

**No.11-03/2014-Estates(Pt.II)**  
**Government of India**  
**Ministry of Communications(Sanchar Mantralaya)**  
**Department of Telecommunications(Sanchar Vibhag)**  
**(Estates Section)**

New Delhi, dated the 17<sup>th</sup> January, 2017

**OFFICE MEMORANDUM**


**Subject: Guidelines for retention of BSNL/MTNL Staff Quarters to DoT employees in the event of transfer/repatriation/deputation/training etc.**

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The undersigned is directed to say that several instructions have been issued from time to time by the SR Wing of DoT regarding retention of the BSNL/MTNL staff quarter for the officers who have joined in DoT on transfer/repatriation from BSNL/MTNL. This was done to avoid dislocation and hardship to the family of the allottees. This office has received several representations from the DoT officers for retention of BSNL/MTNL quarters after joining DoT. In the matter, CMD BSNL had also sent a letter mentioning of acute shortage of staff quarters specially in Type-IV & V accommodation in Delhi and requested for vacation of their staff quarters occupied by the DoT officers. The matter regarding retention of staff quarters of BSNL/MTNL by the DoT officers on transfer/repatriation from BSNL/MTNL has been reviewed and it has been decided as follows:

- (i) The DoT officers who have occupied the BSNL/MTNL staff quarters should vacate the quarter within a period of two months from the date of relieving to avoid damages/market rent etc. On joining DoT HQ on repatriation/transfer, the officer should immediately apply for General Pool Residential Accommodation(GPRA). The period of retention of quarter may be extended further upto six months on the discretion of the competent authority in the matter. This will also be applicable to the DoT officers who proceed on deputation to other organizations.
- (ii) The DoT officers who are posted on deputation to such organisations where they are not entitled for GPRA, they shall vacate the quarters within a period of two months from the date of relieving which may be extended further upto the period of six months on the discretion of the competent authority.
- (iii) The officer who proceeds on training immediately after joining the DoT HQ may retain the staff quarter of BSNL/MTNL till completion of the training. Such officer shall apply for GPRA immediately after joining the DoT HQ and vacate the BSNL/MTNL staff quarter within a period of two months after completion of the training.
- (iv) DoT shall pay maintenance charges to BSNL/MTNL, an amount equivalent to the ceiling prescribed by CPWD during the retention period of BSNL/MTNL staff quarters by the DoT officers. However, DoT shall recover the licence fee from the concerned officers, as prescribed by the Directorate of Estates, Government of India from time to time.

- (v) Accordingly any eviction notices/notices for penal rent/damages issued by BSNL/MTNL to the DoT officers for vacation of staff quarters will be treated as withdrawn.
- (vi) These guidelines shall come into effect from the date of issue of this O.M.,  
This issues with the approval of Secretary (T).

  
17/01/2017  
(Budh Ratan)


Under Secretary to the Government of India  
Tel.23711239

To

1. The Chairman-cum-Managing Director,  
Bharat Sanchar Nigam Ltd.  
Bharat Sanchar Bhawan,  
Dr. Harish Chand Mathur Lane,  
Janpath, New Delhi-110001
2. The Chairman-cum-Managing Director,  
Mahanagar Telephone Nigam Ltd.  
Mahanagar Doorsanchar Sadan,  
5<sup>th</sup> Floor, 9, C.G.O. Complex,  
Lodhi Road, New Delhi-110003

Copy to:

1. Sr. PPS to Secretary(T)
2. Sr. PPS to Member(S)/ Member(T)/ Member(F)/ Pre. Eco Advisor, DoT
3. PPS to Additional Secretary (T), DoT
4. Sr. PPS to Wireless Advisor, DoT
5. PPS to Administrator (USOF), DoT
6. Sr. DDG(TERM), Sr. DDG(TEC), CVO, JS(A), JS(T), DDG(Estt.), DDG(E&F),  
DDG(C&A).
7. CMD, BBNL/ CMD, TCIL/ CMD, ITI/ Executive Director, C-DoT/ The Registrar,  
TDSAT/ Secretary(TRAI)
8. IT Wing for uploading the OM on website.

  
17/01/2017  
(Budh Ratan)  
Under Secretary (SR)