

Government of India  
Ministry of Communications  
Department of Telecommunications  
Room No. 1222, Sanchar Bhawan, New Delhi -110001  
(Information Technology Cell)

1-5/2016-17/IT-I(Pt-4)

Dated: 19-03-2018

**Sanction for procurement of laptop**

Sanction of Secretary (T) is hereby conveyed for procurement of laptops for 11 eligible officers of DoT field units in terms of DoT OM No. 8-13/2013-14/IT-I dated 14/03/2016 as per the list attached.

2. Further, the procurement of laptop is subjected to the following terms:
- (i) Funds are available in the recent head of account during current financial year.
  - (ii) Instruction and guidelines issued vide DoT OM No. 8-13/2013-14/IT-I dated 14/03/2016 may be strictly followed.
  - (iii) Compliance of GFR, CVC guidelines and all the other codal formalities.
  - (iv) Information regarding procurement of laptops and its supply to the applicant may be provided by the concerned DoT unit to the IT wing of DoT HQ.



(Manish Meena)  
ADG (IT-I), DoT Hq  
Phone No. 2303-6374

To:

1. Advisor/ Sr. DDG(Telecom), TEC
2. Sr. DDG (Telecom), TN LSA
3. Sr. DDG (Telecom), UP(W), LSA
4. Sr. DDG (Telecom), Kerala, LSA
5. Sr. DDG (Telecom), MH LSA

Copy for information to:

1. DG (Telecom), DoT
2. DDG (IT), DoT HQ

Consolidated list of Requisitions for laptop/ultrabook							
Sl. No.	Unit/ TERM	Sl No.	NAME	DESIGNATI ON	Employee Id/ staff No.	Option opted	Fund Availability (As mentioned by concerned)
1	Chennai, Tamilnadu	1	Smt R. Radha	DDG	8381	A	Yes
		2	Shri C N Sai Sravanan	Director	20614	A	Yes
2	Dehradun, UP(W) LSA	3	Shri Sashi Kumar	Director	21167	A	Yes
3	Kerala	4	Smt. S.K. Radha	DDG	8422	A	Yes
		5	Shri. K. Anand Kumar	DDG(A)	8560	A	Yes
		6	Ms. Sathya Priyadarshini. M	DDG	20035	A	Yes
		7	Shri. Benny Chinnappan	DDG(T)	20097	A	Yes
4	TEC, Delhi	8	Shri B K Badola	DDG		A	Yes
		9	Shri Ashish Tayal	Director		A	Yes
5	Pune, MH LSA	10	Shri Vinay Vasanttrao Jambhali	Director	20549	A	Yes
		11	Shri R K Maheswari	Director	20433	A	Yes
6	Total						11

*Mamish*