

भारत सरकार
Government of India
संचार मंत्रालय
Ministry of Communications
दूरसंचार विभाग
Department of Telecommunications
संचार लेखा नियंत्रक का कार्यालय, केरल
Office of the Controller of Communication Accounts, Kerala
Door Sanchar Bhavan: Thiruvananthapuram – 695 033

No.CCA/KRL/6-69/2011 (Vol-III)/Admn

Dated : 07.02.2019

NOTIFICATION

Sub: Filling up of 2 Junior Accountants in the office of the Controller of Communication Accounts, Kerala Circle, Thiruvananthapuram on deputation basis from the officials working in Central/State Government.

Controller of Communication Accounts, Kerala Circle, Thiruvananthapuram-695033, proposes to fill up 2 vacant posts in JA cadre (Group-'C') on deputation basis from among the staff working in Central Government departments/Autonomous bodies of Central Government/ State Government departments as per the details given below.

Grade	Pay Matrix	No. of posts to be filled up
Junior Accountant (JA)	Level-5 Rs.29200-92300	02

2. Eligibility conditions to apply for the above posts are enclosed, in Annexure-A.
3. The period of deputation will be initially for a period of three years and can be extended by year to year basis if required in the exigencies of public service.
4. The terms and conditions of deputation as stipulated in DoP&T OM No.6/8/2009-Estt. (Pay II) dated 17.06.2010 and DoP&T OM No.2/6/2016-Estt.(Pay II) dtd. 17th Feb. 2016, are applicable. The age of the applicant shall not exceed 56 years as on the closing date of receipt of application.
5. The format of application is appended as Annexure-B. The application from the willing and eligible officials whose services can be spared may be sent along with attested copy of ACR/APARs for the last 5 years, integrity certificate and vigilance clearance so as to reach the undersigned on or before 26.03.2019. Belated / incomplete applications will be rejected.
6. Incomplete applications and applications not routed through proper channel with all requisite documents/ certificates are liable to be rejected.


T.Radhakrishnan
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Copy forwarded to:

1. The Deputy Director (Advertising), DAVP, PTI Building, Sansad Marg, New Delhi.
2. All Ministries / Departments under the Government of India
3. The Director (IT), Department of Telecommunications, Sanchar Bhavan, 20 Ashoka Road, New Delhi -01.
4. Assistant Director General (SEA), Department of Telecommunications, Sanchar Bhavan, 20 Ashoka Road, New Delhi -01.
5. The Secretary, General Admn Dept., 2nd floor, North Block, Secretariat, Statue, Thiruvananthapuram
6. The Director, Press Information Bureau, Thiruvananthapuram
7. All Central Government Offices located in Thiruvananthapuram
8. AAO System Administration Section, O/e CCA, Thiruvananthapuram, for uploading in DoT Website.
9. Notice Board.


T.Radhakrishnan
Dy. Controller of Communication Accounts (Admn)

Annexure-A

Eligibility conditions for applying to posts on deputation in CCA offices

(A) Qualifications

(a) For the post of JA

Officials holding same or analogous posts in various Ministries/Departments of Central Government/Autonomous bodies of Central Government/ State Government on regular basis.

Or

LDCs who have rendered not less than eight years of regular service in the grade in the Pay Level-2 (19900 – 63200) in various Ministries/Departments of Central Government/Autonomous bodies of Central Government/ State Government on regular basis.

Or

UDCs who have rendered not less than three years of regular service in the grade in the Pay Level-4 (25500 – 81100) in various Ministries/Departments of Central Government/Autonomous bodies of Central Government/ State Government on regular basis.

(B) Age

Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

(C) Working knowledge of computers

The applicants to the above posts should have working knowledge in Government accounts and on computers in all the modules of MS Office including the knowledge of internet to send/receive e-mails.

T. Radhakrishnan

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Dy. Controller of Communication Accounts (Admn)

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APPLICATION

1. Name of the official :
2. Date of Birth :
3. Educational qualification :
4. Whether belongs to SC/ST :
5. Date of entry into Government Service :
6. Post held at present :
7. Date from which present post held :
8. Nature of appointment :
(Whether regular or Adhoc)
9. Unit in which working [specify Ministry/Dept.] :
10. Present pay, and Pay Matrix level :
11. Service particulars from the date of initial Appointment (along with brief of duties Performed in the following format :-) :

Office/Institute/Organisation	Post held	Period	Scale of Pay & Pay	Nature of duties
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Declaration

1. I, _____ hereby declare that my posting on deputation as JA in the Department of Telecommunications shall not derive any right to me claim seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in the DoT in the said post.
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing the deputation.

Date

Place

Signature of the applicant

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE WHILE FORWARDING THE APPLICATION

1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five years are enclosed.
4. No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major/minor penalty is in force or current against the official.
5. Recommendations:

Date:

Place:

Signature of the Head of office