

FTS.No. 100/67-2016-STG.I
Department of Telecommunications
STG I Section

419, Sanchar Bhawan,
20 Ashoka Road, New Delhi
20.10.2016

Subject: Periodical inspection of Service Books by the Govt. Servant Concerned.

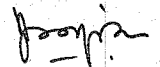
OFFICE MEMORANDUM

The undersigned is directed to say that as per the instructions contained in SR 202, the head of Office should show the service book to each Govt. servant under his administrative control every year.

2. Accordingly, it is requested that JAG ITS Officers posted in DoT Hqrs. may inspect their service book as per the schedule given below :-

Sl. No	Staff No	Date & Time
1	20008 to 20349	2 nd November, 2016 from 11.00 am to 4.00 pm
2	20350 to 20639	9 th November 2016 from 11.00 am to 4.00 pm
3	20645 to 20941	16 th November 2016 from 11.00 am to 4.00 pm
4	20943 to 21235	23 rd November 2016 from 11.00 am to 4.00 pm

In case, any officer is unable to inspect as per the schedule above, may inspect the same on 30th November 2016 from 11.00 am to 4.00 pm.



(Ajay Kumar V.R.)

Under Secretary to the Government of India
Tele: 2371 6570

To

All JAG ITS officers posted at DoT Hqrs.