

PROFORMA for Disconnection of service telephone facilities for DoT officers/officials

Part – I

Sr. No.	Particulars of officer for whom service telephone facilities are required to be disconnected	
1.	Name	
2.	Present post and posting	
3.	Level of Officer (i.e. group "B", JTS/STS/JAG/SAG etc.)	
4.	Period of deputation (if the post is held on deputation basis)	
5.	Residential address	
6.	Office address	
7.	Service telephone facilities presently working	RSTC No.: GSM No.: DATACARD No.: BROADBAND No.: Others (if any):
8	Reason of disconnection	

- i. Certified that all the calls made by me, from above said service telephone connections were in the interest of service.
- ii. Certified that the broadband facility/data used by me, from above said service telephone connections in the interest of service.

Signature of Forwarding Officer
(NAME and SEAL)

Signature of Officer/official
Contact No. :