

**MOST IMMEDIATE**  
**RTI MATTER**

No. 17-1/2012- RTI  
Government of India  
Ministry of Communication's and IT  
Department of Telecommunications

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510, Sanchar Bhavan,  
New Delhi-110001

Dated:- 30<sup>th</sup> July, 2012

Subject:- Updation of designation of CPIOs in DoT including work allocation in DoT website.

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Enclosed herewith is the portion of list of CPIOs and their work as issued vide this office's order of even no. dated 21.03.11 which has been updated in the dot website. One year has passed and an updated order needs to be prepared and uploaded in the website as per the direction of CIC and in the spirit of the RTI Act, 2005.

2. Divisional Heads are requested to direct the concerned officers under their control to provide the following details of the JAG officer in the wing:

- (i) detailed work handled by each officer
- (ii) complete contact details - Name, Room No., Telephone No.(both Direct & intercom)/Fax
- (iii) sections under control of each JAG Officer /

3. **It is requested that the above mentioned information may be provided latest by 13<sup>th</sup> August, 2012 so that same could be uploaded in the website immediately. This may please be treated as most urgent.**

Yours faithfully




(K. K. Miglani)  
Director(Coord.) & CPIO  
Tel. No. 23036225

Encl: as above

To

All Sr. DDG/DDG/JS/CVO. DoT (as per list) All CPIOs

ADT(IT)  
  
6.8.12

MSB/DIT(IT)  
1/8/12

11.

Shri M.K.Vimal

Director(IT)  
Tel: 011-23372502  
011-23036509  
Room No. 1005  
Sanchar Bhawan

Shri S.C. Sharma  
DDG(C&A)  
Tel: 011 23372446  
011 23036881  
Room No. 315  
Sanchar Bhawan

- Procurement of computers, its peripherals, consumable items and other IT accessories and its maintenance.
- Cases of inter-ministerial transfer of IT Assets.
- Timely updation and management of DoT's website portal [www.dot.gov.in](http://www.dot.gov.in).
- Maintenance of local site of DoT.
- Maintenance and upgradation of LAN network including Internet proxy and MRTG servers and switches.
- Activities related with software developments for DoT i.e. development of e-payment system, file tracking systems etc.
- Security of LAN and websites of the department.
- Management of leased lines from BSNL and ADSL Broadband of MTNL.
- Technical support for presentations.
- Upkeep of database of IT items issued to various officers and issue of NO Objection Certificates.