

No.12-10/2017-STG-I
Government of India
Ministry of Communications and IT
Department of Telecommunications
Sanchar Bhavan, 20 Ashoka Road, New Delhi-1
(STG-I Section)

Dated the 25th May, 2017

ORDER

Sub: Link officers for Senior Administrative Grade (SAG) officers of ITS Group 'A' in the Field Units

As per the Establishment Branch's O.M.No. 9-5(1)/2016-Estt dated 23rd Feb 2017, essentially five verticals - headed by an SAG officer – have been created in each LSA. For smooth functioning of field offices in the absence of any vertical head, the following arrangement of link officers at SAG level has been decided :

1. Link Officers against leave of any kind:-

- (e) DDG (C) and DDG (A): Link officer for each other
- (f) DDG (S) and DDG (T): Link officer for each other
- (g) DDG (R1) and DDG (R2): Link officer for each other
- (h) In case of only one DDG R posted in the LSA, DDG C will be the link officer for such DDG R.

2. Looking after arrangements against Vacant Posts:

Case 1: Only one SAG level is posted in LSA

Functions of all the SAG posts shall be looked after and performed by the SAG officer posted in the LSA.

In specific cases, to ensure administrative efficiency and to avoid overloading of single officer, LSA Head may assume work related to DDG (A) and/ or DDG (S) with the prior approval of DG Telecom to this effect.

Case 2: Two SAG level are posted in LSA:

2.4 DDG C/A and DDG S/T are posted:

The arrangement of link officers as per para 1 above to be followed.

2.5 DDG C and DDG A are posted in the LSA:

DDG C will look after the charge of DDG T.

DDG A will look after the charge of DDG Security.

DDG C will look after the work of DDG R (or R1/R2) as the case may be.

2.6 DDG S and DDG T are posted in the LSA:

DDG S will look after the work of DDG A.

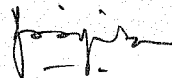
DDG T will look after the work of DDG C.

Designated DDG C will look after the work of DDG R (or R1/R2) as the case may be.

Case 3: Three or more SAG officers in an LSA:

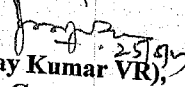
Link Officers as per Para 1 above.

....2/-



3. The allocation of duties to the officers at JAG and below levels will be decided by the LSA Head. The similar look after arrangement for these levels may be decided & issued by the LSA heads.

This issues with the approval of competent authority.


(Ajay Kumar VR),
Under Secretary to the Govt. of India

Copy to :-

1. PPS to Secretary(T);
2. Member(S) / (T)/(F), DoT;
3. Adviser(O) / (T), DoT(Hq.);
4. Sr.DDG(TERM), DoT(Hq.);
5. CVO, DoT(Hq.);
6. All heads of LSAs;
7. JS(Admn)/(T), DoT(Hq.);
8. DDG(E)/DDG(Accounts)/(FEB), DoT(Hq.);
9. Director(Estt.) /Director(Accounts)/US(SNG), DoT(Hq.);
10. CS to Adviser (HRD), DoT;
11. DDO / CAO Concerned;
- ✓ 12. Shri N.K.Sharma for uploading the said order on DoT website;
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