

GOVERNMENT OF INDIA
DEPARTMENT OF TELECOMMUNICATIONS
O/O DEPUTY DIRECTOR GENERAL(TERM) J&K
TELECOM ENFORCEMENT, RESOURCES & MONITORING CELL,
 Fourth floor, BSNL Telephone Exchange Building, Rail Head Complex, Jammu,J&K-180012

NIT No: 8-1/2016/TERM (J&K)/8 Dated: 18/01/2016,

NOTICE INVITING TENDER FOR TENDER

E-Procurement TENDER NOTICE for Out sourcing of OFFICE UPKEEP , HOUSEKEEPING SERVICES & Data Entry Operator Services

The office of DDG TERM Cell J&K, Jammu on behalf of the President of India invites E-Procurement Tender (Online Tender through website <http://eprocure.gov.in/eprocure/app>) in Two bid system from the qualified firms as per the below mentioned schedule:-

SCHEDULE TO TENDER

S.No.	Activity Description	Schedule
1.	Tender No	8-1/2016/TERM (J&K)/8 Dated: 18/01/2016
2.	Sale of Tender Document	20th Jan 2015 to 10 th Feb 2016, The tender document can be downloaded from the DOT web site http://www.dot.gov.in or the E Procurement portal http://eprocure.gov.in/eprocure/app by using bidder login credentials.
3.	Time and last date of depositing Tender / Bid	15:00 Hours of 10/2/2016
4.	Time and Date of Opening of Technical Bid	15:30 Hours of 10/2/2016
5.	Minimum Validity of tender offer	90 days from the date of Opening
6.	Services to be offered	Outsourcing of Housekeeping, Office upkeep and Data Entry Operator services (Estimated manpower Unskilled: 2; semi skilled: 3; Data Entry Operators: 3)
7.	Estimated cost of tender	Rs. 1198771/-
8.	Amount of EMD to be deposited(2.5% of the cost of tender)	Rs. 30000 /-
9.	Duration of contract	One Year from the date of award of contract. However, the same may be further extended for one more year on same terms & conditions on mutually agreed basis.
10.	Cost of Bid Document	Rs.570/-

Aspiring Bidders who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost.

Interested bidders may submit their quotation online on <http://eprocure.gov.in/eprocure/app> as per the tender document in the websites <http://eprocure.gov.in/eprocure/app>. Bidders are requested to follow the instructions carefully as per the tender document and the instructions given in the above said website. Any corrigendum/addendum regarding this tender will be available on the above said website only.

Demand Draft for an amount of Rs.570/- (Rupees: Five Hundred and seventy only) (non refundable) from Nationalized/ scheduled bank drawn in favour of "CAO (Cash), O/o C.C.A. J&K Telecom Circle, Jammu", payable at Jammu has to be submitted offline (Scanned copy of DD to be uploaded online) towards tender document fee failing which the tender bid will be rejected. Bidders are requested to write their name and full address at the back of the Bank draft / Bankers cheque submitted.

The applicant has to deposit Earnest Money (EMD) of Rs. 30000/- (Thirty Thousand only) in the form of a Demand Draft/ Pay order from Scheduled / Nationalized Bank drawn in favor of CAO, O/o CCA J&K payable at Jammu. The same has to be submitted in soft copy format on line.

The aforesaid DDs/Pay orders towards cost for Tender document and EMD should be submitted to the tender inviting authority i.e., Director-II, TERM Cell J&K on or before 1500 Hours of 10/02/2016.

The duly filled tender documents shall not be accepted if there are not accompanied by the scanned copy of the demand draft/Pay order towards the Tender fee and the requisite bid security (EMD).

The DD towards the cost of tender document and that towards the Earnest Money Deposit should bear the date after the date of NIT.



Sd/-
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सूचना विभाग / Deptt. of Telecommunications
भारत सरकार / Govt. of India,
जम्मू / Jammu-180004