



GOVERNMENT OF INDIA  
MINISTRY OF COMMUNICATIONS  
DEPARTMENT OF TELECOMMUNICATIONS  
O/o THE ADVISOR WB LSA  
82, BALLYGUANGE PLACE, KOLKATA – 700019

No: 1-45/WB LSA/2020-21/Short Term Contract Part-II/3

Dated: 15/12/2020

**NOTIFICATION**

Subject: Engagement of two consultants for the post of Assistant Director/JTO on temporary contract basis in O/o Advisor, West Bengal, DoT, Kolkata - Reg.

Advisor, West Bengal Licensed Service Area (LSA), Kolkata, Department of Telecommunications (DoT), Ministry of Communications proposes to engage two consultants against the vacant post of Assistant Director (AD)/ Junior Telecom Officer (JTO) on purely temporary and on contract basis at O/o Advisor, West Bengal, DoT, Kolkata for a period of six months or till regular manpower is posted, whichever is earlier.

Applications are invited from retired Government servants/ retired officials of PSUs or Research Organizations with experience in Telecom related works and adequate computer knowledge. The consultants will be engaged on a short-term contract basis initially for a period of six months. Based on his/her performance and requirement of this office, the contract can be further extended up to a maximum of 6 terms of 6 months each or up to 65 years of age whichever is earlier.

Advisor, West Bengal LSA, DOT, Kolkata reserves the right to accept or reject in part or in full any or all the responses without assigning reasons whatsoever.

The format of application form for the post of consultant on a contract basis is at **Annexure-A**. The last date for submission of the application is **31-12-2020**. Applications received after the due date will not be considered.

**1. Nature of Duties for the post of AD:**

Work may be assigned in any of the following verticals of the LSA:

- a) Service Compliance- CAF Audit, EMR Audit, Service Testing, Roll out obligation, etc.
- b) Technology- Secured dedicated communication network, Time Synchronisation of Telecom Networks, Disaster Technology Management, Interconnect Exchange, Inspections of Licensee Network, Advocacy & Public Awareness, etc.

- c) Security- Curbing illegal activities/ Control over clandestine/illegal operation of telecom networks, Analysis of CDR/SDR, and other security activities assigned from time to time.
- d) Rural- Rural connectivity for DBT, verification of USO sites, RF coverage testing/ telecom connectivity checking, etc.
- e) Admin, Legal & PG - Admin, PG, Building, Court case & Misc, Admin activities, etc.

## **2. Period of Engagement:-**

The initial contract would be for a period of six months extendable further up to a maximum of 6(six) terms of 6(six) months each or up to 65 years of age whichever is earlier depending on his/her performance.

**3. Eligibility:-** For consultant in AD/JTO Level — Retired AD/JTO or holding analogous post from Government / PSU/ Research Organizations

Preference will be given to applicants from DoT/BSNL/MTNL background.

## **4. Remuneration per month:-**

The consolidated fee/ remuneration for the Consultants shall be restricted to an amount equal to the difference between the last Basic Pay (as per 7th CPC) drawn by the retired officer and Basic pensions (as per 7th CPC), plus DA at the rate applicable to Central Government servants in accordance with DOT OM No. 03-11/2016/SEA-I(Pt-I)/Fin dated 28/12/2017, its amendments as issued from time to time (Annexure-II) or any other orders issued in this regard from DOT. An illustration is attached as Annexure-II. The retired official on his/her engagement as consultant may be allowed TA/DA for performing outstation duties as per his/her entitlement as per the prevailing rules for consultants. The person so engaged shall not be eligible for other allowances and benefits. The payment will be made on monthly basis.

## **5. Age Limit:-**

Candidate should not be more than 64 years of age on the last date of application.

## **6. Confidentiality of data and documents:-**

The data collected/produced as well as deliverables produced for the O/o Advisor, West Bengal, DoT, Kolkata, shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceeding or information collected for the purpose of this assignment or during the course of assignment from the O/o Advisor, West Bengal, DoT, Kolkata, without the express written consent of O/o Advisor, West Bengal, DoT, Kolkata. The consultants are bound to hand over the entire set of records of assignment to this office before the expiry of the contract and before the final payment is released by this office.

## **7. Conflict of interest:-**

The consultants engaged shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department.

**8. Closing date for submission of applications:** Up to 17:00 Hrs of 31-12-2020.

## **9. Selection Procedure:-**

*802*

A selection panel shall be constituted for this purpose and it will be valid for a period of 6 months. The decision of the department in the matter of selection of consultants shall be final and binding.

10. **How to Apply:-** As per enclosed format named as Annexure-A.

11. **Special Condition:-**

The consultant may have to perform outdoor duties in all over West Bengal LSA.. Those who are not able to perform outdoor duties need not apply.

12. **Application to be forwarded to:-**

Director (Admin), O/o Advisor, West Bengal LSA,  
Department of Telecommunications,  
2<sup>nd</sup> Floor, 82, Ballygunge Place,  
Kolkata-700019.

13. **Termination of contract:-**

The contract may be terminated by either of the party with prior notice of 30 days.

The above-said engagement is purely on temporary and contract basis. The selected candidates will be governed by the provision of the guidelines for the engagement of consultants in DOT as amended from time to time.

  
15/12/2022  
(Sabita Soy)  
Director(A)

O/o Advisor, West Bengal LSA  
DoT, Kolkata-19

Encl.:- As stated above.

Copy for kind information to:

1. Director General Telecom, DoT HQ, New Delhi.
2. DDG (Estt.) / Director (Estt.), DoT HQ, New Delhi.
3. DDG(A), O/o Advisor, WBLSA, Kolkata/ DDG(C), Kolkata LSA.
4. Director (IT), DOT HQ, New Delhi with a request to publish on DOT website under 'Vacancies'.
5. Pr. CCA, Kolkata Circle, Kolkata.
6. CCA, West Bengal Circle, Kolkata.
7. GM(Pers.), BSNL Corporate Office, BSNL, Janpath, New Delhi.
8. CGMT, BSNL, WBTC & CTD.
9. DDG(C), Kolkata LSA, EP&GP Block, Salt Lake, Kolkata-91.
10. Notice Board.
11. Office Copy.



**Annexure-A**

**APPLICATION FORMAT FOR THE POST OF CONSULTANT IN**

**WEST BENGAL LSA, KOLKATA**

1. Name:
2. Father's name:
2. Present Residential Address:
3. Aadhaar Number:
4. Date of Birth (DD/MM/YYYY):
5. E-mail address and telephone number:
6. Date of entry into Government Service:
7. Date of retirement:
8. Last Month Basis pay drawn (on superannuation):
9. Basic Pension Drawn as on 30.11.2020:
11. Educational Qualification:
12. Brief particulars of service with nature of duties performed for the last 10 years before retirement:

Recent  
Passport size  
photograph  
(Self attested)

Sl.No	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		From	To		

*Handwritten mark*

13. Brief particulars of service with nature of duties performed after retirement till date:

Sl.No	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		From	To		

14. Knowledge of Computer

MS Word	
MS Excel	
Any other (Please specify)	

15. Additional information, if any, in support of your suitability for the post.

The candidate has to submit a detailed resume on his experience, works handled relative to Telecom sector activities, and other official functions (Not more than 2 pages)

The following documents must be attached with the application.

- 1) LPC of last month of service
- 2) Latest three months pension amount (Bank/Postal statement of Pension/ Saving account )

DECLARATION

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents would be made available on demand. In addition, I, unequivocally and unconditionally, accept all the terms & conditions of Circular No. DoT/A&N/F-176/2020-21/ Dated: -11-2020

Yours faithfully

Date:

Signature:

Place:

Full Name:



File No. 03-10/2016/SEA-I (P-I)/Fin  
 Government of India  
 Ministry of Communications  
 Department of Telecommunications  
 (Finance Branch)

Room No. 717, Sanchar Bhawan,  
 20, Ashok Road, New Delhi - 110 001

Date: 28 December 2017

OFFICE MEMORANDUM

The undersigned has been directed to convey the approval of the Competent Authority towards revision of remunerations being paid to the retired Government servants engaged in Department of Telecommunications (Head Quarters) with effect from 1<sup>st</sup> January, 2016 as under:

(a) In the case of Government servants retired after 01.01.2016 engaged as consultants:

*The consolidated fee/ remunerations for the consultants shall be restricted to an amount equal to the difference between the last basic pay (as per 7<sup>th</sup> CPC) drawn by the retired officer and basic pension (as per 7<sup>th</sup> CPC), plus dearness allowance on the difference as applicable to the Central Government Servants from time to time.*

(b) In the case of Government servants retired prior to 01.01.2016:

*In case of those engaged as consultants in DOT H Qrs. who retired prior to 01.01.2016 i. e. before implementation of 7<sup>th</sup> CPC, their last pay drawn shall be fixed notionally in accordance with para 4 of DOP&PW OM No.38/37/2016-P&PW(A) dated 12.05.2017 i.e., their last pay may be fixed notionally in the pay matrix recommended by the 7<sup>th</sup> CPC in the level corresponding to the pay in the pay band and grade pay at which they retired. The consolidated fee/ remunerations for the consultants shall be restricted to an amount equal to the difference between the last basic pay arrived as above and basic pension (as per 7<sup>th</sup> CPC), plus dearness allowance on the difference as applicable to the Central Government Servants from time to time.*

(c) In the case of retired officers from PSUs viz. BSNL, MTNL etc.:

*The remunerations of such PSU employees engaged as consultants may be fixed by multiplying both the national basic pay as per 6<sup>th</sup> CPC and basic pension of PSU retirees by factor 2.57 and their difference plus Dearness Allowance on the difference as as per 7<sup>th</sup> CPC at the rate applicable to Central Government Servants from time to time or the existing remunerations, whichever is higher.*

2. Para 4 of OM No. 3-2/2009-SEA-I dated nil February, 2010 and para 1 (iv) of the approved policy for "Engagement of Consultants" issued vide OM No. 03-10/2014-SEA-I/Fin. Dated 28.02.2015 stands modified to the extent stated in para 1 of this OM w. e. f. 01.01.2016.

3. The nodal sections/wings of DOT HQ will revise the consolidated fee/remunerations in respect of the consultants working in their wings on the basis of copy of the letter from the Department/Ministry from which they retired (giving details of revision of pension) addressed to CPAO with copy given to pensioners. The remuneration so revised should be got vetted for the first time from IFD before making payment.

4. The above revision of the consolidated fee/ remunerations as per 7<sup>th</sup> CPC and its implementation will be applicable in respect of consultants engaged in various wings of DOT HQs as well as in CCA Offices.

  
(Manish Kumar Gupta)  
Director (F)

Copy to:

1. Sr. PPS to the Secretary (T),
2. Sr. PPS to the Member (F)/Member (S)/Member (T),
3. Sr. PPS to the Adviser (F),
4. Sr. PPS to the Additional Secretary (T),
5. Sr. PPS to the Administrator, USOF,
6. PS to Jt. Secretary (A)/Jt. Secretary (T)
7. Sr. Deputy Directors General, LFP,TEC in DoT, HQ, New Delhi,
8. Director General, NICF,
9. All Deputy Directors General in DoT, HQ, New Delhi,
10. All Principal Controllers/Controllers of Communications Accounts in DoT,
11. Under Secretary (SEA) for uploading on DoT Website
12. Guard File

File No. 03-11/2016/SEA-I (Pt-I)/Fin  
Government of India  
Ministry of Communications  
Department of Telecommunications  
(Finance Branch)

Room No. 717, Sanchar Bhawan,  
20, Ashok Road, New Delhi - 110 001

Dated 15<sup>th</sup> February, 2018

ADDENDUM

The undersigned has been directed to refer to this office OM of even number dated 28<sup>th</sup> December 2017 regarding revision of remunerations being paid to the retired Government servants and PSU/BSNL/MTNL employees engaged as consultants in Department of Telecommunications (Head Quarters) and CCA Offices with effect from 1<sup>st</sup> January, 2016 and state that following may be added as para 1(d) in the above OM:

- 1 (d) In the case of those who retired from Government service by tendering technical resignation to join PSU/BSNL/MTNL and drawing pro-rata pension:
- "From the date of retirement due benefit of increments as well as promotions, if any, on the pay drawn before retirement from Central Government service may be given at appropriate stage under 6<sup>th</sup> CPC till the date of his retirement on superannuation from PSU/BSNL/MTNL. The pay so arrived may be treated as last pay as per 6<sup>th</sup> CPC. Half of the last pay so arrived may be treated as pension and remaining half may be allowed as remuneration as per 6<sup>th</sup> CPC. Thereafter, the formula stated in para 1 (c) of OM dated 28.12.2017 may be applied to arrive at basic remuneration under 7<sup>th</sup> CPC. Upon remuneration so arrived (as per 7<sup>th</sup> CPC) Dearness Allowance may be allowed as per 7<sup>th</sup> CPC at the rate applicable to Central Government Servants from time to time. (In case of those retired from Central Government service prior to 01.01.2006 due increments and promotions may be given first up to 31.12.2005 and thereafter pay may be fixed in 6<sup>th</sup> CPC.)"*
2. Also, in the second line of para 1 (c) of above referred OM dated 28.12.2017 the words "(as per 6<sup>th</sup> CPC)" may be added after the words "basic pension".

  
(Manish Kumar Gupta)  
Director (F)

Copy to

1. Sr. PPS to the Secretary (T),
2. Sr. PPS to the Member (F)/Member (S)/Member (T),
3. Sr. PPS to the Adviser (F),
4. Sr. PPS to the Additional Secretary (T),
5. Sr. PPS to the Administrator JSOF,
6. PS to Jt. Secretary (A)/Jt. Secretary (T),
7. Sr. Deputy Directors General, LFP TEC in DoT, HQ, New Delhi,
8. Director General, NICF,
9. All Deputy Directors General in DoT, HQ, New Delhi,
10. All Principal Controllers/Controllers of Communications Accounts in DoT,
11. Under Secretary (SEA) for uploading on DoT Website/Guard File



**ILLUSTRATION OF REMUNERATION**

The monthly consolidated fee / remuneration payable to the retired persons engaged as Consultants as under:

Post - Level of Pay in Pay matrix
JTO - Level 7 of the Pay Matrix (Equivalent to Pre-revised Pay Scale with GP of Rs.4600/-)
Assistant Director - Level 8 of the Pay Matrix (Equivalent to Pre-revised Pay Scale with GP of Rs.4800/-)

**Note:** The sum of the monthly remuneration and the Pension drawn by the consultant shall not be more than the Last Pay Drawn by him/her calculated at the current rates of Dearness Allowance as per VII CPC.

In case of BSNL / MTNL retirees and drawing pension from DoT, the sum of the monthly remuneration and the Pension drawn by the consultant shall not be more than the Last Pay Drawn by him/her calculated at the current rates of Dearness Allowance as per IDA followed for drawing the dearness relief on pension of the concerned retired officer.

Income Tax or any other Tax liabilities to be deducted as per prevailing rules will be deducted at source before effecting payment for which the DDO of the office / department will issue TDS certificate.