



**ASIA-PACIFIC TELECOMMUNITY**  
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref: APT/HRD-7.1.1/2015/JPN-BHN/UISEODD

5 December 2015

Dear Sir/Madam,

**Subject: Offer of Fellowship on APT Training Course  
(Funded by Extra Budgetary Contribution of Japan (J4))**

I have the pleasure to inform you that the Asia-Pacific Telecommunity (APT) will organise the following training course funded by Ministry of Internal Affairs and Communications, Government of Japan as Extra Budgetary Contribution.

Title/Place	Date/Duration	No. Fellowship	Closing of nomination
<b>Utilization of ICT Services &amp; E-Applications for Overcoming Digital Divide</b> BHN, Tokyo, Japan	<b>1 – 18 March 2016 (18 days)</b>	<b>1 full fellowship or 2 partial fellowships</b>	<b>15 January 2016</b>

Your Administration is invited to nominate suitable and qualified staff for this training course. The selection process of qualified nomination will be initiated as per the “**HRD Guidelines for APT Fellowships under HRD Programme (2013)**”. Please also read the “**General Information on APT Training Course**” carefully before nomination. Applicants are encouraged to register as early as possible since places in the training courses are limited. Priority will be given to the members who have not received the fellowships for our previous training courses in the related topics. Female applicant is strongly encouraged to apply.

The trainees will be selected based upon the criteria and the documents submitted on time to the APT Secretariat. The APT Secretariat reserves the right to decline any application.

**Selection Criteria:**

An applicant should:

- 1) be a university graduate or equivalent with working experience of more than 3 years in the field of telecommunications;
- 2) be in charge of policy making, planning, expansion or operation of e-applications in the field of health, e-government, cyber security, environment, etc.;
- 3) be a technical official in the administration or the regulator of telecommunications or be an engineer in the telecommunication operators;
- 4) be under 45 years of age;

- 5) not be serving in the military; and
- 6) meet the requirements set under “Guidelines for APT Fellowships under HRD Programme (2013)”.

**Fellowship (full/partial):**

Your administration can select one full fellowship or two partial (half) fellowships when you nominate trainees for the training course. **In the case of two partial fellowships, the first partial fellowship will cover the airfare only and the second fellowship will cover hotel accommodation and pocket allowance.**

Please note that the above selection criteria will equally apply to both the full fellowship and the partial fellowship.

**Required Documents:**

- A. Completed Nomination Form with current photo, and signatures of the Nominee, Direct Supervisor and the APT official contact person (Please note that the APT cannot accept any forms without the signature of the APT contact person.); and
- B. Copy of the nominee’s passport with the details and picture page.

Details of the training course such as course outline, support and nomination procedure and nomination form are also attached for your perusal and further action. Only the APT official forms will be used for submission to the APT Secretariat. All correspondence related to the application should be sent preferably by e-mail to [apthrd@apt.int](mailto:apthrd@apt.int) or fax to +66-2573-7479 before the closing date of the nomination.

**Note:**

**If no acknowledgement of receipt has been informed by the APT within one week after your nomination, please contact the APT Secretariat either by phone or fax.**

I look forward to receiving your nomination soon, and if you require any further information, please contact APT Secretariat at [apthrd@apt.int](mailto:apthrd@apt.int).

Yours sincerely,



Areewan Haorangsi  
Secretary General

Attachments:

- |                       |   |
|-----------------------|---|
| Annex-1:              | Procedural Information on APT Training Course             |
| Annex-2:              | General Information on APT Training Course                |
| Appendix 1 to Annex 2 | Tentative Schedule for the training course                |
| Annex-3:              | APT Nomination Form                                       |
| Annex-4:              | Guidelines for APT Fellowships under HRD Programme (2013) |

All APT Fellowship Members

cc: Mr. Mitsuake Hatakeyama  
Secretary General  
BHN Association

Mr. Kousuke Dobashi  
Training Department  
BHN Association

Mr. Toshikazu Kimura  
Training Department  
BHN Association

Mr. Kimihiko Kimura  
Director, International Cooperation Division  
Global ICT Strategy Bureau  
Ministry of Internal Affairs and Communications