



GOVERNMENT OF INDIA  
MINISTRY OF COMMUNICATIONS  
DEPARTMENT OF TELECOMMUNICATIONS  
Office of Sr DDG, KERALA LSA, CTSD COMPOUND,  
GANDHI NAGAR, ERNAKULAM, KERALA- 682020.

No. TERM/KRL/Deputation /2017-18/3

Dated .....2017

**NOTIFICATION**

Sub:- Vacancy circular to fill up Assistant Director(AD) and Junior Telecom Officer(JTO) posts in the Office of Sr DDG, Kerala LSA, Ernakulam on deputation basis.

Sr. DDG, Kerala License Service Area, Department of Telecommunications, Ernakulam proposes to fill up the vacant posts in Assistant Director(AD) and Junior Telecom Officer(JTO) cadre on deputation basis from among the staff working in Central / State Government Office /PSUs as per the details given below;

Name of the Cadre	Scale of Pay(as per 6 <sup>th</sup> Pay Commission)	Grade Pay	No. of posts likely to be filled.
Assistant Director.	PB-2 Rs. 9300-34800 (Pay Matrix Level 8 of 7 <sup>th</sup> CPC)	Rs. 4800/-	06
Junior Telecom Officer,	PB-2 Rs, 9300-34800 (Pay Matrix Level 7 of 7 <sup>th</sup> CPC)	Rs. 4600/-	05

2. The eligibility conditions to apply for the above posts are given in Annexure-I. Also Job profile for each cadre is shown in Annexure-II.

3. The period of deputation initially will be for 3 (three) years and can be extended by two more years if required in the exigencies of public service.

4. The terms and conditions of the deputation as stipulated in DOP&T OM No. 6/8/2009-Estt,(Pay-II) dated 17.06.2010 are applicable.

5. The applications of the willing and eligible officials whose services can be spared on their selection may be sent in the prescribed Proforma (Annexure-III, IV& V) duly recommended by the Head of Office / Department with attested copies of the APARs for the last 5 years, Integrity Certificate and Vigilance clearance to the Director II of

this office within a period of 30 days from the date of publication of this advertisement in the Employment News. Officers who volunteer for the post will not be permitted to withdraw their names later. Belated/ incomplete applications will be rejected summarily.

6. Advanced/Direct copy of application may be sent to Director II by post or email at the address and e-mail mentioned below.

7. This is issued with the approval of Competent Authority.

8. For more details visit the website [www.dot.gov.in](http://www.dot.gov.in)

Encl: Annexure I, II, III, IV & V.

Geetha Godwin ITS,  
DIR II, O/O Sr. DDG, Kerala LSA, DOT, Ernakulam  
Ph:0484 2207700  
[Email: dir2termkrl-dot@nic.in](mailto:dir2termkrl-dot@nic.in)

Copy to:

- 1) Sr. DDG TERM, DOT HQ, New Delhi.
- 2) DDG (Estt.), DOT HQ, New Delhi.
- 3) Director ( IT), DOT, Sanchar Bhavan, 20, Ashoka Road, New Delhi: For publishing on the DOT Website under 'Vacancies'.
- 4) The CGM, BSNL, Kerala, TVM.
- 5) The CMD, BSNL, New Delhi.
- 6) The Chief Secretary, Kerala Govt, Trivandrum
- 7) The CGMs, BSNL, Tamilnadu, Karnataka and Andhra Pradesh.
- 8) The CGMs, BSNL, STR , STP & Chennai Telecom District.
- 9) The CGMS, BSNL, Assam, NE – I & NE – II.

## **ANNEXURE – I**

### **Eligibility Conditions**

#### **1. Assistant Director:-**

**A)** Officers working under the Central / State Govt./BSNL/MTNL/ITI/TCIL/other PSUs.

i) Holding analogous post of Assistant Director on regular basis in Central/State Govt in the Pay scale of PB2 with Grade Pay of Rs. 4800 (As per 6<sup>th</sup> CPC).

**OR**

ii) Holding SDE/Sr.SDE or analogous post in BSNL/MTNL/ITI/TCIL/Any other PSU in the pay scale of 20600-46500 in current IDA scale.

**OR**

iii) Holding a post in PB2 with GP of 4600 in CDA OR holding a post in the pay scale of 16400 - 40500 in IDA with minimum of 5 years experience in the grade.

#### **B) Educational Qualification:**

i) Bachelor Degree in Engineering or Technology or Equivalent in any one discipline such as Telecommunication/Electronics/Computer/Radio Engineering/Information Technology

**OR**

ii) MSc (Electronics)/MSc (Computer Science) from recognized university

#### **C) Desirable Qualification:**

- Working knowledge in Computer with large database using utility software such as MS Office/MS Access/Linux/RDBMS.

**D) Age limit:** Maximum up to 45 years.

#### **E) Work Experience:**

- The official should have worked at least for 6 years in establishing or maintaining Telecom/New Generation Telecom network/Mobile/Computer Network.

#### **2. Junior Telecom Officer:-**

**A)** Officers working under the Central / State Govt./BSNL/MTNL/ITI/TCIL/other PSUs.

i) Holding analogous post of Junior Telecom Officer on regular basis in Central/State Govt in the Pay scale of PB2 with Grade Pay of Rs. 4600 (As per 6<sup>th</sup> CPC).

ii) Holding JTO or analogous post in BSNL/MTNL/ITI/TCIL/Any other PSU in the pay scale of 16400-40500 in current IDA scales.

**B) Educational Qualification:**

i) Bachelor Degree in Engineering or Technology or Equivalent in any one discipline such as Telecommunication/Electronics/Computer/Radio Engineering/Information Technology

**OR**

ii) MSc (Electronics)/MSc (Computer Science) from recognized university.

**C) Desirable Qualification:**

- Working knowledge in Computer with large database using utility software such as MS Office/MS Access/Linux/RDBMS.

**D) Age limit:** Maximum up to 35 years.

**E) Work Experience:**

- The official should have worked for at least 3 years in establishing or maintaining Telecom/New Generation Telecom network/Mobile/Computer Network.

## **ANNEXURE—II**

### **JOB PROFILE**

#### **1. Assistant Director:-**

- 1) Processing applications for registration under Other Service Provider (OSP) Category through Online and Offline mode and issuing Registration Certificates.
- 2) Inspection of Telecom Service Providers/ Internet Service Providers/ National/International Long Distance Service Providers /OSP Centre/Infrastructure Provider. Category I (1P1)/Global Calling Card (GCC) sellers of registered companies vis-a-vis guidelines on the subject.
- 3) Looking after the Establishment, Administration related functions and other routine office work for smooth functioning of office.
- 4) Making correspondence with DoT/Licensed Telecom Service Providers/ Other Govt. agencies etc.
- 5) General works such as Parliament Question/RTI/Handling of Court Cases/Disaster Management/Coordination with Law Enforcement Agencies/Legal Interception Testing/Other Works allotted as per requirement etc.
- 6) Monitoring and Vigilance functions such as Electromagnetic Field Testing/Maintaining and Updating of Cell sites record/BTS Register/Curbing of Illegal Telecom Setups.
- 7) Round the clock manning of Centralized Monitoring System (CMS)/ Internet Monitoring System (IMS), Operation and Maintenance of CMS/IMS

#### **2. Junior Telecom Officer:-**

- 1) General: Looking after the Establishment, Administration related functions and other routine office work for smooth functioning of office/Handling of Public Grievances & Periodic Statements.
- 2) Inspection: Warehouse and Dealer/Distributor inspection.
- 3) Monitoring and Vigilance such as Electromagnetic Field Testing/Monitoring and Analysis of Network Parameters/Audit of Customer Application Forms/Verification of Self Certificates submitted by Telecom Service Providers.
- 4) Round the clock manning of Centralized Monitoring System (CMS)/ Internet Monitoring System (IMS), Operation and Maintenance of CMS/IMS

**ANNEXURE-III**

**Application**

**APPLICATION FOR DEPUTATION TO THE POST OF ASSISTANT DIRECTOR (AD)/JUNIOR TELECOM OFFICER (JT0) in the O/o Sr DDG Kerala LSA, DOT, Ernakulam.**

1. Name of the Official
2. Date of Birth & age
3. Post held at present with name of the Dept/Ministry.
4. Whether employee of Central Govt./State Govt. / PSU
5. Present Pay.
6. Educational Qualification
7. Working experience including extent of working with computer.
8. Date from which present post held
9. Brief service particulars.
10. Nature of appointment i.e. whether adhoc or regular.
11. Nature of duties performed. (Separate Sheet may be attached if required).
12. Whether belongs to SC/ST/OBC.
13. Whether served in the Dept. Of Telecommunications on deputation basis. If so, the period of deputation and name of Circle / Station where served.
14. Remarks, if any.
15. Declaration:

Affix latest Passport  
size photograph  
duly attested

**I hereby solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief.**

**Signature of the Applicant**

**ANNEXURE – IV**

**DECLARATION**

----- hereby declare that my posting as ----- in the office of the Sr DDG, Kerala LSA, Department of Telecommunications, Ernakulam is purely on temporary basis and shall not have any right to claim for seniority in the said post in respect of service rendered by me on Deputation Basis.

- II. I am not entitled to absorption as ----- in the Department of Telecommunications and therefore will not resort to lay any claim for the same.
- III. I am liable to be repatriated to my parent department/organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing deputation.

Place:

Date:

Signature of the Official.

Signature of the Controlling Officer with  
seal

**Annexure-V**

**Certificate to be recorded by the Head of office/Department while forwarding the application**

**Certified that:**

1. The particulars given by the applicant are true and have been verified from the service record.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APAR for the last five years are enclosed.
4. No Disciplinary/ Vigilance case is pending or contemplated against him/her. There is nothing against the candidate which makes him/her ineligible for consideration of appointment to the post applied for.
5. No major / minor penalty is in force or current against the official.

**Signature of Head of office/ Department  
with official seal & Telephone no.**