



Govt. of India
Ministry of Communications
Department of Telecommunications
O/O Controller of Communication Accounts
Assam Circle, 5th Floor, BSNL Bhawan,
Panbazar, Guwahati – 781001

No. ASM/CCA/NIT Dak/TENDER/2015/

Dated at Guwahati the 13th March/2018

NOTIFICATION

Sub:- Engagement of retired personnel on short-term contract basis as Consultants in grade of Group -'C'.

Office of CCA, Assam, propose to engage retired personnel on short-term contract basis as Consultant from retired personnel of Department of Telecommunication/Posts, other Organized Accounts Services of Govt. and BSNL/MTNL as per the terms & conditions given below:-

1. Such appointment should initially be for a period of 06 months which, based on his/her performance can further be extended.
2. Candidate should not be more than 70 years of age.
3. Computer literacy is essential.
4. Should have work experience in GPF, Pension or Revenue/License Fee/Assessment/Verification/Govt. Banking/Govt. Taxation related works.
5. Should be well conversant with the Telecom Pension Rules Regulation, provisions, functioning or should have knowledge of Telecom policies& functioning related to Revenue, Licensing Fee, Banking and Taxation work.
6. The consolidated fee/remuneration payable to retired persons engaged on short-term contract basis shall be restricted to the difference between last pay drawn (as per 7th CPC) by the retired official and basic pension + DA at the rate applicable for Central Government employees from time to time. The person so engaged shall not be eligible for other allowances and benefits. The payment will be made on monthly basis.
7. Income tax or any other tax liable to be deducted as per prevailing rules will be deducted at source before effecting the payment for which the department will issue TDS Certificate. Service Tax as applicable shall be payable extra at the prevailing rates.

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8. The contract can be terminated by either of the party with prior notice of 30 days.
9. The format of application is appended (Annexure 'A').
10. The above notification is available on the office website www.dot.gov.in

The interested retired person may apply in the prescribed format with all necessary supporting documents to the CCA, Assam Circle, Panbazar, Guwahati-01. The last date of receipt of application in all respect is 13/04/2018.

Encls :- As above


Sr. Accounts Officer (Admn)
Ph-0361-2736280

Copy to:

1. All concerned
2. Office copy.

APPLICATION FORMAT FOR THE POST OF CONSULTANT

1. Name
2. Father's Name
3. Present Residential Address
4. Date of Birth (DD/MM/YYYY)
5. E-Mail address with telephone No
6. Date of Entry into Govt. Service
7. Date of Retirement
8. Educational Qualification
9. Brief Particulars of service with nature of duties performed

Sl.No	Name of Ministry/Deptt.	Period (MM/YYYY)		Post held	Nature of work done
		From	To		

10. Knowledge of Computer

MS Word	
MS Excel	
Power Point Presentation	

11. Additional information, if any, in support of your suitability for the post.

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents would be made available on demand.

Date:

Place:

Yours faithfully

Signature:

Full Name