

No. 391-103/2015-STG-III
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi - 1
(STG-III Section)

Dated, 03 October, 2015

To

- (i) The Chairman & Managing Director
Bharat Sanchar Nigam Ltd./
Mahanagar Telephones Nigam Ltd./
Bharat Broadband Nigam Limited
- (ii) Sr. DDG (TEC)/Sr. DDG (TERM)/DDG (Security)

Subject: Filling up the post of ADG in UIDAI in the Pay Band -IV (Rs.37400-67000/- + GP of Rs.8700/-) on deputation in UIDAI Regional Offices at Delhi and Lucknow.

Sir,

I am directed to enclose herewith a copy of UIDAI's vacancy circular No.A-12013/21/ADG-RO Delhi/10-UIDAI dated 9th October,2015 on the subject mentioned above. It is requested that application of willing officers, through proper channel, complete in all respects as mentioned below, may be forwarded to the undersigned positively by 20th November, 2015:

- (i) Bio-data of officers duly certified by the administrative authority, **maintaining the service book.**
- (ii) A certificate that the officer has submitted his/her Annual Property Return for the year 2014 may also be enclosed.
- (iii) Attested photocopies of the ACRs for the last five years.

2. Without the same, application will not be entertained and will be returned.

Enclosure: As above.


(Chandan Kumar)
Section Officer (STG-III)
Tele No. 23036876

✓ Copy to: Director (IT) with a request to upload the circular on DoT website

No.A-12013/21/ADG-RO Delhi/10-UIDAI
Government of India
Ministry of Communications & IT
Department of Electronics & Information Technology (DeitY)
Unique Identification Authority of India (UIDAI)

2nd Floor, Tower - I, Jeevan Bharti Building
Connaught Circus, New Delhi - 110001
Dated: 09th October, 2015

**SUBJECT: Vacancy circular for the post of Assistant Director General
(Director Level) on deputation in UIDAI Regional Offices,
Delhi and Lucknow**

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Unique Identification Authority of India (UIDAI), intends to fill up one post each of Assistant Director General (ADG) (Director level) in its Regional Offices, Delhi and Lucknow in Pay Band IV (Rs. 37400-67000) plus Grade Pay of Rs. 8700/-on deputation. The eligibility criteria and qualification for this post are as follows:-

Eligibility:

- i. Officers of Central Government/State Governments/UTs/PSUs/Autonomous bodies holding analogous posts to that of Director's post in the Central Government Ministries;
- ii. Officers who may be at the end of their tenure under Central Staffing Scheme and may be interested in continuing on deputation under Non-Central Staffing Scheme subject to 'No Objection Certificate' from DoP&T.

Desirable Experience:

1. Experience of Management of Projects, IT Networks, Data centres, IT Inventory Management, Information Security, Planning and Implementation of IEC activities, Public Relations.
2. Experience of dealing with State Government Departments/Agencies; Development Programmes/Schemes.
3. Experience of wide ranging issues of Financial Inclusion/Financial Sector.

2. Period and other terms and conditions of deputation:

The initial period of deputation shall be for three years extendable by a further period of two years as per Department of Personnel & Training O.M.No.6/8/2009-Estt. (Pay-II) dated 17.06.2010. The terms and conditions of deputation will be governed by the aforementioned DoP&T's O.M. of 17.6.2010.

Age Limit

The maximum age limit for appointment on deputation shall be 56 years as on the date of closing of the application.

Eligibility for Government Accommodation

The officer appointed in the UIDAI will be eligible for General pool Residential Accommodation at par with Central Government employees at these locations.

3. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

- i. Application in duplicate in prescribed proforma – **Annexure I**.
- ii. Cadre Clearance Certificate from the Controlling Authority
- iii. Statement giving detail of Major /Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance / Integrity Certificate (**Annexure II**)
- v. Photocopies of the ACRs/APARs for the last five(5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (**Annexure II**).

4. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**).

5. Applications in the prescribed format of suitable and eligible officers, enclosing documents listed in para 3 above may be forwarded to **ADG (Estt), Unique Identification Authority of India(UIDAI), 2nd Floor, Tower 1, Jeevan Bharti Building, Connaught Circus, New Delhi-110001. The last date for receipt of applications complete in all respect is 27th November 2015. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.**

6. Application received after the last date or otherwise found incomplete shall not be entertained.

7. UIDAI reserves the right to withdraw the vacancy circular at any time without assigning any reasons.

(S.D Sharma)
Assistant Director General (Estt)
Tel: 23466869

To,

1. All Ministries/Departments of the Govt of India, It is requested that the vacancy may be given wide publicity in the attached & subordinate Offices under them.
2. All the State Governments, including Union Territories are requested to give wide publicity to the vacancy in their various Departments/Offices.
3. All Public Sectors Undertaking/Statutory or Autonomous Organisations/MOD AFHQ/AIR HQ/NAVY HQ/Bureau of Indian Standards, New Delhi.
4. Deputy Secretary (MM-I), (Shri J. Srinivasan), Deptt of Personnel & Training, Office of the Establishment Officer, North Block, New Delhi- with the request to upload the enclosed vacancy circular on the DoP&T's website.
5. Employment News

**APPLICATION FOR THE POST OF ADG IN
UIDAI REGIONAL OFFICES, DELHI/LUCKNOW**

1. Name of applicant with Complete Office Address, e-mail & Telephone No. (in Block letters)
.....
2. Date of Birth (in Christian era)
.....
3. Date of retirement under Central/State Govt. Rules
.....
4. Educational Qualifications
5. Whether belongs to Organised Gr. A Service Yes/No
If Yes, then mention Name of Service and Batch
6. Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same

		Qualification/Experience required	Qualification/Experience possessed by the Officer
Essential	(1)		
	(2)		
	(3)		

7. Post held on regular (i.e. substantive) basis and the date from which held with pay scale
.....
8. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post
.....
9. Details of Employment, in chronological order, enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt/Orgn	Post held	From	To	Scale of pay and basic	Nature of duties
				pay	

10. Nature of present employment, i.e. adhoc or temporary or permanent
.....
11. In case the present employment is held on deputation/contract basis, please state
 - (a) The date of initial appointment
.....
 - (b) The period of appointment on deputation/contract
.....
 - (c) Name of the parent office/organization to which you belong
.....

12. Training/Courses attended
.....

13. Additional details about your present employment
Please state whether working under:

- i. Central Government
.....
- ii. State Government
.....
- iii. Autonomous Organizations
.....
- iv. Government Undertakings
.....
- v. Universities
.....

14. Additional information, if any, which you would like
to mention in support of your suitability for the post.
Enclose a separate sheet, if the space is insufficient.
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Date:

(SIGNATURE)

Mobile No.

Certified that the service particulars given by the applicant have been
verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority