time (either increase or decrease) depending on the actual requirement. The said engagement is purely on temporary and on contract basis. The selected candidates will be governed by the provisions of the guidelines for engagement of consultants in DoT as amended from time to time.

**16. Special Condition:-**

The consultant may have to perform outdoor duties in all over the Delhi LSA jurisdiction. Those who are not able to perform outdoor duties need not apply.

**16. Application to be forwarded to:-**

ADG (Admin),  
O/o Sr. DDG, Delhi LSA,  
5<sup>th</sup> Floor MTNL, Telephone Exchange Building Nehru Place,  
New Delhi-110019.

**17. Termination of Contract:-**

The contract may be terminated by either of the party with prior notice of 30 days. The above said engagement is purely on temporary and on contract basis. The selected candidates will be governed by the provision of the guidelines for engagement of consultants in DoT as amended from time to time.

  
Savita Rohilla  
ADG (Admin)  
O/o Sr. DDG, Delhi LSA  
Tel: 011-26281426(O)  
Mobile: 9013131968  
Email: adga.del-dgt-dot@gov.in

**Encl.:-** As stated above.

Copy for kind information to:

1. Director General Telecom, DoT HQ, New Delhi.
2. DDG (Estt.)/Director (Estt.), DoT HQ, New Delhi.
3. Director (IT), DoT HQ New Delhi with a request to publish on DoT website under "Vacancies".
4. GM (Pers.), BSNL Corporate office, BSNL, Janpath, New Delhi.
5. GM (Pers.), MTNL Corporate office, CGO Complex, New Delhi.
6. ED, MTNL, Kidwai Bhawan, New Delhi.
7. Notice Board.
8. Office Copy

Annexure-A

**APPLICATION FORMAT FOR THE POST OF CONSULTANT**

1. Name :
2. Father's name :
3. Present Residential Address :
4. Aadhar Number:
5. Date of Birth (DD/MM/YYYY):
6. E-mail address with telephone number:
7. Date of entry into Government Service:
8. Date of retirement:
9. Last Month Basis pay drawn (on superannuation)( Please attach self-attested copy of PPO or order issued by PSU).....
10. Basis Pension Drawn as on \_\_\_\_\_:
11. Educational Qualification (Pl. attach Copy of self-attested certificate):-
12. Brief particulars of service with nature of duties performed for 10 years before retirement

Recent Passport  
size Photograph  
(self-attested)

S.No.	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		To	From		

13. Brief particulars of service with nature of duties performed for after retirement till date

Sl.No.	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		To	From		

14. Knowledge of Computer

MS Word	
MS Excel	
Any other (Please specify)	



15. Additional information, if any, in support of your suitability for the post.

The candidate has to submit a detailed resume on his experience, works handled relative to Telecom sector activities and other official functions (Not more than 2 pages)

16. Following documents must be attached with the application.

- 1) LPC of last month of service
- 2) Latest three months pension amount details (Bank/Postal statement of Pension/Saving account)
- 3) PPO (Pension Payment Order ) -Copy of self-attested PPO

**DECLARATION**

This is to certify that no disciplinary proceedings were pending against me on date of application and the information given above is true to the best of my knowledge and behalf. The supporting documents in **original** would be made available on demand; and that I unequivocally accept all the terms & conditions of Notification

Dated: \_\_\_\_\_

Yours faithfully

Signature:

Date:

Full Name:

Place:



File No. 03-11/2016/SEA-I (Pt-I)/Fin  
Government of India  
Ministry of Communications  
Department of Telecommunications  
(Finance Branch)

Room No. 717, Sanchar Bhawan,  
20, Ashok Road, New Delhi - 110 001

Dated 28 December 2017

OFFICE MEMORANDUM

The undersigned has been directed to convey the approval of the Competent Authority towards revision of remunerations being paid to the retired Government servants engaged in Department of Telecommunications(Head Quarters) with effect from 1<sup>st</sup> January, 2016 as under:

(a) In the case of Government servants retired after 01.01.2016 engaged as consultant:

*The consolidated fee/ remunerations for the consultants shall be restricted to an amount equal to the difference between the last basic pay (as per 7<sup>th</sup> CPC) drawn by the retired officer and basic pension (as per 7<sup>th</sup> CPC), plus dearness allowance on the difference as applicable to the Central Government Servants from time to time.*

(b) In the case of Government servants retired prior to 01.01.2016:

*In case of those engaged as consultants in DOT H Qrs. who retired prior to 01.01.2016 i. e. before implementation of 7<sup>th</sup> CPC, their last pay drawn shall be fixed notionally in accordance with para 4 of DOP&PW OM No.38/37/2016-P&PW(A) dated 12.05.2017 i.e., their last pay may be fixed notionally in the pay matrix recommended by the 7<sup>th</sup> CPC in the level corresponding to the pay in the pay band and grade pay at which they retired. The consolidated fee/ remunerations for the consultants shall be restricted to an amount equal to the difference between the last basic pay arrived as above and basic pension (as per 7<sup>th</sup> CPC), plus dearness allowance on the difference as applicable to the Central Government Servants from time to time.*

(c) In the case of retired officers from PSUs viz. BSNL, MTNL etc.:

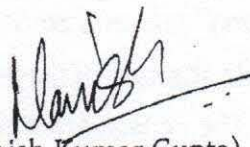
*The remunerations of such PSU employees engaged as consultants may be fixed by multiplying both the notional basic pay as per 6<sup>th</sup> CPC and basic pension of PSU retirees by factor 2.57 and their difference plus Dearness Allowance on the difference as as per 7<sup>th</sup> CPC at the rate applicable to Central Government Servants from time to time or the existing remunerations, whichever is higher.*

2. Para 4 of OM No. 3-2/2009-SEA-I dated nil February, 2010 and para 1 (iv) of the approved policy for "Engagement of Consultants" issued vide OM No. 03-10/2014-SEA-I/Fin. Dated 28.02.2015 stands modified to the extent stated in para 1 of this OM w. e. f. 01.01.2016.



3. The nodal sections/wings of DOT HQ will revise the consolidated fee/remunerations in respect of the consultants working in their wings on the basis of copy of the letter from the Department/Ministry from which they retired (giving details of revision of pension) addressed to CPAO with copy given to pensioners. The remuneration so revised should be got vetted for the first time from IFD before making payment.

4. The above revision of the consolidated fee/ remunerations as per 7<sup>th</sup> CPC and its implementation will be applicable in respect of consultants engaged in various wings of DOT HQs as well as in CCA Offices.

  
(Manish Kumar Gupta)  
Director (F)

Copy to:

1. Sr. PPS to the Secretary (T),
2. Sr. PPS to the Member (F)/Member (S)/Member (T),
3. Sr. PPS to the Adviser (F),
4. Sr. PPS to the Additional Secretary (T),
5. Sr. PPS to the Administrator, USOF,
6. PS to Jt. Secretary (A)/Jt. Secretary (T)
7. Sr. Deputy Directors General, LFP, TEC in DoT, HQ, New Delhi,
8. Director General, NICF,
9. All Deputy Directors General in DoT, HQ, New Delhi,
10. All Principal Controllers/Controllers of Communications Accounts in DoT,
11. Under Secretary (SEA) for uploading on DoT Website
12. Guard File



File No. 03-11/2016/SEA-I (Pt-I)/Fin  
Government of India  
Ministry of Communications  
Department of Telecommunications  
(Finance Branch)

Room No. 717, Sanchar Bhawan,  
20, Ashok Road, New Delhi - 110 001

Dated 15<sup>th</sup> February, 2018

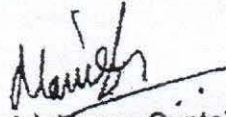
ADDENDUM

The undersigned has been directed to refer to this office OM of even number dated 28<sup>th</sup> December 2017 regarding revision of remunerations being paid to the retired Government servants and PSU/BSNL/MTNL employees engaged as consultants in Department of Telecommunications (Head Quarters) and CCA Offices with effect from 1<sup>st</sup> January, 2016 and state that following may be added as para 1(d) in the above OM:

1 (d) In the case of those who retired from Government service by tendering technical resignation to join PSU/BSNL/MTNL and drawing pro-rata pension:

*"From the date of retirement due benefit of increments as well as promotions, if any, on the pay drawn before retirement from Central Government service may be given at appropriate stage under 6<sup>th</sup> CPC till the date of his retirement on superannuation from PSU/BSNL/MTNL. The pay so arrived may be treated as last pay as per 6<sup>th</sup> CPC. Half of the last pay so arrived may be treated as pension and remaining half may be allowed as remuneration as per 6<sup>th</sup> CPC. Thereafter, the formula stated in para 1 (c) of OM dated 28.12.2017 may be applied to arrive at basic remuneration under 7<sup>th</sup> CPC. Upon remuneration so arrived (as per 7<sup>th</sup> CPC) Dearness Allowance may be allowed as per 7<sup>th</sup> CPC at the rate applicable to Central Government Servants from time to time. (In case of those retired from Central Government service prior to 01.01.2006 due increments and promotions may be given first up to 31.12.2005 and thereafter pay may be fixed in 6<sup>th</sup> CPC.)"*

2. Also, in the second line of para 1 (c) of above referred OM dated 28.12.2017 the words "(as per 6<sup>th</sup> CPC)" may be added after the words "basic pension".

  
(Manish Kumar Gupta)  
Director (F)

Copy to:

1. Sr. PPS to the Secretary (T),
2. Sr. PPS to the Member (F)/Member (S)/Member (T),
3. Sr. PPS to the Adviser (F),
4. Sr. PPS to the Additional Secretary (T),
5. Sr. PPS to the Administrator, USOF,
6. PS to Jt. Secretary (A)/Jt. Secretary (T)
7. Sr. Deputy Directors General, LFP, TEC in DoT, HQ, New Delhi,
8. Director General, NICF,
9. All Deputy Directors General in DoT, HQ, New Delhi,
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