

**PART-I**

**GOVERNMENT OF INDIA**  
**DEPARTMENT OF TELECOMMUNICATIONS**  
O/o Joint Controller of Communication Accounts  
ANDAMAN & NICOBAR ISLANDS  
Wing 'A', I Floor, DTO Building, Near HPO, Port Blair – 744 101

**NIT No: Jt.CCA/A&N/HK/2017-18/1**

**Dated: 12-01-2017**

SECTION-1A

**NOTICE INVITING TENDER**

**E-Procurement TENDER NOTICE for Outsourcing of Housekeeping and Office upkeep (Semi skilled)**

The office of **Jt.CCA, DOT, A&N, PORT BLAIR** on behalf of the President of India invites E-Procurement Tender (Online Tender through website <http://eprocure.gov.in/eprocure/app>) in **Two bid system i.e. Technical bid and Financial bid** from the qualified firms/companies as per the below mentioned schedule:-

**SCHEDULE TO TENDER**

<b>S.No.</b>	<b>Activity Description</b>	<b>Schedule</b>
1.	Tender No	NIT No: Jt.CCA/A&N/HK/2017-18/1 Dated: 12.01.2017
2.	Start date of submission of Bid online	11.00 Hrs of 12.01.2017, The tender document is available only in the E Procurement portal <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a> which may be downloaded by using bidder login credentials.
3.	Time and last date of online bid submission	17:00 Hours of 30.01.2017
4.	Time and Date of Opening of Technical Bid	15.00 Hours of 31-01-2017
5.	Minimum Validity of tender offer	180 days from the date of Opening
6.	Services to be offered	Outsourcing of Housekeeping and Office upkeep(Semi skilled) services [ Estimated manpower Semi skilled: 2]
7.	Estimated cost of tender	Rs. 200000/-
8.	Amount of EMD to be deposited	Rs. 5000 /-
9.	Duration of contract	One Year from the date of award of contract. However, the same may be further extended for one more year on the same terms& conditions.
10.	Cost of Bid Document	Rs.100/-
11	Likely date for commencement of contract	February 2017

Aspiring Bidders who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost.

Interested bidders may submit their quotation online on <http://eprocure.gov.in/eprocure/app> as per the tender document in the websites <http://eprocure.gov.in/eprocure/app>. Bidders are requested to follow the instructions carefully as per the tender document and the instructions given in the above said website. Any corrigendum/addendum regarding this tender will be available on the above said website only.

Demand Draft for an amount of Rs.100/- (Rupees: One Hundred only) (non refundable) from Nationalized/scheduled bank drawn in favour of **“AO, O/o Joint C.C.A. A&N, payable at PORT BLAIR”**, has to be submitted before opening of bids to this office (Scanned copy of DD to be uploaded online) towards Tender document fee failing which the bid will be rejected. Bidders are requested to write their name and full address at the back of the Demand Draft/ Pay order.

The applicant has to deposit Earnest Money (EMD) of Rs. 5000 /- (**Five Thousand only**) in the form of a Demand Draft/ Pay order from Scheduled / Nationalized Bank drawn in favor of **AO, O/o Joint C.C.A. A&N, payable at PORT BLAIR** and it has to be submitted before opening of bids to this office (Scanned copy of DD to be uploaded online) towards EMD failing which the bid will be rejected. Bidders are requested to write their name and full address at the back of the Demand Draft/ Pay order.

The aforesaid DDs/Pay orders towards cost for Tender document and EMD should be submitted to the tender inviting authority i.e., Jt.CCA, DOT, A&N by post in advance or submitted at the time of opening of bids.

The duly filled in tender documents shall not be accepted if they are not accompanied by the scanned copy of the demand draft/Pay order towards the Tender fee and the requisite bid security (EMD).

The DD towards the cost of tender document and that towards the Earnest Money Deposit should bear the date after the date of NIT.

Sd/-  
Accounts Officer  
O/o Jt.CCA. DOT, A&N, PORT BLAIR-744101  
Ph: 03192-231556  
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