

No. 3-2/2016-STG-I

Government of India

Ministry of Communications & Information Technology

DEPARTMENT OF TELECOMMUNICATIONS

(STG-I Section)

Room No.419 Sanchar Bhawan,
20, Ashoka Road, New Delhi -110001.

Dated: 2nd February, 2017

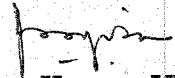
ORDER

Subject:- Grant of leave - Regarding.

The ex post-facto approval of the competent authority is conveyed for grant of following leaves to Shri Shri Lavi Gupta (Staff No. 21340), ADET (Staff), DoT (Hqrs.):-

SL. No.	Nature of leave	Period of Leave	Leave		Balance leaves as on 31.12.2015	
			From	To	EL-18 (18+15+15)= 48	HPL-15 (15+10+10)= 35
1.	Earned Leave	09 days	09.11.2015	17.11.2015	39	35
2.	HPL (on Medical Ground)	35 days	18.11.2015	22.12.2015	39	00
3.	Earned Leave (on Medical Ground)	09 days	23.12.2015	31.12.2015	30	00

SL. No.	Nature of leave	Period of Leave	Leave		Balance leaves as on 01.01.2016	
			From	To	EL = 30 +15=45	HPL (0+10=10)
1.	Commt. Leave (on Medical Ground)	05 days (10 HPL)	01.01.2016	05.01.2016	00	00
2.	Earned Leave (on Medical Ground)	45 days	06.01.2016	19.02.2016	00	00


(Ajay Kumar VR)

Under Secretary to the Govt. of India
Tel. 23036282/Fax 23716099

To ,

1. Director (Staff), DoT (Hqrs.).
2. Pay-Bill Section, DoT (Hqrs.) for further necessary action.
3. A.O. (STG), DoT (Hqrs.) for making entries in the S/Book of the officer.
- ✓ 4. Sh. N.K. Sharma, OS, DoT – for updating the leave account of the officer in the online leave Management System.
5. Officer concerned.
6. OL Section for Hindi version.
7. Order Bundle STG-I Section.